

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, April 27, 2006

2:00 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin

Present:

Excused:

Committee Members:

Thomas H. Buestrin, Chairman
William R. Drew, Vice-Chairman
Adelene Greene
Daniel S. Schmidt
David L. Stroik
Paul G. Vrakas
Gustav W. Wirth, Jr.

Richard A. Hansen
Allen L. Morrison
Linda J. Seemeyer

Absent:

Staff:

Philip C. Evenson
Loretta Watson

Executive Director
Executive Secretary

ROLL CALL

Chairman Buestrin called the meeting to order at 2:00 p.m. Roll call was taken and a quorum declared present. Mr. Evenson noted for the record that Commissioners Hansen, Morrison, and Seemeyer had asked to be excused.

APPROVAL OF MINUTES OF MARCH 30, 2006, MEETING

On a motion by Mr. Drew, seconded by Ms. Greene, and carried unanimously, the minutes of the Executive Committee meeting held on March 30, 2006, were approved as published.

ADMINISTRATIVE COMMITTEE REPORT, MR. VRAKAS REPORTING

(Meeting of April 27, 2006)

Mr. Vrakas reported that the Administrative Committee, at its meeting held just before the Executive Committee meeting, had taken the following actions:

1. Reviewed and approved the Commission disbursements for two financial reporting periods: Year 2006 Nos. 7 and 8, extending over the period March 20, to April 16, 2006.

2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending April 16, 2006. With about 30 percent of the year completed, the projections indicate a year end surplus of about \$52,000.
3. Received a report that the scheduled conveyance of an additional \$300,000 to the bond trustee for the Rockwood Drive building acquisition had been completed.
4. Received a report that efforts continue to solicit a business insurance proposal from the Community Insurance Corporation (CIC), a subsidiary of the Wisconsin County Mutual Insurance Corporation.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Vrakas, and carried unanimously, the Administrative Committee report was approved.

REPORT ON CONTRACTS

Chairman Buestrin asked Mr. Evenson to review the proposed contracts and agreements, noting that the Committee members had received a table listing the contracts and agreements prior to the meeting. Mr. Evenson then briefly reviewed the six contracts reported on the table.

Following a brief discussion, on a motion by Ms. Greene, seconded by Mr. Drew, and carried unanimously, the report relative to the contracts was accepted and placed on file (copy of report attached to Official Minutes).

GEO 29 REVIEW

Chairman Buestrin asked Mr. Evenson to report on the Federal grants and loans and direct Federal development projects submitted to the Commission for intergovernmental review pursuant to the requirements set forth in Gubernatorial Executive Order No. 29.

Mr. Evenson noted that summaries of the 18 project applications were provided to the Committee members with the agenda for the meeting. There were no conflicts, he said, between any of the projects and the adopted regional plans.

Following a brief discussion during which Mr. Evenson, in response to an inquiry by Mr. Stroik, indicated that the reference to Fond du Lac jobs in application CONSER-988 refers to Mercury Marine Corporation which once was located in Cedarburg, on a motion by Mr. Schmidt, seconded by Mr. Vrakas, and carried unanimously, the following 18 applications were recommended to the grantor agencies for approval as being in conformance, or not in conflict, with adopted regional plans: ten community action programs (CAP-2150 through CAP 2159); and eight conservation program (CONSER-981 through CONSER-988) (copy of table attached to Official Minutes).

WORK PROGRESS REPORTS

Mr. Evenson indicated that part-time staff assistance had been arranged to assist in structuring a proposed work program attendant to redevelopment efforts in the central city of Milwaukee. It is intended that this work program when completed be reviewed by key central city elected officials and in particular, Milwaukee County Board Supervisor Michael Mayo who chairs the Milwaukee County Economic and Community Development Committee.

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Mr. Evenson also reported that the series of public hearings on the proposed fifth-generation regional land use and regional transportation system plans had been completed. He expressed the staff's appreciation for the efforts made by individual Commissioners to attend those hearings. The Commission's Advisory Committees on land use and transportation matters guiding these efforts will be meeting early next month to complete the work products involved, responding to the comments received at the hearings. It is hoped, he said, that these work products will be presented to the Commission's Planning and Research Committee at its meeting scheduled for May 30, 2006, and that the two new plans would be ready for formal Commission adoption at the June Annual meeting.

CORRESPONDENCE/ANNOUNCEMENTS

Mr. Evenson reported that the remodeling work in the space occupied by Medical Associates, Inc., in the Rockwood Drive building was very near completion and that the project had gone very well. He also reported that the parking lot improvement project approved by the Executive Committee at the March 2006 meeting is scheduled to get underway the following day, Friday, April 28th. He indicated that arrangements are being made with neighbors to temporarily use available parking spaces during the times that the Commission's lot would be unavailable for use. If all goes well and the weather is good, he said, the contractor hopes to place the binder layer of asphalt on the entire lot on Wednesday, May 3rd. The contractor is trying hard to keep the period of disruption to a minimum. In response to a suggestion by Mr. Wirth, Mr. Evenson said that he and Chairman Buestrin would consider the desirability of installing conduit in strategic locations in the parking lot prior to repaving, such conduit being useful for future lighting and/or sprinkling use.

Mr. Evenson recalled that the Executive Committee sometime ago had recognized the need to begin preparation to commemorate the Commission's 50th anniversary in 2010, and that perhaps publication of a history of the Commission would be appropriate at that time. Towards that end, he said, he and Chairman Buestrin had begun exploratory talks with individuals who might be in a position to be retained to undertake such an endeavor. It would be desirable, he said, to develop the end product relatively soon and in particular while Dr. Kurt W. Bauer remains available to help compile such a history. He indicated that he would keep the Committee apprised of proposed arrangements with an author toward this end.

Finally, Mr. Evenson noted that Commissioner Kenneth F. Miller is being honored by the Washington County Board of Supervisors at a retirement celebration scheduled for 5:00 p.m. on Wednesday, May 10, 2006, at the Washington County Fair Park Pavilion. He indicated that he and Chairman Buestrin are planning to attend that celebratory event and that other Commissioners may also wish to attend.

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 2:35 p.m., on a motion by Mr. Drew, seconded by Ms. Greene, and carried unanimously.

Respectfully submitted,

Philip C. Evenson
Deputy Secretary

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Attachments