

**SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION**

**EXECUTIVE COMMITTEE**

Thursday, February 16, 2023

1:50 p.m.

SEWRPC Office Building  
Commissioners' Conference Room  
W239 N1812 Rockwood Drive  
Waukesha, WI 53188

Meeting Occurred in Person and Virtually via Video and Telephone Conference

Present:

Excused:

Committee Members:

James T. Dwyer, Vice-Chairman  
Donna Brown-Martin  
Michael A. Crowley  
Robert W. Pitts  
David L. Stroik

Charles L. Colman, Chairman  
Jonathan Delagrave  
Thomas H. Buestrin

Staff:

Benjamin R. McKay  
Elizabeth A. Larsen  
Catherine M. Pozum

Interim Executive Director  
Director of Administration  
Accounting/Human Resources Specialist

**ROLL CALL**

Vice-Chairman Dwyer called the meeting to order at 1:50 p.m. Roll call was taken, and a quorum was declared present.

**APPROVAL OF MINUTES OF JANUARY 19, 2023, MEETING**

Vice-Chairman Dwyer asked if there were any changes or additions to the January 19, 2023, meeting minutes. There were none.

On a motion by Mr. Pitts, seconded by Mr. Crowley, and carried unanimously, the minutes of the Executive Committee meeting held on January 19, 2023, were approved as published.

**CONSIDERATION OF ADMINISTRATIVE COMMITTEE REPORT**

Vice-Chairman Dwyer reported that the Administrative Committee, at its meeting held just before this Executive Committee meeting, had taken the following actions.

1. Reviewed and approved disbursements for financial periods: Year 2023 Nos. 2 and 3 from January 2, 2023, to January 29, 2023.

2. Reviewed and approved the Statement of Projected Revenue and Expenditures for the period ending January 29, 2023.

There being no questions or comments, on a motion by Mr. Stroik, seconded by Ms. Brown-Martin, and carried unanimously, the Administrative Committee report was approved.

### **CONSIDERATION OF CONTRACTS**

Vice-Chairman Dwyer asked Ms. Larsen to review the proposed contracts. Ms. Larsen noted that the report the Committee members received prior to the meeting listed two contracts.

There being no questions or comments, on a motion by Mr. Stroik, seconded by Mr. Crowley, and carried unanimously, the contract report was accepted, and the report was placed on file (copy of report attached to Official Minutes).

### **WORK PROGRAM REPORTS**

Vice-Chairman Dwyer asked Mr. McKay to review the Work Program Progress Report. Mr. McKay reviewed the report and noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

In response to an inquiry by Mr. Dwyer, Mr. McKay stated that the Town of Waukesha has incorporated into a Village and the City of Waukesha cannot annex land within the Village.

### **CORRESPONDENCE AND ANNOUNCEMENTS**

Vice-Chairman Dwyer asked Mr. McKay if there were any correspondence or announcements. Mr. McKay stated there will be seating of new Commissioners for Kenosha, Milwaukee, Ozaukee, and Washington counties during the March 8, 2023, Quarterly Commission meeting.

Mr. Pitts noted the meeting will be held at the Kenosha County Center in Bristol.

### **ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 2:02 p.m. on a motion by Mr. Crowley, seconded by Mr. Stroik, and carried unanimously.

Respectfully submitted,

Benjamin R. McKay  
Interim Deputy Secretary

Enclosures

CLC/BRM/EAL/cp  
#00267013