

MINUTES
SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION
PLANNING AND RESEARCH COMMITTEE MEETING

Tuesday, May 6, 2025

1:30 p.m.

Southeastern Wisconsin Regional Planning Commission
Commissioners Conference Room
W239 N1812 Rockwood Drive
Waukesha, WI 53187

Meeting Occurred Virtually via Video and Telephone Conference

Present:

Excused:

Commissioners:

Michael Crowley, Chairperson
Paul Decker
John Holloway
Dewayne Johnson
Trevor Jung
Mary Knipper
Amy Maurer
Joe Messinger
Natalia Minkel-Dumit
Robert Pitts
Jeffrey Schleif
Eric Stelter
David Stroik
Donald Trottier

Donna Brown-Martin
Prisilla Coggs-Jones
Charles Colman
Katrina Hanson
Brian Holt
Tom Kramer
Michael Maistelman

Staff:

Stephanie Hacker	Executive Director
Elizabeth Larsen	Director of Administration
Don Heckel	Senior Planner
Alina Panasiuk	Accounting/HR Specialist

ROLL CALL

Chairperson Crowley called the Planning and Research Committee meeting to order at 1:30 p.m. Roll call was taken, and a quorum was declared present. Chairperson Crowley indicated for the record that Commissioners Brown-Martin, Coggs-Jones, Colman, Hanson, Holt, Kramer, and Maistelman had asked to be excused.

APPROVAL OF MINUTES OF THE FEBRUARY 5, 2025, MEETING

Chairperson Crowley asked if there were any changes or additions to the February 5, 2025, meeting minutes. There were none.

On a motion by Mr. Schleif, seconded by Mr. Johnson, and carried unanimously, the minutes of the February 5, 2025, Planning and Research Committee Meeting were approved.

REVIEW AND CONSIDERATION OF THE PROPOSED AMENDMENT TO THE REGIONAL WATER QUALITY MANAGEMENT PLAN: AMENDMENT TO THE CITY OF PORT WASHINGTON SANITARY SEWER SERVICE AREA

Chairperson Crowley asked Mr. Heckel to review the proposed amendment to the adopted regional water quality management plan pertaining to the City of Port Washington sanitary sewer service area. A copy of the draft of the Staff Memorandum dated April 15, 2025, concerning this matter was provided to the Committee members for review prior to the meeting.

Mr. Heckel indicated that in a letter dated August 11, 2024, the City of Port Washington requested that the Commission amend the Port Washington sanitary sewer service area, tributary to the City of Port Washington sewage treatment facility. He stated that the purpose of the amendment is to include certain lands located immediately adjacent to, but outside of, the currently adopted sewer service area.

Mr. Heckel stated that the subject area encompasses 73 acres. He also stated that the subject area contains nine acres of environmentally significant lands, including eight acres of isolated natural resource area comprised of 1-percent-annual-probability 100-year recurrence interval floodplain, wetlands, and steep slopes and one acre of floodplain located outside the isolated natural resource area.

Mr. Heckel stated that the proposed addition of approximately 73 acres to the Port Washington sewer service area represents an increase in the Port Washington planned sewer service area of 1.2 percent. He noted that approximately 60 acres of the subject area is proposed to be developed with residential use and there are four acres of existing residential and adjacent existing street and highway uses. It is estimated that upon full development, the subject area would accommodate about 162 housing units with an estimated population of about 405 people. The Port Washington sewer service area would continue to lie within the VISION 2050 population projection range.

Mr. Heckel stated that the City of Port Washington wastewater treatment facility has an average annual capacity of 3.1 million gallons per day. The additional net flow generated from the proposed addition is expected to be about 0.05 million gallons per day. The treatment plant has adequate capacity to treat wastewater flows from the subject area.

Mr. Heckel then noted that a public hearing was held on April 15, 2025. There were no objections to the proposed amendment at the hearing. The Port Washington Common Council also approved the amendment on April 15, 2025. The amendment is consistent with the land use component of VISION 2050, the regional water quality management plan, and Chapter NR 121 of the *Wisconsin Administrative Code* governing the preparation of areawide water quality management plans.

Mr. Heckel stated that the staff recommendation is for the Committee to recommend that the Commission amend the City of Port Washington sanitary sewer service area. Upon adoption by the Commission, the amendment will be provided to the Wisconsin Department of Natural Resources (WDNR) for approval and the WDNR will then provide the amendment to the U.S. Environmental Protection Agency for certification.

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During the presentation the following comments and questions were made.

In response to an inquiry by Mr. Pitts, Mr. Heckel stated that there were no comments at the public hearing; however, there were many members of the public in attendance for a public hearing on the City comprehensive plan amendment related to a proposed data center. He noted that a portion of the area for the proposed data center will be the subject of an upcoming sewer service area plan amendment that will be reviewed for consideration by the Commission.

In response to an inquiry by Mr. Messinger, Mr. Heckel stated that school district boundaries are not an aspect of the Commission's review of sewer service area plan amendments. Mr. Decker noted that the subject area of this amendment is located within the Port Washington-Saukville School District.

In response to an inquiry by Mr. Trottier, Mr. Heckel stated that the age of the wastewater treatment plant is not an aspect of the Commission's review, but he could follow up with the age and any updates to the plant for informational purposes.

In response to an inquiry by Mr. Messinger, Mr. Heckel stated that the upcoming proposed addition of land to the City of Port Washington sanitary sewer service area related to the data center proposal will also follow the sanitary sewer service area amendment process. Mr. Messinger asked if City officials are aware of the amendment process timeline. Mr. Heckel responded that City officials are aware. Chairperson Crowley noted that the amendment related to the proposed data center will be on a future agenda.

There being no further questions or comments on a motion by Mr. Schleif, seconded by Mr. Decker, the Amendment to the City of Port Washington sanitary sewer service area was unanimously recommended by the Committee for adoption by the Commission.

NEXT MEETING

Chairperson Crowley stated that the next meeting of the Planning and Research Committee will be held on August 5, 2025.

CORRESPONDENCE/ANNOUNCEMENTS

Chairperson Crowley asked Ms. Hacker if there were any correspondence or announcements. There were none.

ADJOURNMENT

There being no further business to come before the Committee, on a motion by Mr. Pitts, seconded by Mr. Johnson, and carried unanimously, the meeting was adjourned at 1:50 p.m.

Respectfully submitted,

Stephanie Hacker
Executive Director

BRM
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