MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, July 16, 2026 1:30 p.m.

Southeastern Wisconsin Regional Planning Commission
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, WI 53188

Meeting Occurred in Person and Virtually via Video and Telephone Conference

Present: Excused:
Committee Members:

Michael Crowley, Chair
Brian Holt
Dewayne Johnson
Trevor Jung
Natalia Minkel-Dumit
Robert Pitts
Issac Rowlett

Staff:

Stephanie Hacker	Executive Director
Benjamin McKay	Deputy Director
Christopher Hiebert	MPO Director
Eric Lynde	Special Projects Director
Tom Cincotta	Interim Controller

ROLL CALL

Chair Crowley called the meeting to order at 1:40 p.m. Roll call was taken, and a quorum was declared present. Mr. Crowley announced that the agenda was revised and had been posted to the Commissioner's intranet site.

APPROVAL OF MINUTES OF MAY 21, 2026

Mr. Crowley asked if there were any changes or additions to the May 21, 2026, Executive Committee meeting minutes. There were none.

On a motion by Mr. Jung, seconded by Mr. Pitts, and carried unanimously, the minutes of the Executive Committee meeting held on May 21, 2026, were approved as published.

CONSIDERATION OF AUDITOR FOR CALENDAR YEAR 2026

Ms. Hacker stated that CliftonLarsonAllen, LLP (CLA) has served as the Commission's auditor for several years and CLA has submitted a proposal for conducting the Commission's year 2026 audit. She then asked Mr. Cincotta to provide an overview of the proposal.

The following questions and comments were made during the overview.

In response to an inquiry by Mr. Crowley, Ms. Hacker stated that she would follow up with details regarding the technology fee included in the proposal.

In response to an inquiry by Mr. Holt, Mr. Crowley stated that although CLA has performed the audit for several years, best practice does not dictate that the Commission change its auditor at this point. Ms. Hacker clarified that the proposed budget amount is based on CLA's proposal.

There being no further questions or comments, on a motion by Mr. Holt, seconded by Ms. Minkel-Dumit, and carried unanimously, the CliftonLarsonAllen, LLP proposal for conducting the 2026 audit was approved.

REVIEW AND CONSIDERATION OF TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENTS (COPY OF EXHIBIT AND RESOLUTION NO. 2026-11)

Mr. Crowley asked the Commission to consider adoption of Resolution No. 2026-11, which is an amendment to the Transportation Improvement Program for Southeastern Wisconsin: 2025-2028. Mr. Hiebert presented Resolution 2026-11, amending the 2025-2028 Regional Transportation Improvement Program (TIP). He noted the projects included in the amendment are summarized in Table 1 attached to the resolution, and they are in conformance with the regional transportation plan. He also stated the projects have been endorsed by the Advisory Committees on Transportation System Planning and Programming for the Kenosha, Milwaukee, Racine, Round Lake Beach, and West Bend urban areas. He further noted there are 18 new projects and changes to 9 existing projects to be amended into the TIP.

In response to an inquiry by Mr. Johnson, Mr. Hiebert stated a review of the project prioritization criteria for the Milwaukee Urbanized Area and will be carried out with the Advisory Committee on Transportation System Planning and Programming for the Milwaukee Urbanized Area in the first quarter of 2027.

There being no further questions or comments, on a motion by Mr. Pitts to approve Resolution No. 2026-11, seconded by Mr. Rowlett, and carried by a vote of 7 ayes and 0 nays, Resolution No. 2026-11 was approved (copy of Resolution 2026-11 attached to Official Minutes).

REVIEW AND CONSIDERATION OF UPDATES TO RESERVE FUND

Mr. Crowley asked Ms. Hacker to provide an overview of the proposed updates to the Commission's Reserve Fund. Ms. Hacker stated two documents have been distributed regarding this agenda item. She stated one document includes the draft updates to the Reserve Fund for consideration, and the other document is the Commission's current Reserve Fund Policy. Ms. Hacker provided an overview of the proposed updates and noted that staff are seeking input on the name of the fund.

The following questions and comments were made during the overview.

In response to an inquiry by Mr. Crowley, Ms. Hacker stated staff will incorporate deductibles for insurance into the fund and explore changing the title to Fund Balance.

In response to an inquiry by Ms. Minkel-Dumit, Ms. Hacker stated that staff has not consulted with CLA for name suggestions, but they have consulted with Mr. Becker, the Commission's incoming Controller.

On a motion by Ms. Minkel-Dumit, seconded by Mr. Johnson, and carried unanimously, the updates to the reserve fund were approved.

DISCUSSION OF COMMISSION BYLAWS REVIEW TIMELINE

Mr. Crowley asked Ms. Hacker to provide an overview of the Commission Bylaws Review Timeline. Ms. Hacker stated that during the Annual Commission meeting on June 17, 2026, changes to the Bylaws were discussed regarding Commission composition and administrative changes. She stated that an updated version of the Commission Bylaws is posted on the Commissioner's intranet, and they reflect the administrative changes that were reviewed and approved at the annual meeting.

Ms. Hacker stated that a discussion about Commission composition will occur at the July 28, 2026, Intergovernmental and Public Relations Committee meeting. She stated the results of the discussion will be presented at the Executive Committee meeting in August. Ms. Hacker stated that revisions to the Bylaws could be presented at the September Quarterly Commission meeting. In response to an inquiry by Mr. Pitts, Ms. Hacker stated that there is not a specific Bylaws Standing Committee.

REVIEW AND CONSIDERATION OF CONTRACTS

Mr. Crowley asked Mr. McKay to review the proposed contracts. Mr. McKay noted the contract and agreement report the Committee members received prior to the meeting lists one contract.

There being no questions or comments, on a motion by Mr. Jung, seconded by Mr. Holt, and carried unanimously, the contract and agreement report was approved (copy attached to Official Minutes).

STAFF REPORT ON WORK PROGRAMS

Mr. Crowley asked Mr. McKay to review the Work Program Progress Report. Mr. McKay reviewed the report and noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

In response to an inquiry by Mr. Johnson, Mr. McKay stated RWQMPU stands for Regional Water Quality Management Plan Update. Mr. McKay added that the plan was originally adopted in 1979 and the Commission staff are working on a prospectus to update the plan.

Mr. Holt noted that research from the Regional Chloride Impact Study was discussed at a Lauderdale Lakes District Management Committee meeting.

Mr. Jung commented that it has been a positive experience to work with Commission staff on the MARK Rail project.

In response to an inquiry by Mr. Crowley, Mr. Hiebert stated that the Regional Chloride Impact Study is on track to be completed by the end of this year, and Commission staff has been working with the Village of Mount Pleasant to receive feedback on the Village bicycle and pedestrian plan update.

In response to a suggestion by Mr. Crowley, Mr. McKay agreed the Regional Food System Plan should be scheduled for completion in Fall of 2027.

REVIEW AND CONSIDERATION OF STATEMENT OF REVENUES AND EXPENDITURES THROUGH JUNE 28, 2026

Copies of the Statement of Projected Revenues and Expenditures as of June 28, 2026, were distributed for Committee review.

In reviewing the Statement with the Committee, Mr. Cincotta called attention to the following items:

1. The addition of information from the 2026 Budget to the Statement.

2. The Federal and State revenue entries remain unchanged from the report presented at the May meeting.

3. The service agreement revenues remain unchanged from the report presented at the May meeting.

There being no questions or comments, on a motion by Ms. Minkel-Dumit, seconded by Mr. Holt, and carried unanimously, the Statement of Revenues and Expenditures through June 28, 2026, was approved (copy attached to Official Minutes).

CONSIDERATION OF DISBURSEMENTS OF THE FOLLOWING FINANCIAL REPORTING PERIODS

A motion was made by Mr. Jung and seconded by Mr. Rowlett to approve the Commission disbursements for the May 22, 2026, June 5, 2026, June 19, 2026, and July 3, 2026, Check Registers for signature by Chair Crowley, Mr. Holt, and Ms. Hacker.

There being no questions or comments, the motion was approved unanimously (copy attached to Official Minutes).

CORRESPONDENCE AND ANNOUNCEMENTS

Ms. Hacker stated today is the Mr. Cincotta's last day with the Commission and thanked him for his four months of service.

Mr. McKay stated the next Intergovernmental and Public Relations Committee meeting will be held on Tuesday, July 28 at 1:30 p.m. and the next Planning and Research Committee meeting will be held on Tuesday, August 4 at 1:30 p.m.

Mr. Crowley shared that Waukesha County Executive Paul Farrow recently passed away and explained the succession process. Mr. Crowley expressed his respect for Mr. Farrow and asked Commissioners and staff to keep him and his family in mind.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:35 p.m. on a motion by Mr. Pitts, seconded by Mr. Jung, and carried unanimously.

Respectfully submitted,

Stephanie Hacker
Deputy Secretary

#281646
SH/BRM/KO