

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, October 20, 2022

2:15 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, WI 53188

Meeting Occurred in Person and Virtually via Video and Telephone Conference

Present:

Excused:

Committee Members:

Charles L. Colman, Chairman
Michael A. Crowley, Vice-Chairman
Donna Brown-Martin
Robert W. Pitts
Daniel S. Schmidt
David L. Stroik
Gustave W. Wirth, Jr.

Jonathan Delagrave
James T. Dwyer
Aloysius Nelson

Alternate: Thomas H. Buestrin

Staff:

Benjamin R. McKay
Elizabeth A. Larsen
Catherine M. Pozum

Interim Executive Director
Director of Administration
Accounting/Human Resources Specialist

ROLL CALL

Chairman Colman called the meeting to order at 2:15 p.m. Roll call was taken, and a quorum was declared present.

APPROVAL OF MINUTES OF AUGUST 18, 2022, MEETING

Chairman Colman asked if there were any changes or additions to the August 18, 2022, meeting minutes. There were none.

On a motion by Mr. Stroik, seconded by Mr. Schmidt, and carried unanimously, the minutes of the Executive Committee meeting held on August 18, 2022, were approved as published.

APPROVAL OF MINUTES OF SEPTEMBER 29, 2022, MEETING

Chairman Colman asked if there were any changes or additions to the September 29, 2022, meeting minutes. There were none.

On a motion by Mr. Stroik, seconded by Mr. Schmidt, and carried unanimously, the minutes of the Executive Committee meeting held on September 29, 2022, were approved as published.

CONSIDERATION OF ADMINISTRATIVE COMMITTEE REPORT

Chairman Colman reported that the Administrative Committee, at its meeting held just before this Executive Committee meeting, had taken the following actions.

1. Reviewed and approved disbursements for financial periods: Year 2022 Nos. 17, 18, 19, and 20: August 1, 2022, to September 25, 2022.
2. Reviewed and approved the Statement of Projected Revenue and Expenditures for the period ending September 25, 2022.
3. Received a report on 2023 Commission Health Insurance.

There being no questions or comments, on a motion by Mr. Stroik, seconded by Mr. Crowley, and carried unanimously, the Administrative Committee report was approved.

CONSIDERATION OF CONTRACTS

Chairman Colman asked Ms. Larsen to review the proposed contract. Ms. Larsen noted that the report the Committee members received prior to the meeting listed one contract.

There being no questions or comments, on a motion by Mr. Crowley, seconded by Ms. Brown-Martin, and carried unanimously, the contract report was accepted, and the report was placed on file (copy of report attached to Official Minutes).

WORK PROGRAM REPORTS

Chairman Colman asked Mr. McKay to review the Work Program Progress Report. Mr. McKay reviewed the report and noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

In response to an inquiry by Mr. Colman, Mr. McKay stated that Mobilise has secured State funding to sustain and expand FlexRide beyond the project pilot period.

CONSIDERATION OF AMENDMENT TO THE 2022 OVERALL WORK PROGRAM (RESOLUTION NO. 2022-16)

Chairman Colman asked the Commission to consider adoption of Resolution No. 2022-16, which is an amendment to the 2022 adopted Commission Overall Work Program (OWP).

Ms. Larsen stated that this amendment is a proposed revision of the 2022 OWP, which includes a routine budget adjustment to the Continuing Land Use and Transportation Study (CLUTS) projects funded by the Federal Highway Administration (FHWA) and the Wisconsin Department of Transportation (WisDOT).

She stated that the budget estimates for the CLUTS projects are determined in the OWP in September of the previous year. As the work for the CLUTS projects proceeds during the year, the budgets for the projects within the CLUTS program area may be revised to reflect the changing work efforts of each project and are then modified toward year-end and in this case after year end due to heavier than anticipated work in certain project areas. This amendment also reflects the increase to the FHWA PL funds of \$64,864, which was released by the Green Bay MPO. The FHWA PL funds have been added to the Chloride Impact Study. Thus, overall budget for the CLUTS program will change by this amount.

There being no questions or comments, on a motion by Mr. Crowley to approve Resolution No. 2022-16, seconded by Mr. Pitts, and carried by a vote of 7 ayes and 0 nays, Resolution No. 2022-16 was approved (copy of Resolution 2022-16 attached to Official Minutes).

CORRESPONDENCE AND ANNOUNCEMENTS

Chairman Colman asked if there were any correspondence or announcements. Mr. McKay announced there will be a Planning and Research Committee meeting on November 1, 2022. Mr. McKay also announced the resignation of Mr. Adam M. Tindall-Schlicht as Commissioner and his position as Director of Port Milwaukee. Mr. Tindall-Schlicht will be recognized for his service to the Commission at the December Full Commission Meeting.

Mr. McKay also announced Mr. John Holloway, Chair, Town of Paris has been appointed by the Governor and Kenosha County. Mr. Holloway succeeds Commissioner Aloysius Nelson as his term expired on September 15, 2022.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:35 p.m. on a motion by Mr. Stroik, seconded by Mr. Schmidt, and carried unanimously.

Benjamin R. McKay
Interim Deputy Secretary

Enclosures

CLC/BRM/EAL/cp
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