

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

W239 N1812 ROCKWOOD DRIVE • PO BOX 1607 • WAUKESHA, WI 53187-1607 •

TELEPHONE (262) 547-6721
FAX (262) 547-1103

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SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION Water Quality Management (WQM) Letters & Sewer Extension/Lateral Reviews

The Southeastern Wisconsin Regional Planning Commission (Commission) is the State-designated areawide water quality planning agency for the Southeastern Wisconsin Region under Section 208 of the Federal Clean Water Act and, as such, is required to review public and private sanitary sewer extensions and laterals (“project”) for conformance with its areawide water quality management plan. Separate reviews are required for 1) public sewer extensions under Section NR 110.08 of the *Wisconsin Administrative Code* and 2) private main and building sewer laterals¹ under Section SPS 382.20(4) of the *Wisconsin Administrative Code*.

If the proposed project falls within a designated sanitary sewer service area (SSA), it is typically deemed to be consistent with the areawide water quality management plan and a ‘208 Letter’ (also referred to as a ‘WQM Letter’) is issued by the Commission. Occasionally, Commission staff may find concerns with the proposed project, such as potential negative impacts on a designated environmentally sensitive area. In these cases, approvals may be issued with certain conditions. The “208 letter” is then submitted by the requesting party to the Wisconsin Department of Natural Resources or Wisconsin Department of Safety and Professional Services with the project information for review and approval.

When the Commission 1) receives a full and complete submittal, 2) receives a project with no clear encroachment into environmental corridors, and 3) is with a manageable backlog of sewer extension reviews, staff typically issue letters within two weeks for public sewer extensions, private main, force main, and building sewer laterals. **Please allow yourself adequate lead time to accommodate a full review.** Certain conditions will extend review timeframes, including but not limited to the conditions listed above. Send submittals by mail or e-mail to:

Southeastern Wisconsin Regional Planning Commission
Attn: Joel Dietl, AICP, Chief Land Use Planner
P.O. Box 1607
Waukesha, WI 53187-1607

joel.dietl@sewrpc.org

¹ Includes only laterals serving buildings with over 54 drainage fixture units.

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Water Quality Management (WQM) Letters & Sewer Extension/Lateral Reviews

Submittal Requirements for Review of Public Sewer Extensions, Lift Stations, & Force Mains:

- Cover Letter indicating:
 - Request for a public sewer extension review and WQM letter specifying the type of development (e.g. two 10" and a system of four 8" sewers to serve a proposed residential development that will connect to the existing public sewer in Main Street).
 - Community (City, Town, or Village) where project is located.
- Project Location Map (e.g. community street base map).
- Plans/Specifications (engineering drawings) including:
 - Proposed sewer location(s),
 - Connection point(s) to the existing sewer system,
 - Wetland Boundaries,
 - Environmental Corridor Boundaries,
 - 1-percent-annual-probability (100-year recurrence interval) Floodplain Boundaries,
 - Topographic Data,
 - Building Pad Locations and Lot Layout, and
 - Street Names.

Submittal Requirements for Review of Private Mains, Force Mains, and Building Sewers (Laterals serving buildings with over 54 drainage fixture units):

- Cover Letter indicating:
 - Request for a private sewer extension review and WQM letter specifying the type of development (e.g. a private main and two laterals for two multi-family residential buildings, four units each, that will connect to the existing public sewer in Main Street).
 - Community (City, Town, or Village), address, U.S. Public Land Survey Section, distance and direction from intersecting streets, or any combination of the above to accurately locate the project.
- Project Location Map (e.g., community street base map).
- Building/Utility Plan which shows property dimensions/parcel lines, connection point(s) of proposed lateral(s) to proposed structure(s) and the proposed sewer connection(s) to the existing public or private sewer(s).
- Plans/Specifications (engineering drawings) including:
 - Proposed sewer location(s),
 - Existing sewer location(s),
 - Wetland Boundaries,
 - Environmental Corridor Boundaries,
 - 1-percent-annual-probability (100-year recurrence interval) Floodplain Boundaries,
 - Topographic Data, and
 - Street Names.

Questions regarding review requirements can be directed to Joel Dietl, AICP, Chief Land Use Planner. Direct: (262) 953-3226 or joel.dietl@sewrpc.org