

**MINUTES**

**SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION**

**EXECUTIVE COMMITTEE**

Thursday, March 19, 2026

1:30 p.m.

Southeastern Wisconsin Regional Planning Commission  
Commissioners' Conference Room  
W239 N1812 Rockwood Drive  
Waukesha, WI 53188

Meeting Occurred in Person and Virtually via Video and Telephone Conference

Present:

Excused:

Committee Members:

Michael Crowley, Chair  
Charles Colman  
Dewayne Johnson  
Trevor Jung  
Natalia Minkel-Dumit  
Robert Pitts  
Isaac Rowlett

Brian Holt

Staff:

Stephanie Hacker	Executive Director
Benjamin McKay	Deputy Director
Christopher Hiebert	MPO Director
Elizabeth Larsen	Director of Administration
Eric Lynde	Special Projects Director

**ROLL CALL**

Chair Crowley called the meeting to order at 1:30 p.m. Roll call was taken, and a quorum was declared present.

**APPROVAL OF MINUTES OF FEBRUARY 19, 2026**

Chair Crowley asked if there were any changes or additions to the February 19, 2026, Executive Committee meeting minutes. There were none.

On a motion by Mr. Pitts, seconded by Mr. Johnson, and carried unanimously, the minutes of the Executive Committee meeting held on February 19, 2026, were approved as published.

**REVIEW AND CONSIDERATION OF TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENTS (COPY OF EXHIBIT AND RESOLUTION NO. 2026-04)**

Chair Crowley asked the Commission to consider adoption of Resolution No. 2026-04, which is an amendment to the Transportation Improvement Program for Southeastern Wisconsin: 2025-2028. Mr. Hiebert presented Resolution 2026-04, amending the 2025-2028 Regional Transportation Improvement Program (TIP). He stated there are 25 existing projects being changed and four new projects being added into the TIP. He noted the projects included in the amendment are summarized in Table 1 attached to the resolution, and they are in conformance with the regional transportation plan. He also stated the projects have been endorsed by the Advisory Committees on Transportation System Planning and Programming for the Milwaukee, Racine, and West Bend urban area.

There being no additional questions or comments, on a motion by Mr. Johnson to approve Resolution No. 2026-04, seconded by Mr. Pitts, and carried by a vote of 7 ayes and 0 nays, Resolution No. 2026-04 was approved (copy of Resolution 2026-04 attached to Official Minutes).

**REVIEW AND CONSIDERATION OF THE STATEMENT OF REVENUES AND EXPENDITURES FOR REPORTING PERIOD ENDING FEBRUARY 22, 2026**

Copies of the Statement of Projected Revenues and Expenditures for reporting period No. 2, as of February 22, 2026, were distributed for Committee review.

In reviewing the Statement with the Committee, Ms. Larsen commented that the period covered represented an additional two weeks of expenses onto the statement from the February meeting. She then called attention to the following items:

1. The Federal and State revenue entries have changed with regard to the federal amount. At the February meeting the Commission approved an OWP resolution that added an additional \$68,236 in PL funds. The funds were released from the Green Bay MPO and the Commission offered to take those funds to use in the 2026 calendar year. Following an inquiry from Mr. Pitts, Ms. Larsen stated that the Commission matches 20 percent of the funds through County tax levy dollars.
2. The service agreement revenues remain unchanged from the report presented at the February meeting.
3. The Commission had on hand as of February 22, 2026, approximately \$8.90 million. This includes about \$132,000 of unearned revenue provided to the Commission in advance of expenditures. The funds on hand are invested in the State of Wisconsin Local Government Investment Pool, which is presently paying 3.7 percent interest, and certificate of deposit accounts. The Spring Bank CD renewed for a period of six months, with a 3.8 percent annual percentage yield.
4. This Statement reflects the January 2022 approved Commission Reserves Policy. The minimum and maximum reserve fund amounts have been noted. These numbers reflect the findings of the 2024 audit.

In response to an inquiry by Mr. Pitts, Ms. Hacker stated there has been interest in the vacant rental space in the Commission's office building. She stated that an update can be provided in future correspondence.

Chair Crowley noted that the Commission has received its annual payment from six of the seven Counties in the Region.

There being no further questions or comments, on a motion by Mr. Pitts, seconded by Mr. Johnson, and carried unanimously, the Statement of Projected Revenues and Expenditures for the period ending February 22, 2026, was accepted to be placed on file (copy attached to Official Minutes).

### **CONSIDERATION OF DISBURSEMENTS**

#### **2026 Check Register dated February 27, 2026**

Copies of the Check Register dated February 27, 2026, for financial reporting period of February 9, 2026, to February 22, 2026, were distributed to the Committee.

There being no questions or comments, on a motion by Mr. Johnson, seconded by Mr. Colman, and carried unanimously, the Commission disbursements for the February 27, 2026, Check Register were approved for signature by Chair Crowley, Mr. Holt, and Ms. Hacker (copy attached to Official Minutes).

### **CONSIDERATION OF COMMISSION CONTRACTS**

Chair Crowley asked Mr. McKay to review the proposed contracts. Mr. McKay noted the report Committee members received prior to the meeting lists four contracts.

In response to an inquiry by Chair Crowley, Mr. McKay stated the County Surveyor Services for the Wisconsin Department of Transportation Agreement amount of \$1,500 per monument includes the cost of the monument.

In response to an inquiry by Mr. Colman, Mr. McKay stated that CLOMR stands for conditional letter of map revision.

There being no further questions or comments, on a motion by Mr. Johnson, seconded by Mr. Pitts, and carried unanimously, the contract report was accepted, and the report was placed on file (copy of report attached to Official Minutes).

### **WORK PROGRAM REPORT**

Chair Crowley asked Mr. McKay to review the Work Program Progress Report. Mr. McKay reviewed the report and noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

In response to an inquiry by Chair Crowley, Mr. McKay stated a draft of the Regional Chloride Impact Study is on track to be completed for public outreach in 2026 and some publication work may happen in 2027. He further explained the reason it has exceeded the original schedule was due, in part, to time needed for equipment testing and additional seasons of sample collections. He added that the Commission will no longer receive federal funding after 2026, so it is important to finish the study.

### **CORRESPONDENCE AND ANNOUNCEMENTS**

Ms. Hacker announced that the next Executive Committee meeting is scheduled for Thursday, April 16 at 1:30 p.m. and the next Planning and Research Committee meeting is scheduled for Tuesday, May 5 at 1:30

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p.m. She then announced the May Executive Committee meeting is scheduled for Thursday, May 21 at 1:30 p.m. Chair Crowley announced the Intergovernmental and Public Relations Committee could potentially meet in late April.

Chair Crowley then announced this is Ms. Larsen's last Executive Committee meeting and thanked her for 34 years of service to the Commission.

**ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 2:08 p.m. on a motion by Mr. Johnson, seconded by Mr. Rowlett, and carried unanimously.

Respectfully submitted,

Stephanie Hacker  
Deputy Secretary

#280492-2  
SH/BRM/ko