

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, June 28, 2007

2:15 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin

Present:

Excused:

Committee Members:

Thomas H. Buestrin, Chairman
William R. Drew, Vice-Chairman
Adelene Greene
Daniel S. Schmidt
David L. Stroik
Gustav W. Wirth, Jr.

James T. Dwyer
Richard A. Hansen
Michael J. Miklasevich

Absent:

Staff:

Philip C. Evenson
Loretta Watson

Executive Director
Executive Secretary

ROLL CALL

Chairman Buestrin called the meeting to order at 2:15 p.m. Roll call was taken and a quorum declared present. Mr. Evenson noted for the record that Commissioners Dwyer, Hansen, and Miklasevich had asked to be excused.

APPROVAL OF MINUTES OF MAY 24 2007, MEETING

On a motion by Mr. Wirth, seconded by Mr. Stroik, and carried unanimously, the minutes of the Executive Committee meeting held on May 24, 2007, were approved as published.

ADMINISTRATIVE COMMITTEE REPORT, MR. STROIK REPORTING

(Meeting of June 28, 2007)

Mr. Stroik reported that the Administrative Committee, at its meeting held just before the Executive Committee meeting, had taken the following actions:

1. Reviewed and approved the Commission disbursements for two financial reporting periods: Year 2007 Nos. 11, and 12, extending over the period May 14 to June 10, 2007.

2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending June 10, 2007. With nearly 40 percent of the year completed, the projections indicate a year end surplus of about \$236,000, although much of that surplus represents Federal and State transportation planning funds that, if not expended, would need to be returned to the Federal and State agencies concerned.
3. Received and approved a report that an Ad Hoc Committee, consisting of Commissioners Buestrin, Schmidt, Drew, Stroik, and the Executive Director, had proposed annual salary adjustments in the amount of about 3.5 percent of base salaries. Such adjustments were made on the basis of merit.
4. Continued to review the Commission Personnel Regulations, focusing on the initial results of a comparison of major employee benefits, including holidays, personal days, annual leave, sick leave, and insurance.
5. Authorized the Commission staff to replace the existing automatic door opener at the Commission's front entry door with a heavy-duty model in order to address door opening and closure problems during periods of high winds.

There being no questions or comments, on a motion by Mr. Drew, seconded by Mr. Schmidt, and carried unanimously, the Administrative Committee report was approved.

REPORT ON CONTRACTS

Chairman Buestrin asked Mr. Evenson to review the proposed contracts and agreements, noting that the Committee members had received a table listing the contracts and agreements prior to the meeting. Mr. Evenson then briefly reviewed the six contracts reported on the table, noting that the Milwaukee Metropolitan Sewerage District has agreed to continue to help fund stream flow gages in the greater Milwaukee area for the next five years, and that partial funding for the 2007 water quality management program had been received from the Wisconsin Department of Natural Resources. The other contracts involve lake management planning work attendant to three lake areas in the Region and the annual contract for coastal management work with the Wisconsin Department of Administration.

There being no discussion, on a motion by Mr. Schmidt, seconded by Ms. Greene, and carried unanimously, the report relative to the contracts was accepted and placed on file (copy of report attached to Official Minutes).

GEO 29 REVIEW

Chairman Buestrin asked Mr. Evenson to report on the Federal grants and loans and direct Federal development projects submitted to the Commission for intergovernmental review pursuant to the requirements set forth in Gubernatorial Executive Order No. 29.

Mr. Evenson noted that summaries of the 22 project applications were provided to the Committee members with the agenda for the meeting. There was no conflict, he said, between any of the projects and the adopted regional plans.

There being no questions or comments, on a motion by Mr. Drew, seconded by Ms. Greene, and carried unanimously, the following 22 applications were recommended to the grantor agencies for approval as being in conformance, or not in conflict, with adopted regional plans: 13 community action programs (CAP-2180 through CAP-2192); one community development program (COMDEV-429); and eight

conservation programs (CONSER-1025 through CONSER-1031) (copy of table attached to Official Minutes).

Mr. Evenson announced that a telephone conference had been scheduled by individuals from the Wisconsin Department of Administration, the State agency charged with responsibility for managing Gubernatorial Executive Order No. 29, for July 11th with representatives from all of the agencies in the State who perform the grant and loan review function. It may be, he said, that the State wants to either reduce or perhaps eliminate this review function. He indicated that he would report the results of this telephone conference at the July Committee meeting.

WORK PROGRAM REPORTS

Mr. Evenson reported that he had recently attended a meeting of the Judiciary and Legislation Committee of the Milwaukee Common Council to address delays in beginning work on an update to the regional housing plan. The Committee recommended that the Common Council urge the Commission begin work as soon as possible, giving housing planning a higher priority in the Commission's scheduling of work efforts. That resolution, Mr. Evenson indicated, had not yet been received, but media reports indicate that the Council did accept the Committee's recommendation. Mr. Evenson indicated that he and other Commission staff members would focus efforts this summer on developing a specific scope-of-work for the housing plan update and that he would keep the Executive Committee apprised of progress in this respect. Mr. Evenson also indicated that work recently had been completed on the development of a redistricting plan for Walworth County. It is expected that he will be asked to present the plan to the Walworth County Board on the evening of July 10, 2007. He indicated that he would brief the Executive Committee on the plan at its July meeting,

CORRESPONDENCE/ANNOUNCEMENTS

Mr. Evenson reported that the Commission had received a letter from the City of Whitewater, written on behalf of the City and Town of Whitewater, seeking a Commission staff member to be assigned to facilitate discussions this coming fall between the City and Town that could lead to the preparation and implementation of a cooperative boundary agreement. Mr. Evenson indicated that, as a practical matter, given the workload of its staff members that might be particularly well-suited for this assignment, that he personally would make himself available for this facilitation work.

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 2:40 p.m., on a motion by Mr. Wirth, seconded by Mr. Drew, and carried unanimously.

Respectfully submitted,

Philip C. Evenson
Deputy Secretary

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Attachments