

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, August 17, 2023

1:52 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, WI 53188

Meeting Occurred in Person and Virtually via Video and Telephone Conference

Present:

Excused:

Committee Members:

Charles L. Colman, Chairman
James T. Dwyer, Vice-Chairman
Thomas H. Buestrin
Michael A. Crowley
Robert W. Pitts
David L. Stroik

Donna Brown-Martin
Jonathan Delagrave

Staff:

Stephanie Hacker
Benjamin R. McKay
Elizabeth A. Larsen
Alina Panasiuk

Executive Director
Deputy Director
Director of Administration
Accounting/HR Specialist

ROLL CALL

Chairman Colman called the meeting to order at 1:52 p.m. Roll call was taken, and a quorum was declared present. Chairman Colman noted for the record Commissioners Brown-Martin and Delagrave had asked to be excused.

APPROVAL OF MINUTES OF JULY 20, 2023, MEETING

Chairman Colman asked if there were any changes or additions to the July 20, 2023, meeting minutes. There were none.

On a motion by Mr. Stroik, seconded by Mr. Dwyer, and carried unanimously, the minutes of the Executive Committee meeting held on July 20, 2023, were approved as published.

CONSIDERATION OF ADMINISTRATIVE COMMITTEE REPORT

Chairman Colman reported that the Administrative Committee, at its meeting held just before this Executive Committee meeting, had taken the following actions.

1. Reviewed and approved disbursements for financial periods: Year 2023 Nos. 15 and 16 from July 3, 2023, to July 30, 2023.

2. Reviewed and approved the Statement of Projected Revenue and Expenditures for the period ending July 30, 2023.

There being no questions or comments on a motion by Mr. Stroik, seconded by Mr. Crowley, and carried unanimously, the Administrative Committee report was approved.

CONSIDERATION OF CONTRACTS

Chairman Colman asked Ms. Larsen to review the proposed contracts. Ms. Larsen noted that the report the Committee members received prior to the meeting listed one contract.

There being no questions or comments on a motion by Mr. Crowley, seconded by Mr. Dwyer, and carried unanimously, the contract report was accepted, and the report was placed on file (copy of report attached to Official Minutes).

WORK PROGRAM REPORTS

Chairman Colman asked Mr. McKay to review the Work Program Progress Report. Mr. McKay reviewed the report and noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

In response to an inquiry by Mr. Stroik concerning plans for natural disaster events such as drought, wildfires, and poor air quality, Mr. McKay stated that the Commission prepares hazard mitigation plans for a number of counties in the Region, which include strategies to mitigate natural disasters. He further stated that the Commission is working with the City of Milwaukee on a climate action plan for the four-county Milwaukee metropolitan area that is funded by a grant through the Environmental Protection Agency's Climate Pollution Reduction Grant program.

Mr. Stroik then inquired if the Commission should initiate a coordinated effort or assume a leadership role related to natural disasters. Ms. Hacker stated that the Commission could discuss such an idea with the county emergency management departments and the National Weather Service.

CONSIDERATION OF APPOINTMENTS TO THE ENVIRONMENTAL JUSTICE TASK FORCE

Ms. Hacker explained that there is a vacancy on the Commission's Environmental Justice Task Force (EJTF) for the City of Waukesha and stated that there is one candidate to consider for appointment to the vacancy at today's meeting. She stated that the candidate nominated to fill the vacancy is Ms. Gina Sanchez Juarez. Ms. Hacker then provided a brief overview of Ms. Sanchez's background.

In response to an inquiry by Mr. Pitts, Mr. McKay stated that members of the EJTF are not reimbursed for their service on this Task Force. In response to an inquiry by Mr. Buestrin, Mr. McKay further clarified that EJTF members are reimbursed for mileage upon request.

Mr. Crowley commented on Ms. Sanchez's qualifications based upon working with her at Habitat for Humanity of Waukesha County.

There being no further questions or comments on a motion by Mr. Crowley, seconded by Mr. Stroik, and passed unanimously, Ms. Gina Sanchez Juarez was appointed to the Environmental Justice Task Force.

DISCUSSION OF COMMUNITY ASSISTANCE PROJECTS

Mr. Colman asked Mr. McKay to initiate the discussion. Mr. McKay noted that Mr. Stroik had suggested this discussion during the May 2, 2023, Planning and Research Committee meeting. Mr. Stroik explained that it is important that the Commission executive team uphold the vision for the Region in conversations with local government units, and to ensure that regional plan recommendations are incorporated into community assistance

projects to the greatest extent possible. Mr. McKay responded that Commission staff play a key role in consulting with counties and communities during project scope development and this practice will continue. Ms. Hacker reaffirmed the executive team's commitment to furthering implementation of regional plan recommendations.

CORRESPONDENCE AND ANNOUNCEMENTS

Chairman Colman asked if there were any correspondence or announcements. Mr. McKay noted that the Quarterly Commission meeting will be held in Racine County on September 13, 2023.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:25 p.m. on a motion by Mr. Stroik, seconded by Mr. Buestrin, and carried unanimously.

Respectfully submitted,

Stephanie Hacker
Deputy Secretary

Enclosures

CLC/SHR/BRM/EAL
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