MINUTES
SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION
QUARTERLY COMMISSION MEETING

Wednesday, September 16, 2026 3:00 p.m.

Port Washington State Bank Community Room
218 E Washington Street
Port Washington, WI 53074

Meeting Occurred in Person and Via Video and Telephone Conference

Present:	**Excused:**
Commissioners:	
Michael Crowley, Chair	Priscilla Coggs-Jones
Paul Decker	John Holloway
Mary Grossman	Amy Maurer
Brian Holt	Donald Trottier
Rob Holyoke	
Adam Jaramillo	
Dewayne Johnson	
Trevor Jung	
Thomas Kramer	
Joe Messinger	
Natalia Minkel-Dumit	
Robert Pitts	
Isaac Rowlett	
Adam Tindall-Schlicht	

Staff:

Stephanie Hacker	Executive Director
Benjamin McKay	Deputy Director
Christopher Hiebert	MPO Director
Eric Lynde	Special Projects Director
Justin Kendall	Principal Systems Administrator

Guests:

Two guests were present.

ROLL CALL

Commission Chair Crowley called the 296th meeting of the Commission to order at 3:00 p.m. Roll call was taken, and a quorum was declared present.

WELCOME AND REMARKS FROM CHAIR MICHAEL CROWLEY

Mr. Crowley thanked those present for their attendance. Ms. Minkel-Dumit encouraged Commissioners to visit Ozaukee County and highlighted the local shops and restaurants in Port Washington. Mr. Decker noted that he is originally from the area and welcomed the Commissioners.

OFFICIAL SEATING OF OZAUKEE COUNTY APPOINTMENT: COMMISSIONER ROB HOLYOKE

Mr. Crowley asked Ms. Minkel-Dumit to introduce Mr. Holyoke. Ms. Minkel-Dumit stated Mr. Holyoke serves on the Ozaukee County Board of Supervisors and is Chairperson of the County Board's National Resources Committee. He is a former Village of Thiensville Trustee, and he is an avid bicyclist and lifelong resident of Southeastern Wisconsin.

On a motion by Ms. Minkel-Dumit, seconded by Mr. Decker, and carried unanimously, Mr. Holyoke is seated as a member of the Commission.

OFFICIAL SEATING OF GOVERNOR'S APPOINTMENT FROM WALWORTH COUNTY

Mr. Crowley asked Mr. Holt to introduce Ms. Grossman. Mr. Holt stated Ms. Grossman is a Certified Public Accountant and attorney who has lived in Walworth County for 24 years. She serves as a Supervisor for the Town of Spring Prairie and is Chair of the Spring Prairie Planning and Zoning Commission.

On a motion by Mr. Holt, seconded by Mr. Messinger, and carried unanimously, Ms. Grossman is seated as a member of the Commission.

CONSIDERATION OF MINUTES OF THE JUNE 17, 2026, ANNUAL COMMISSION MEETING

On a motion by Mr. Johnson, seconded by Mr. Decker, and carried unanimously, the minutes of the June 17, 2026, Annual Commission Meeting were approved.

CONSENT AGENDA: CONSIDERATION OF STANDING COMMITTEE REPORTS

Mr. Crowley asked for any questions or comments regarding the reports on the Consent Agenda.

There being no questions or comments, on a motion by Mr. Decker, seconded by Ms. Minkel-Dumit, and carried unanimously, the Consent Agenda was approved.

CONSIDERATION OF TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENTS (COPY OF EXHIBIT AND RESOLUTION NO. 2026-14)

Mr. Crowley asked the Commission to consider adoption of Resolution No. 2026-14, which is an amendment to the Transportation Improvement Program for Southeastern Wisconsin: 2025-2028. Mr. Hiebert then provided an overview of regional transportation planning and presented Resolution 2026-14, amending the 2025-2028 Regional Transportation Improvement Program (TIP). He noted the projects included in the amendment are summarized in Table 1 attached to the resolution, and they are in

conformance with the regional transportation plan. He also stated the projects have been endorsed by the Advisory Committees on Transportation System Planning and Programming for the Milwaukee and Racine Urbanized Areas. He further noted there are 19 new projects and changes to five existing projects to be amended into the TIP.

The following questions and comments were made during the presentation.

In response to an inquiry by Mr. Holyoke, Mr. Hiebert stated that part of the Commission's role as a Metropolitan Planning Organization (MPO) is to ensure that transportation projects receiving federal funding are consistent with the long-range transportation plan for Southeastern Wisconsin (VISION 2050).

In response to an inquiry by Mr. Johnson, Mr. Hiebert stated the Kenosha, Milwaukee, and Racine Urbanized Areas are in Southeastern Wisconsin. He also explained that a portion of the Round Lake Beach Urbanized Area is in Southeastern Wisconsin and the West Bend area no longer meets the minimum population for an Urbanized Area after the 2020 Decennial Census.

A motion was made by Mr. Johnson and seconded by Mr. Yung to approve Resolution No. 2026- 14. Mr. Crowley asked for any further discussion.

In response to an inquiry by Mr. Tindall-Schlicht, Mr. Hiebert stated Amendment No. 000-26-113 is likely a mill and overlay to improve pavement conditions.

There being no further questions or comments, the motion to approve Resolution No. 2026- 14 was carried by a vote of 14 ayes and 0 nays (copy of Resolution 2026-14 is attached to Official Minutes).

CONSIDERATION OF PROPOSED AMENDMENT TO THE REGIONAL WATER QUALITY MANAGEMENT PLAN

Amendment to the Village of Bloomfield sanitary sewer service area (Resolution No. 2026-15)

Mr. Crowley asked the Commission to consider Resolution No. 2026-15, noting that the Resolution would revise the Village of Bloomfield sanitary sewer service area. He asked Mr. McKay to present the Resolution.

Mr. McKay provided an overview of the Regional Water Quality Management Plan and noted that the proposed amendment was reviewed in detail at the August 4, 2026, Planning and Research Committee meeting. He stated the Planning and Research Committee recommended adoption of the amendment by the full Commission. He stated that two areas are proposed to be added to the sewer service area. He explained that the areas include land planned for residential use and environmentally significant lands with restrictions on sewered development.

The following questions and comments were made during the presentation.

In response to an inquiry by Mr. Johnson, Mr. McKay stated that Pell Lake is partially surrounded by primary environmental corridor with restrictions on sewered development.

In response to a suggestion by Ms. Minkel-Dumit, Mr. McKay stated that staff can add more information about the size and components of environmental corridors and isolated natural resources areas to future reports and note the acreage of land with restrictions on sewered development on appropriate maps.

In response to an inquiry by Mr. Holyoke, Mr. McKay stated that it is typical for cities and villages to be the operator of individual wastewater treatment plants with some exceptions such as larger population centers within the Region that may be served by regional plants.

In response to an inquiry by Ms. Grossman, Mr. McKay stated that adding environmentally significant lands to a sanitary sewer service area can help preserve those lands. Mr. McKay added that Commission staff has the opportunity to comment on requests for sewer extensions within sanitary sewer service areas as part of the review process performed by Wisconsin Department of Natural Resources staff.

There being no further questions or comments, on a motion by Ms. Minkel-Dumit and seconded by Mr. Decker, Resolution No. 2026-15 was adopted by a vote of 14 ayes and 0 nays (Copy of Resolution No. 2026-15 is attached to the Official Minutes).

CONSIDERATION OF TREASURER'S REPORT WITH STATEMENT OF REVENUE AND EXPENDITURES

Mr. Crowley asked Mr. Holt to present the Treasurer's Report. Mr. Holt noted that a copy of the disbursements and the Treasurer's Report had been provided to all Commissioners for review prior to the meeting. The Report was for financial period ending August 23, 2026, and represents the financial status of the Commission 2026 reporting period number eight. Mr. Holt called attention to the following items:

1. Based upon disbursements through August 23, 2026, it is projected that total disbursements of the year will approximate $10.42 million. Revenues are projected at about $10.04 million, exclusive of interest income and miscellaneous revenues.

2. The Commission's Fund Balance Policy indicates a minimum amount of $5,075,000, with a maximum amount of $10,801,000. The audited cash and cash equivalents at end of year 2025 amounted to $7,926,424.

3. As of August 23, 2026, the Commission had in investments and cash on hand approximately $8.21 million. Just over $7.41 million were invested in the State of Wisconsin Local Government Pooled Investment Fund. As of August 23, 2026, that fund was yielding 3.70 percent interest. Other funds are held in savings, checking, and certificate of deposit accounts at several banks.

There being no further discussion, on a motion by Mr. Johnson, seconded by Mr. Decker, and carried unanimously, the Treasurer's Report was approved. (copy of the Treasurer's Report is attached to the Official Minutes).

CONSIDERATION OF REVISIONS TO COMMISSION BYLAWS

Mr. Crowley stressed the importance of the Bylaws and the Commission's consideration of revisions.

Ms. Hacker recommended directing Commission leadership staff to continue work on this item. She then stated that the structure of the Southeastern Wisconsin Regional Planning Commission is unique due to its three designations: one as a regional planning commission, one as a metropolitan planning organization, and one as the areawide water quality planning agency.

Ms. Hacker then provided a recap from the June Annual Meeting through present time.

Ms. Hacker explained how Section 66.0309 of the *Wisconsin Statutes* guides the composition of the Commission, namely that three commissioners represent each of the participating counties. Following Washington County's withdrawal effective date listed in its own resolution, the size of the Commission reduced from 21 to 18 Commissioners. Ms. Hacker stated that based on feedback from Commissioners to date, Commission staff can follow up with the State of Wisconsin and legal counsel regarding a revised structure.

A discussion ensued, concluding with Mr. Tindall-Schlicht expressing focus on an obvious statutory basis for the Southeastern Wisconsin Regional Planning Commission to create and fill additional voting seats within the Commission. He stated that the Commission should receive written guidance from Commission counsel and the State of Wisconsin to identify the specific statutory responsibility or authorities in which the additional voting commissioners can be applied in post-county context.

In response to inquiries by Mr. Decker and Mr. Jung, Mr. Crowley stated that they do have a direct contact within the Governor's office and Ms. Hacker added that this should be addressed by the December quarterly meeting should the Bylaws return to the December agenda.

In response to an inquiry by Ms. Grossman, Ms. Hacker stated that the Commission is statutorily required to have representation from participating counties who have not withdrawn, which is now six counties. Ms. Hacker stated the intent of the proposed Bylaws revisions is to ensure consistent Commission governance and structure.

Mr. Tindall-Schlicht made a motion to postpone consideration of the proposed Bylaws amendment until the Commission has received additional written legal analysis identifying the statutory authority under Wis. Stats. 66.0309, and additional applicable statutes per the commentary from this meeting. He further recommended that a legal authority within the State of Wisconsin has been afforded the opportunity to review the proposed changes and that these actions are completed and reviewed by the Commission prior to January 1, 2027. The motion was seconded by Mr. Rowlett and carried unanimously.

CONSIDERATION OF AUTHORIZED SIGNERS FOR BANKING/FINANCE

Ms. Hacker stated that staff recommendation is to approve the roles of Commission Chair, Commission Treasurer, Commission Executive Director, Commission Deputy Director, and Commission Controller as authorized signers.

In response to an inquiry by Mr. Johnson, Ms. Hacker stated that Robert Becker is the Commission's Controller.

In response to an inquiry by Ms. Grossman, Ms. Hacker stated that in most circumstances two authorized signers are required.

There being no further questions or comments, on a motion made by Mr. Johnson, seconded by Ms. Minkel-Dumit, and carried unanimously, the consideration of authorized signers for banking/finance was approved.

CORRESPONDENCE/ANNOUNCEMENTS

Mr. Crowley recognized Commission staff for their work arranging the meeting venue.

Mr. Crowley stated Commissioner Stelter from Ozaukee County conveyed in a communication to himself and Ms. Hacker that he did not wish to be reappointed to the Commission due to business obligations and

other commitments. Mr. Crowley stated that Mr. Stelter wished the Commission well and applauded the work of the Commission.

Mr. Crowley noted a correspondence letter from Washington County regarding the Commission, State Statutes, and Federal Code. He stated that it has been forwarded to Commission counsel for review and that no further action is presently needed from the Commission.

In response to an inquiry by Mr. Johnson, Mr. Crowley stated there is no Executive Committee meeting for September.

ADJOURNMENT

There being no further business to come before the Commission, on a motion by Mr. Decker, seconded by Ms. Grossman, and carried unanimously, the meeting was adjourned at 4:20 p.m.

Respectfully submitted,

Stephanie Hacker
Deputy Secretary

#282136
SH/BRM/KO