

**SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION**

**EXECUTIVE COMMITTEE**

Thursday, November 17, 2022

1:45 p.m.

SEWRPC Office Building  
Commissioners' Conference Room  
W239 N1812 Rockwood Drive  
Waukesha, WI 53188

Meeting Occurred in Person and Virtually via Video and Telephone Conference

Present:

Excused:

Committee Members:

Charles L. Colman, Chairman  
Michael A. Crowley, Vice-Chairman  
Donna Brown-Martin  
Jonathan Delagrave  
James T. Dwyer  
Robert W. Pitts  
Daniel S. Schmidt  
David L. Stroik

Gustave W. Wirth, Jr.

Alternate: Thomas H. Buestrin

Guests: Brian E. Holt

Staff:

Benjamin R. McKay  
Elizabeth A. Larsen  
Catherine M. Pozum

Interim Executive Director  
Director of Administration  
Accounting/Human Resources Specialist

**ROLL CALL**

Chairman Colman called the meeting to order at 1:46 p.m. Roll call was taken, and a quorum was declared present.

**APPROVAL OF MINUTES OF OCTOBER 20, 2022, MEETING**

Chairman Colman asked if there were any changes or additions to the October 20, 2022, meeting minutes. There were none.

On a motion by Mr. Delagrave, seconded by Mr. Pitts, and carried unanimously, the minutes of the Executive Committee meeting held on October 20, 2022, were approved as published.

**CONSIDERATION OF ADMINISTRATIVE COMMITTEE REPORT**

Chairman Colman reported that the Administrative Committee, at its meeting held just before this Executive Committee meeting, had taken the following actions.

1. Reviewed and approved disbursements for financial periods: Year 2022 Nos. 21 and 22: September 26, 2022, to October 23, 2022.
2. Reviewed and approved the Statement of Projected Revenue and Expenditures for the period ending October 23, 2022.
3. Received a report on 2023 Commission Health Insurance enrollment.

There being no questions or comments, on a motion by Mr. Crowley, seconded by Mr. Delagrave, and carried unanimously, the Administrative Committee report was approved.

### **CONSIDERATION OF CONTRACTS**

Chairman Colman asked Ms. Larsen to review the proposed contracts. Ms. Larsen noted that the report the Committee members received prior to the meeting listed two contracts.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Stroik, and carried unanimously, the contract report was accepted, and the report was placed on file (copy of report attached to Official Minutes).

### **WORK PROGRAM REPORTS**

Chairman Colman asked Mr. McKay to review the Work Program Progress Report. Mr. McKay reviewed the report and noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

### **CONSIDERATION OF TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENTS (RESOLUTION NO. 2022-17)**

Chairman Colman asked the Commission to consider adoption of Resolution No. 2022-17, which is an amendment to the Transportation Improvement Program for Southeastern Wisconsin: 2021-2024. Mr. McKay presented Resolution 2022-17, amending the 2021-2024 Regional Transportation Improvement Program (TIP). He indicated there are three existing projects and four new projects to be amended into the TIP. He stated that the addition of these projects to the TIP was approved by the Commission's Advisory Committees on Transportation System Planning and Programming for the Milwaukee and Racine Urbanized Areas.

In response to an inquiry by Ms. Brown-Martin, Mr. McKay stated that an adjustment to the City of Waukesha transit project identified for additional FFY 2023-2026 STP-M funding will be reflected in an amendment to the 2023-2026 TIP.

In response to an inquiry by Mr. Delagrave, Mr. McKay stated that Project No. 621 is related to the Burlington bypass.

There being no further questions or comments, on a motion by Mr. Dwyer to approve Resolution No. 2022-17, seconded by Mr. Crowley, and carried by a vote on 9 ayes and 0 nays, Resolution No. 2022-17 was approved (copy of Resolution 2022-17 attached to Official Minutes).

### **CONSIDERATION OF APPROVAL TO THE 2023 OVERALL WORK PROGRAM (RESOLUTION NO. 2022-18)**

Chairman Colman asked the Commission to consider adoption of Resolution No. 2022-18, which is the 2023 Commission Overall Work Program (OWP).

Ms. Larsen explained that the OWP outlines the Commission's work, by program area and by project, that is expected to be conducted by the staff in 2023. The OWP is consistent with the 2023 budget adopted by the Commission in June.

There being no further questions or comments, on a motion by Mr. Dwyer to approve Resolution No. 2022-18, seconded by Ms. Brown-Martin, and carried by a vote of 9 ayes and 0 nays, Resolution No. 2022-18 was approved (copy of Resolution 2022-18 attached to Official Minutes).

**CONSIDERATION TO AUTHORIZE THE COMMISSION TO ENTER INTO FOUR GRANT AGREEMENTS WITH THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES (COPY OF RESOLUTION NO. 2022-19 ENCLOSED)**

Chairman Colman asked the Commission to consider authorizing Resolution No. 2022-19. Mr. McKay stated this Resolution authorizes staff to apply for four surface water education grants that have become available through the Wisconsin Department of Natural Resources (WDNR). These grants are for projects that will focus on providing training, education, and networking opportunities to stakeholders for lakes in Walworth and Waukesha Counties that were identified as high-quality waters through the WDNR Healthy Watersheds, High-Quality Waters initiative.

Each grant will request \$5,000 from the WDNR for partial funding of the four lakes projects. Training, education, and networking opportunities will be provided for four different lake types: deep headwater lakes, deep lowland lakes, seepage lakes and reservoirs, and two-story lakes.

For each lake type, staff will identify and reach out to active stakeholder organizations and individuals; host a workshop to provide education and training on how to protect these high-quality lakes as well as provide a networking opportunity for stakeholders; and publish a best management practice toolkit to share data and funding resources, implementation strategies, and management successes and failures.

There being no questions or comments, on a motion by Mr. Crowley to approve Resolution No. 2022-19, seconded by Mr. Schmidt, and carried by a vote of 9 ayes and 0 nays, Resolution No. 2022-19 was approved (copy of Resolution 2022-19 attached to Official Minutes).

**CORRESPONDENCE AND ANNOUNCEMENTS**

Chairman Colman asked if there were any correspondence or announcements. Mr. McKay stated the December Quarterly Commission meeting will be held at the Milwaukee County Department of Transportation offices. Dinner will follow the meeting with a location yet to be determined.

Mr. Pitts requested that Wisconsin Secretary of Transportation, Mr. Craig Thompson, be invited to the December 7, 2022, meeting.

**ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 2:15 p.m. on a motion by Mr. Dwyer, seconded by Mr. Schmidt, and carried unanimously.

Respectfully submitted,

Benjamin R. McKay  
Interim Deputy Secretary

Enclosures