MINUTES
SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION
ANNUAL COMMISSION MEETING

Wednesday, June 17, 2026 3:00 p.m.

Pewaukee Village Hall
235 Hickory Street
Pewaukee, WI 53072

Meeting Occurred in Person and Via Video and Telephone Conference

Present:	**Excused:**
Commissioners:	
Michael Crowley, Chair	Priscilla Coggs-Jones
Paul Decker	Brian Holt
Thomas Kramer	Adam Jaramillo
Trevor Jung	Amy Maurer
Dewayne Johnson	Donald Trottier
John Holloway	
Joe Messinger	
Natalia Minkel-Dumit	
Robert Pitts	
Isaac Rowlett	
Eric Stelter	
Adam Tindall-Schlicht	

Staff:

Stephanie Hacker	Executive Director
Benjamin McKay	Deputy Director
Christopher Hiebert	MPO Director
Eric Lynde	Special Projects Director
Justin Kendall	Principal Systems Administrator

Guest:

Jeff Knutson	Pewaukee Village President

ROLL CALL

Commission Chair Crowley called the 295th meeting of the Commission to order at 3:00 p.m. Roll call was taken, and a quorum was declared present.

WELCOME AND REMARKS FROM CHAIR MICHAEL CROWLEY

Mr. Crowley introduced Pewaukee Village President Jeff Knutson. Mr. Knutson shared a history of Pewaukee Village Hall and highlights of the downtown, encouraging Commissioners to visit after the meeting.

On behalf of Waukesha County Executive Paul Farrow, Mr. Crowley welcomed Commissioners and staff and thanked them for the vital work they do for Southeastern Wisconsin.

Mr. Crowley then shared some highlights from Waukesha County. Waukesha County remains one of two counties in Wisconsin without a county sales tax. Mr. Crowley stated that the County has maintained their AAA bond rating while continuously providing high-quality services. Mr. Crowley stated a key County project is renovating and expanding the Waukesha County Administrative Center, which will better serve the community. Mr. Crowley then recognized former Waukesha County Board Chair Paul Decker.

CONSIDERATION OF MINUTES OF THE MARCH 4, 2026, QUARTERLY COMMISSION MEETING

On a motion by Mr. Pitts, seconded by Mr. Jung, and carried unanimously, the minutes of the March 4, 2026, Quarterly Commission Meeting were approved.

CONSENT AGENDA: CONSIDERATION OF STANDING COMMITTEE REPORTS

Mr. Crowley asked for any questions or comments regarding the reports on the Consent Agenda.

There being no questions or comments, on a motion by Mr. Decker, seconded by Mr. Johnson, and carried unanimously, the Consent Agenda was approved.

CONSIDERATION OF PROPOSED AMENDMENTS TO THE REGIONAL WATER QUALITY MANAGEMENT PLAN

SEWRPC Community Assistance Planning Report No. 208 (2nd Edition) ***Sanitary Sewer Service Areas for the Villages of Lannon and Menomonee Falls (Resolution No. 2026-06)***

Mr. Crowley asked the Commission to consider Resolution No. 2026-06, noting that the Resolution would revise the Village of Menomonee Falls sanitary sewer service area. He asked Mr. McKay to present the Resolution.

Mr. McKay noted that the proposed amendment was reviewed in detail at the May 5, 2026, Planning and Research Committee meeting. He stated the Planning and Research Committee recommended adoption of the amendment by the full Commission. Mr. McKay explained that this is a full update of the Menomonee Falls Sewer Service Area Plan. He noted that the full update was prepared because of the age of the plan and the number of amendments made to the plan since it was originally adopted. He stated that two areas are proposed to be added to the sewer service area. He then explained that a full update of the plan allows for environmental corridor information to be updated for the entire sewer service area, not just the areas proposed to be added. He also noted that Menomonee Falls is served by three different wastewater treatment plants and there was coordination with the operators during the development of the plan update.

Mr. McKay then asked the Commissioners to recall discussions from the May Planning and Research Committee meeting regarding population projections, a proposed modification to the planned environmental corridor for a development site, and comments received from the Village of Lannon during the joint Menomonee Falls/Commission public hearing.

The following questions and comments were made during the presentation.

Mr. Messinger expressed concern that the addition of land to be served by the Milwaukee Metropolitan Sewerage District (MMSD) may contribute to overflows into waterways. Mr. McKay responded that Commission staff worked with MMSD staff to ensure there is adequate capacity for the area being added that will be served by the District.

In response to an inquiry by Mr. Tindall-Schlicht, Mr. McKay stated that overflows have been significantly reduced since the MMSD Deep Tunnel Project.

Mr. Johnson stated that it could be beneficial to invite MMSD staff to make a presentation at a future Commission meeting. Mr. McKay responded that he would contact MMSD staff.

In response to an inquiry by Mr. Johnson, Mr. McKay stated Commission staff are working with Wisconsin Department of Natural Resources (WDNR) Staff to address the population projection issue.

There being no further discussion, on a motion by Mr. Johnson and seconded by Mr. Decker, Resolution No. 2026-6 was adopted by a vote of 12 ayes and 0 nays (Copy of Resolution No. 2026-06 is attached to the Official Minutes).

Amendment to the City of Burlington sanitary sewer service area (McHenry Street Site) (Resolution No. 2026-07)

Mr. Crowley asked the Commission to consider Resolution No. 2026-07, noting that the Resolution would revise certain primary environmental corridor boundaries in the City of Burlington sanitary sewer service area. He asked Mr. McKay to present the Resolution.

Mr. McKay noted that the proposed amendment was reviewed in detail at the May 5, 2026, Planning and Research Committee meeting. He stated the Planning and Research Committee recommended adoption of the amendment by the full Commission. Mr. McKay explained the amendment proposes a loss of 41.4 acres of primary environmental corridor to accommodate a mineral extraction operation and future industrial development. He stated the proposed amendment also includes replacement, expansion, or improvement of about 70.86 acres to mitigate the loss.

The following questions and comments were made during the presentation.

In response to inquiries by Mr. Messinger and Mr. Decker, Mr. McKay stated that improving existing corridors would include activities such as removing invasive species and added that the mitigation plan includes a schedule for these activities.

In response to an inquiry by Mr. Johnson, Mr. McKay stated that the mitigation plan will be submitted to WDNR staff along with a conservation easement as part of the sanitary sewer service area amendment.

In response to an inquiry by Mr. Stelter, Mr. McKay stated the ratio for replacing primary environmental corridor recommended by Commission staff is typically 1.5 to 1; however, it is lower in this case because of significant improvements being made to existing corridors.

There being no further discussion, on a motion by Mr. Pitts and seconded by Mr. Tindall-Schlicht, Resolution No. 2026-07 was adopted by a vote of 12 ayes and 0 nays (Copy of Resolution No. 2026-07 is attached to the Official Minutes).

Amendment to the Town of Norway Sanitary District No.1 Sanitary Sewer Service Area (Resolution 2026-08)

Mr. Crowley asked the Commission to consider Resolution No. 2026-08, noting that the Resolution would revise the Town of Norway sanitary sewer service area. He asked Mr. McKay to present the Resolution.

Mr. McKay noted that the proposed amendment was reviewed in detail at the May 5, 2026, Planning and Research Committee meeting. He stated the Planning and Research Committee recommended adoption of the amendment by the full Commission. He explained that the amendment would add a small area of land to the existing sewer service area to accommodate a lot combination.

There being no discussion, on a motion by Mr. Kramer and seconded by Mr. Jung, Resolution No. 2026-08 was adopted by a vote of 12 ayes and 0 nays (Copy of Resolution No. 2026-08 is attached to the Official Minutes).

SEWRPC Community Assistance Planning Report No. 124 (3rd Edition) ***Sanitary Sewer Service Area for the Village of Jackson (Resolution 2026-09)***

Mr. Crowley asked the Commission to consider Resolution No. 2026-09, noting that the Resolution would revise the Village of Jackson sanitary sewer service area. He asked Mr. McKay to present the Resolution.

Mr. McKay noted that the proposed amendment was reviewed in detail at the May 5, 2026, Planning and Research Committee meeting. He stated the Planning and Research Committee recommended adoption of the amendment by the full Commission. Mr. McKay explained that this is a full update of the Jackson Sewer Service Area Plan. He noted that the full update was prepared because of the age of the plan and the number of amendments made to the plan since the last edition of the plan was adopted. He stated that several areas are proposed to be added to the sewer service area. He explained that a full update of the plan allows for environmental corridor information to be updated for the entire sewer service area, not just the areas proposed to be added.

Mr. McKay then asked the Commissioners to recall the discussion from the May Planning and Research Committee meeting regarding population projections.

In response to an inquiry by Mr. Johnson, Mr. McKay stated that Commission staff are working with WDNR staff to resolve the population projection issue.

There being no further discussion, on a motion by Mr. Johnson and seconded by Mr. Jung, Resolution No. 2026-09 was adopted by a vote of 12 ayes and 0 nays (Copy of Resolution No. 2026-09 is attached to the Official Minutes).

REVIEW AND CONSIDERATION OF FUNCTIONAL CLASSIFICATION OF ROADWAYS IN THE KENOSHA, MILWAUKEE, RACINE, ROUND LAKE BEACH, AND WEST BEND URBAN AREAS (RESOLUTION 2026-10)

Mr. Crowley asked the Commission to consider Resolution No. 2026-10, noting that the Resolution is related to the functional classification of roadways in the Kenosha, Milwaukee, Racine, Round Lake Beach and West Bend Urban Areas. He asked Mr. Hoel to present the Resolution.

The following questions and comments were made during the presentation.

In response to an inquiry made by Ms. Minkel-Dumit, Mr. Hoel explained that roadways classified as arterial streets and highways are generally eligible for Federal funding.

In response to an inquiry by Mr. Johnson, Ms. Hacker explained that the Commission will remain the Metropolitan Planning Organization for the West Bend Urban Area at this time.

Mr. Crowley noted that the meeting date on page 2 of the resolution needs to be corrected. Mr. Hoel responded that staff delivered corrected resolutions during the meeting.

There being no further discussion, on a motion by Mr. Holloway and seconded by Mr. Rowlett, Resolution No. 2026-10 was adopted by a vote of 12 ayes and 0 nays (Copy of Resolution No. 2026-10 is attached to the Official Minutes).

REVIEW AND CONSIDERATION OF THE COMMISSION'S BUDGET FOR THE CALENDAR YEAR 2027

Mr. Crowley introduced Ms. Hacker and Mr. McKay to present the proposed Commission budget for the calendar year 2027. Ms. Hacker and Mr. McKay then provided a brief overview.

The following questions and comments were made during the presentation.

Mr. Crowley commended Commission leadership staff for working together following the retirement of the Director of Administration and that he is in approval of the proposed budget. Mr. Crowley then emphasized that the portion of the County charge that would have been attributed to Washington County was not passed on to the other counties in the Regional Planning Commission.

In response to an inquiry by Mr. Stelter, Mr. McKay explained the layout of some of the tables presented in the budget.

In response to an inquiry by Mr. Crowley, Ms. Hacker explained that consultant fees were higher in the 2026 budget due in part to the orthoimagery program.

There being no further discussion, on a motion by Mr. Pitts, seconded by Mr. Johnson, the budget for the calendar year 2027 was adopted by a roll call vote of Commissioners Crowley, Decker, Kramer, Jung, Johnson, Holloway, Messinger, Minkel-Dumit, Pitts, Rowlett, Stelter, and Tindall-Schlicht voting aye (Copy of the 2027 Budget is attached to the Official Minutes).

CONSIDERATION OF TREASURER'S REPORT WITH STATEMENT OF REVENUE AND EXPENDITURES

Mr. Crowley stated that Mr. Holt had asked to be excused from the meeting and presented the Treasurer's Report. He then noted that a copy of the disbursements and the Treasurer's Report had been provided to all Commissioners for review prior to the meeting. The Report was for financial period ending May 31, 2026, and represents the financial status of the Commission 2026 reporting period number five. Mr. Crowley called attention to the following items:

1. Based upon disbursements through May 31, 2026, it is projected that total disbursements of the year will approximate \$10.29 million. Revenues are projected at about \$10.19 million, exclusive of interest income and miscellaneous revenues.

2. The Commission's Reserves Policy indicates a minimum reserve amount of \$4,985,434, with a maximum reserve amount of \$10,870,868. The audited cash and cash equivalents at end of year 2025 are \$7,926,424.

3. As of May 31, 2026, the Commission had in investments and cash on hand approximately \$8.90 million. Just over \$8.09 million were invested in the State of Wisconsin Local Government Pooled Investment Fund. As of May 31, 2026, that fund was yielding 3.69 percent interest. Other funds are held in savings, checking, and certificate of deposit accounts at several banks.

On a motion by Mr. Jung, seconded by Mr. Stelter, and carried unanimously, the Treasurer's Report was approved. (copy of the Treasurer's Report is attached to the Official Minutes).

CONSIDERATION OF REVISIONS TO COMMISSION BYLAWS

Mr. Crowley asked Ms. Hacker to present the proposed revisions to the Commission Bylaws. Ms. Hacker stated that the most significant proposed change to the Bylaws would be the addition of a new Article III, *Commission Composition.* She stated that the proposed Article III was provided to Commissioners prior to the meeting. She then reviewed the Section and other proposed administrative changes to the Bylaws. Ms. Hacker highlighted that the proposed Article III addresses Commission Composition following a County withdrawal from the Regional Planning Commission.

A discussion ensued about the proposed Article III related to total number of Commission members, potential voting status of members representing withdrawn areas of the Region, geographic representation, appointment process, and representation related to other Commission designations. The discussion concluded with the suggestion from Ms. Hacker to adopt certain proposed administrative revisions to the Bylaws and continue the discussion regarding proposed Article III at a future meeting.

Mr. Johnson made a motion to table proposed Article III until the next Commission meeting and withdrew the motion. After further discussion, Mr. Tindall-Schlicht made a motion to adopt certain administrative revisions to the Commission Bylaws excluding the proposed Article III for further discussion, which was seconded by Mr. Decker. The motion was approved by a roll call vote of Commissioners Crowley, Decker, Kramer, Jung, Johnson, Holloway, Messinger, Minkel-Dumit, Pitts, Rowlett, Stelter, and Tindall-Schlicht voting aye.

CORRESPONDENCE/ANNOUNCEMENTS

Mr. Crowley asked Commission staff if there were any correspondence or announcements. Ms. Hacker announced that the June Executive Committee meeting will be cancelled. Ms. Hacker then announced that Commission Planner Adam Schumacher participated in a student group while attending the UWM Master of Urban Planning Program that received an award from the Wisconsin Chapter of the American Planning Association for developing a Sustainability Plan for the Village of Elm Grove.

ADJOURNMENT

There being no further business to come before the Commission, on a motion by Mr. Johnson, seconded by Mr. Jung, and carried unanimously, the meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Stephanie Hacker
Deputy Secretary

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SH/BRM/KO