

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, May 20, 2021

2:00 p.m.

Meeting Occurred Virtually via Video and Telephone Conference

Present:

Excused:

Committee Members:

Donna Brown-Martin Brown
Michael A. Crowley, Chairman
James T. Dwyer
Aloysius Nelson
Robert Pitts
David L. Stroik
Gustav W. Wirth, Jr.

Charles L. Colman, Chairman
Jonathan Delagrave
Daniel S. Schmidt

Alternate:

Thomas H. Buestrin

Staff:

Kevin J. Muhs
Benjamin R. McKay
Elizabeth A. Larsen
Catherine Pozum

Executive Director
Deputy Director
Director of Administration
Human Resources Assistant/Bookkeeper

ROLL CALL

Chairman Crowley called the meeting to order at 2:18 p.m. Roll call was taken, and a quorum was declared present. Mr. Muhs noted for the record that Commissioners Colman, Buestrin, Delagrave, and Schmidt had asked to be excused.

APPROVAL OF MINUTES OF APRIL 22, 2021, MEETING

Chairman Crowley asked if there were any changes or additions to the April 22, 2021, meeting minutes. There were none.

On a motion by Mr. Stroik, seconded by Mr. Nelson, and carried unanimously, the minutes of the Executive Committee meeting held on April 22, 2021, were approved as published.

CONSIDERATION OF ADMINISTRATIVE COMMITTEE REPORT

Chairman Crowley reported that the Administrative Committee, at its meeting held just before this Executive Committee meeting, had taken the following actions.

1. Reviewed and approved disbursements for financial periods: Year 2021 Nos. 8 and 9 – March 29, 2021, to April 25, 2021.
2. Reviewed and approved the Statement of Projected Revenue and Expenditures for the period ending April 25, 2021.
3. Received and approved a series of budget assumptions for calendar year 2022 proposed by the Commission staff. The 2022 budget proposes a 10 percent increase over the 2021 budget. This increase is largely due to funding for the 2022 Orthophotography Program.
4. Received and approved renewal of the Commission's business insurance with West Bend Mutual Insurance Company for an annual cost of \$66,052.
5. Reviewed and approved staff entering into an agreement with Dr. Deborah Blanks, of Kairo Communications, LLP, to review the Commission's public outreach efforts.

There being no questions or comments, on a motion by Mr. Wirth, seconded by Mr. Nelson, and carried unanimously, the Administrative Committee report was approved.

CONSIDERATION OF CONTRACTS

Chairman Crowley asked Ms. Larsen to review the proposed contracts, noting that prior to the meeting, Committee member had received a report with a table listing four contracts. Ms. Larsen then briefly reviewed the contracts with the Committee.

There being no questions or comments, on a motion by Mr. Dwyer, seconded by Mr. Wirth, and carried unanimously, the contract report was accepted, and the report was placed on file (copy of report attached to Official Minutes).

WORK PROGRAM REPORTS

Chairman Crowley requested that Mr. Muhs review the Work Program Progress Report. Mr. Muhs reviewed the report and noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

In response into an inquiry by Mr. Nelson regarding a presentation by Mr. Tim Casey and Mr. Edward St. Peter about the proposed Kenosha Innovation Neighborhood on the former Chrysler plant site in the City of Kenosha, Mr. Muhs stated that this report details significant Commission work efforts. If a municipality has not asked for staff assistance, or if the assistance that was required was minimal, that information would not be indicated on this report.

CONSIDERATION OF TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENTS (Resolution No. 2021-04)

Chairman Crowley asked the Commission to consider adoption of Resolution No. 2021-04, which is an amendment to the Transportation Improvement Program for Southeastern Wisconsin: 2021-2024.

There being no questions or comments, on a motion by Mr. Dwyer to approve Resolution No. 2021-04, seconded by Mr. Wirth, and carried by a vote on 7 ayes and 0 nays, Resolution No. 2021-04 was approved (copy of Resolution 2021-04 attached to Official Minutes).

CORRESPONDENCE AND ANNOUNCEMENTS

Chairman Crowley asked if there were any correspondence or announcements. Mr. Muhs thanked the members of this Committee for completing the meeting survey. He stated that the Committee meetings will move toward in person meetings, with a hybrid option available.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:38 p.m. on a motion by Mr. Pitts, seconded by Mr. Wirth, and carried unanimously.

Michael A. Crowley
Vice-Chairman

Enclosures
CLC/KJM/EAL/cp
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