MINUTES
SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION
QUARTERLY COMMISSION MEETING

Wednesday, December 3, 2025 3:00 p.m.

Milwaukee Urban Stables
143 E. Lincoln Ave.
Milwaukee, WI 53207

Meeting Occurred in Person and Via Video and Telephone Conference

Present:
Commissioners:

Michael Crowley, Chair
Charles Colman
Paul Decker
Katrina Hanson
John Holloway
Brian Holt
Adam Jaramillo
Dewayne Johnson
Trevor Jung
Thomas Kramer
Amy Maurer
Joe Messinger
Natalia Minkel-Dumit
Robert Pitts
Isaac Rowlett
Jeffrey Schleif
Eric Stelter
David Stroik
Donald Trottier

Excused:

Priscilla Coggs-Jones

Staff:

Stephanie Hacker	Executive Director
Benjamin McKay	Deputy Director
Elizabeth Larsen	Director of Administration
Christopher Hiebert	MPO Director
Eric Lynde	Special Projects Director
Nakeisha Payne	Chief Community Engagement Specialist
Zachary Kron	Senior Specialist-Biologist
James Zehner	Communications Specialist

ROLL CALL

Commission Chair Crowley called the 293rd meeting of the Commission to order at 3:00 p.m. Roll call was taken, and a quorum was declared present. Chair Crowley noted for the record that Commissioner Coggs-Jones had asked to be excused.

WELCOME - MILWAUKEE URBAN STABLES

Mr. Crowley introduced Ms. Mary McIntosh, Executive Director, Milwaukee Urban Stables. Ms. McIntosh provided an overview of the Milwaukee Urban Stables, stating the Stables opened in 2020. The Milwaukee Urban Stables purchased the property from the City of Milwaukee and the Milwaukee Police Department (MPD) rents stable space for their patrol horses. In addition, the Milwaukee Urban Stables offers equine therapy to at risk youth, veterans, and first responders, with MPD officers involved in meeting with youth groups.

Ms. McIntosh then introduced Milwaukee Police Officer John Peterson. Officer Peterson provided a history of his involvement and work with the Mounted Patrol and the Milwaukee Urban Stables.

Ms. McIntosh introduced the Milwaukee Urban Stables staff and stated the staff would provide a brief tour of the stables at the conclusion of the meeting.

OFFICIAL SEATING OF MILWAUKEE COUNTY APPOINTMENT: COMMISSIONER ISAAC ROWLETT

Mr. Crowley stated that Mr. Isaac Rowlett is to be formally seated as a new Commissioner representing Milwaukee County. Mr. Crowley asked Mr. Rowlett to introduce himself.

Mr. Rowlett provided a brief biography, stating he is the Interim Director of the Office of Strategy, Budget, and Performance for Milwaukee County. He stated he has been involved in land use policy and has participated in Commission led initiatives at Milwaukee County in recent years. He further stated he is excited about the opportunities across the Region.

Mr. Stroik made a motion, seconded by Mr. Schleif, and carried unanimously to formally seat Mr. Rowlett as a Commissioner representing Milwaukee County on the Southeastern Wisconsin Regional Planning Commission.

OFFICIAL SEATING OF WALWORTH COUNTY AND GOVERNOR'S APPOINTMENT: COMMISSIONER ADAM JARAMILLO

Mr. Crowley stated that Adam Jaramillo is to be formally seated as a new Commissioner representing Walworth County.

Mr. Jaramillo provided a brief biography, stating he is the current Village President of Williams Bay, and prior had served as a Trustee on the Willams Bay Village Board. He attended MIT, studying nuclear engineering. He has held several positions throughout the Country and moved back to his hometown of Williams Bay in 2020.

Mr. Holt stated that Mr. Jaramillo will bring a good perspective to the Commission.

Mr. Holt made a motion, seconded by Mr. Stroik, and carried unanimously to formally seat Mr. Jaramillo as a Commissioner representing Walworth County on the Southeastern Wisconsin Regional Planning Commission.

OFFICIAL SEATING OF GOVERNOR'S APPOINTMENT FROM MILWAUKEE COUNTY

Mr. Crowley stated that there is a pending Oath of Office to be received from the Governor's appointment to the Commission for Milwaukee County. He further stated that as the Oath of Office is pending, he would like to table this discussion until the March 2026 Quarterly Commission meeting.

Mr. Pitts made a motion, seconded by Ms. Natalia Minkel-Dumit, and carried unanimously to table the Official Seating of the Governor's appointment for Milwaukee County until the March 2026 Quarterly Commission meeting.

APPROVAL OF MINUTES OF THE SEPTEMBER 10, 2025, QUARTERLY COMMISSION MEETING

Ms. Minkel-Dumit noted a correction is needed to the September 10, 2025, minutes. She explained that the City of Port Washington was referenced incorrectly on page 4.

On a motion by Mr. Holt, seconded by Mr. Stroik, and carried unanimously, the minutes of the September 10, 2025, Quarterly Commission Meeting were approved with the correction.

CONSENT AGENDA: CONSIDERATION OF STANDING COMMITTEE REPORTS

Mr. Crowley asked for any comments regarding the reports on the Consent Agenda.

There being no questions or comments, on a motion by Mr. Jung, seconded by Mr. Decker, and carried unanimously, the Consent Agenda was approved.

CONSIDERATION OF AMENDMENT TO TRANSPORTATION IMPROVEMENT PROGRAM (COPY OF EXHIBIT AND RESOLUTION NO. 2025-18)

Mr. Crowley asked the Commission to consider adoption of Resolution No. 2025-18, which is an amendment to the Transportation Improvement Program for Southeastern Wisconsin: 2025-2028. Mr. Hiebert presented Resolution 2025-18, amending the 2025-2028 Regional Transportation Improvement Program (TIP). He noted the projects included in the amendment are summarized in Table 1 attached to the resolution, and they are in conformance with the regional transportation plan. He also stated the projects have not yet been endorsed by the Advisory Committee on Transportation System Planning and Programming for the Milwaukee urbanized area. He further noted there are three new projects to be amended into the TIP.

In response to an inquiry by Mr. Johnson, Mr. Hiebert stated charging stations for electric vehicles have been approved in previous TIPs.

There being no additional questions or comments, on a motion by Mr. Johnson to approve Resolution No. 2025-18, seconded by Mr. Colman, with an amended motion by Mr. Holt to hold transmittal of Resolution No. 2025-18 until the Advisory Committee approves the TIP Amendments, seconded by Mr. Stroik, and carried by a vote of 19 ayes and 0 nays, Resolution No. 2025-18 was approved (copy of Resolution 2025-18 attached to Official Minutes).

CONSIDERATION OF REGIONAL NATURAL AREAS PLAN UPDATE (RESOLUTION NO. 2025-17)

Mr. Crowley asked the Commission to consider adoption of Resolution No. 2025-17, which is an update to the Regional Natural Areas and Critical Species Habitat Protection and Management Plan. Mr. McKay presented Resolution 2025-17, adopting the update of the Regional Natural Areas Plan. Mr. McKay then provided a brief history of the Natural Areas Plan, noting that Chapters 1 through 6 were approved by the Planning and Research Committee in February 2025 and Chapters 7 through 9 were approved by the Planning and Research Committee in November 2025. He also noted that Commission staff member Zachary Kron is present to discuss the Plan Update.

The following questions and comments were made during the presentation.

In response to an inquiry by Mr. Messinger, Mr. McKay stated that the Commission has worked with State agencies such as the Wisconsin Department of Natural Resources (WDNR) while the Plan Update was prepared and will also provide the Plan Update to each unit of government operating in the Region when it is published. Mr. Johnson commented that the Commission staff works very closely with Wisconsin Department of Transportation staff.

In response to another inquiry by Mr. Messinger, Mr. Kron explained that he works with the WDNR Bureau of Endangered Resources staff on a regular basis.

In response to an inquiry by Mr. Colman, Mr. Kron stated that the information collected by Commission staff is incorporated into statewide databases to help protect natural resources across the State.

There being no additional comments on a motion by Mr. Stroik, seconded by Mr. Schleif, and carried by a vote of 19 ayes and 0 nays, Resolution No. 2025-17 was approved (copy of Resolution 2025-17 attached to Official Minutes).

PRESENTATION FROM THE COMMUNITY ENGAGEMENT DIVISION

Mr. Crowley asked Ms. Payne to present an update on the Community Engagement Division. Ms. Payne gave a presentation about the purpose and functions of the Community Engagement Division.

The following questions and comments were made during the presentation.

Mr. Jung thanked Ms. Payne for her presentation and stated that he does see Ms. Payne at many of the public events held in Racine County.

In response to an inquiry by Mr. Messinger, Ms. Payne stated that expanding the Division staff to allow for more engagement within the Region would help with the success of the Division. She also stated that Division staff could become more involved in the school systems.

In response to a comment by Mr. Decker, Ms. Payne stated that the Community Engagement Plan is available on the Commission's website. She also noted that she has paper copies on hand when attending in-person events. In addition, she noted the Commission staff uses an iPad at events programmed with surveys and interactive materials related to Commission planning efforts.

Mr. Decker suggested that Ms. Payne engage with groups such as 4-H in outlying counties. These groups work on STEM activities and utilize resources on engaging youth in those growth areas. Utilizing community partners in an efficient manner could help the Division meet and exceed its goals.

In response to an inquiry by Mr. Messinger, Ms. Payne stated the Community Engagement staff has partner organizations that can be educated on the programs of Commission and employment opportunities available for young people considering a career in the planning field.

Mr. Johnson thanked Ms. Payne for her presentation and suggested interacting with parents in addition to students.

In response to an inquiry by Mr. Johnson, Mr. McKay stated that staff have worked closely with the Commission's Environmental Justice Task Force in the past, which is now called the Community Engagement and Benefits Task Force. He stated that one of the primary functions of the Task Force has been helping staff ensure that community members have a voice in Commission planning efforts in addition to elected and technical officials. He stated that this function continues.

Ms. Minkel-Dumit thanked Ms. Payne for her work and stated that she saw her and Ms. Laura Herrick at Harbor Fest. Ms. Minkel-Dumit then stated it would be helpful to consider how to share information with Commissioners about some of the bigger festivals that Ms. Payne and staff attend, so that Commissioners have the opportunity to attend and become aware of the work that is done by the Community Engagement Division. She then acknowledged that the events are posted on social media after the event and that it would be good for the Commissioners to be aware of those events prior.

Mr. Crowley stated that in October he had the opportunity to tour the Commission and talk with many of the staff and stated the Commission staff are dynamic, talented, and proud of the work they do. He then thanked Ms. Payne for her presentation and noted this presentation was an opportunity to highlight the work of the Commission staff.

CONSIDERATION OF CHAIRPERSON PURSUANT TO COMMISSION BYLAWS ARTICLE III, SECTION 4 – VACANCIES

Mr. Crowley noted that the office of the Commission Chair has become vacant as Commissioner Colman had announced in September that he would step down as the Commission Chair. He explained that he was appointed the Interim Chair until the December 3, 2025, Full Commission Meeting at which time the Commission Chair would be elected to serve until December 31, 2026.

He then noted that Article III Officers and Responsibilities section for vacancies states, "should any office become vacant, the Executive Committee of the Commission is empowered to designate an interim officer who shall serve in that office until the next regularly scheduled Commission meeting. The Commission shall consider the interim designation of an officer by the Executive Committee to constitute a nomination by that Committee of a permanent successor. The Commission shall thereupon act to elect a permanent successor of the earliest opportunity, who shall serve the remainder of the vacated term." Mr. Crowley stated that as such, the Executive Committee has moved to nominate the Interim Chair to Full Commission for election.

Mr. Crowley further stated this process will also be used for the election of the Commission Vice Chair position. Mr. Crowley then stated that the two elected interims are recommended as nominations to the Full Commission for a vote.

Mr. Crowley asked for a motion to appoint himself as Chair of the Commission.

Mr. Crowley asked Mr. Lynde of the Commission staff to respond to a statement by Mr. Schleif pertaining to the Commission Bylaws Article III, Section 2 stating that Commissioners who are also elected officials

should not be nominated to serve as Chairperson. Mr. Lynde stated this point was discussed at the September Executive Committee meeting and that discussion centered around the text "should" versus "shall." The Bylaws use the word "should", and that was a consideration for the Executive Committee when they were nominating the individual for office. Ultimately, the Executive Committee determined through a voting process to elect Mr. Crowley as Interim Chair and Ms. Minkel-Dumit as Interim Vice Chair.

There being no additional discussion, on a motion by Mr. Pitts, seconded by Mr. Colman, and following a roll-call vote of ayes by Mr. Pitts, Mr. Johnson, Mr. Stroik, Ms. Maurer, Mr. Schleif, Mr. Decker, Mr. Stelter, Mr. Messinger, Mr. Jung, Mr. Rowlett, Mr. Holloway, Mr. Colman, Mr. Holt, Mr. Jaramillo, Ms. Minkel-Dumit, Ms. Hanson, Mr. Kramer, Mr. Trottier, and Mr. Crowley, Mr. Crowley was confirmed as Commission Chair by a vote of 19 ayes and 0 nays.

CONSIDERATION OF VICE CHAIRPERSON PURSUANT TO COMMISSION BYLAWS ARTICLE III, SECTION 4 – VACANCIES

Mr. Crowley noted that the Commission Executive Committee had appointed Ms. Minkel-Dumit to the position of Commission Vice Chair in September. This vote would follow the same process as the vote for the Commission Chair.

There being no discussion, on a motion by Mr. Pitts, seconded by Mr. Johnson, and following a roll-call vote of ayes by Mr. Pitts, Mr. Johnson, Mr. Stroik, Ms. Maurer, Mr. Schleif, Mr. Decker, Mr. Stelter, Mr. Messinger, Mr. Jung, Mr. Rowlett, Mr. Holloway, Mr. Colman, Mr. Holt, Mr. Jaramillo, Ms. Minkel-Dumit, Ms. Hanson, Mr. Kramer, Mr. Trottier, and Mr. Crowley, Ms. Minkel-Dumit was confirmed as Commission Vice Chair by a vote of 19 ayes and 0 nays.

CONSIDERATION OF CONSULTANT FOR ARCGIS ENTERPRISE TRANSITION

Mr. Crowley asked Ms. Larsen to initiate the discussion on the approval of working with a consultant on the ArcGIS Enterprise software transition.

Ms. Larsen stated that she is requesting permission for staff to work with a consultant to help migrate the ArcGIS Software the Commission uses from its current version to an updated version. Ms. Larsen further stated that she has brought this forward for approval because it was not anticipated in the Commission's 2025 Budget.

She gave a brief history of the Commission's use of ArcGIS Software, and that the Commission staff have long worked with this software as do most of the Land Information Officers within the Region. She then stated that due to the complexity of the upgrade staff have proposed to work with Avineon, at a cost not to exceed $10,500.

On a motion by Mr. Johnson, seconded by Mr. Holt, staff are approved to work with Avineon to migrate the ArcGIS Enterprise software from version 10.9.1 to version 11.5 at a cost not to exceed $10,500. The motion was unanimously approved.

REVIEW AND CONSIDERATION OF TREASURER'S REPORT WITH STATEMENT OF REVENUES AND DISBURSEMENTS

Mr. Crowley asked Mr. Stroik to present the Treasurer's Report. He then noted that a copy of the disbursements and the Treasurer's Report had been provided to all Commissioners for review prior to the meeting. The Report was for financial period ending November 2, 2025, and represents the financial status

of the Commission through 2025 reporting period number ten. Mr. Stroik called attention to the following items:

1. Based upon disbursements through November 2, 2025, it is projected that total disbursements for the year will approximate $9.89 million. Revenues are projected at about $10.01 million, exclusive of interest income and miscellaneous revenues.
2. The Commission's Reserves Policy indicates a minimum reserve amount of $4,985,434, with a maximum reserve amount of $10,870,868. The audited cash and cash equivalents at end of year 2024 are $4,163,621.

3. As of November 2, 2025, the Commission had in investments and cash on hand approximately $6.7 million. Just over $5.62 million were invested in the State of Wisconsin Local Government Investment Pool. As of November 2, 2025, that fund was yielding 4.22 percent interest. Other funds are held in savings, checking, and certificate of deposit accounts at several banks.

In response to an inquiry by Mr. Messinger, Ms. Hacker stated that the $350,000 is denoted by an asterisk that indicates that amount will be used to purchase datasets and equipment used to prepare the VISION 2060 Regional Land Use and Transportation Plan. With those expected purchases the year-end surplus is anticipated to be approximately $133,000.

There being no further discussion, on a motion by Mr. Pitts, seconded by Mr. Schleif, and carried unanimously, the Treasurer's Report for the period ending November 2, 2025, was approved (copy of the Treasurer's Report is attached to the Official Minutes).

DISCUSSION ON 2026 COMMISSION MEETING DATES

Mr. Crowley asked Ms. Hacker to review the 2026 Commission meeting dates.

Ms. Hacker stated Commissioners had a listing of the 2026 Commission meeting dates and pointed out that the Annual Meeting is scheduled for June 17 of 2026 according to the Bylaws. She acknowledged that in prior years, the Annual Meeting has caused a conflict with some county meetings, hence bringing it to the attention of all Commissioners. She then noted the Commission Quarterly Meetings are proposed to be held on March 4, September 16, and December 2.

Mr. Crowley asked that the Commissioners communicate with either Ms. Hacker or himself if there are conflicts with the meeting dates and the schedule could potentially be revised.

CORRESPONDENCE/ANNOUNCEMENTS

Ms. Hacker stated that she did not have any correspondence or announcements.

Mr. Crowley then thanked the Commissioners for the election process and noted in January the Executive Committee would be electing an Interim Secretary of the Commission as he no longer holds that position. He also stated that if Commissioners have an interest in being the Chair or Vice Chair of the Planning and Research Committee or Chair of the Intergovernmental and Public Relations Committee to share that interest with him.

In addition, the Commissioners do need to activate their Commission e-mails prior to year end as communication with the Commissioners will be done through the Commission e-mails.

ADJOURNMENT

There being no further business to come before the Commission, on a motion by Mr. Johnson, seconded by Mr. Schleif, and carried unanimously, the meeting was adjourned at 4:23 p.m.

Respectfully submitted,

Stephanie Hacker
Deputy Secretary

SH/BRM/EAL #279323