

## MINUTES

### SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

#### EXECUTIVE COMMITTEE

Thursday, April 22, 2021

2:00 p.m.

Meeting Occurred Virtually via Video and Telephone Conference

Present:

Excused:

Committee Members:

Charles L. Colman, Chairman  
Michael A. Crowley  
James T. Dwyer  
Aloysius Nelson  
Robert Pitts  
Daniel S. Schmidt  
David L. Stroik  
Gustav W. Wirth, Jr.

Jonathan Delagrave  
Donna Brown-Martin

Alternate:

Thomas H. Buestrin

Staff:

Kevin J. Muhs  
Benjamin R. McKay  
Elizabeth A. Larsen  
Catherine Pozum

Executive Director  
Deputy Director  
Director of Administration  
Human Resources Assistant/Bookkeeper

#### ROLL CALL

Chairman Colman called the meeting to order at 2:00 p.m. Roll call was taken, and a quorum was declared present. Mr. Muhs noted for the record that Ms. Brown-Martin and Mr. Delagrave had asked to be excused.

#### APPROVAL OF MINUTES OF FEBRUARY 18, 2021, MEETING

Chairman Colman asked if there were any changes or additions to the February 18, 2021, meeting minutes. There were none.

On a motion by Mr. Stroik, seconded by Mr. Schmidt, and carried unanimously, the minutes of the Executive Committee meeting held on February 18, 2021, were approved as published.

#### ADMINISTRATIVE COMMITTEE REPORT

Chairman Colman reported that the Administrative Committee, at its meeting held just before this Executive Committee meeting, had taken the following actions.

1. Reviewed and approved disbursements for financial periods: Year 2021 Nos. 4, 5, 6 and 7 – February 1, 2021, to March 28, 2021.
2. Reviewed and approved the Statement of Projected Revenue and Expenditures for the period ending March 28, 2021.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Crowley, and carried unanimously, the Administrative Committee report was approved.

### **CONSIDERATION OF CONTRACTS**

Chairman Colman asked Ms. Larsen to review the proposed contracts, noting that prior to the meeting, Committee members had received a report with a table listing six contracts. Ms. Larsen then briefly reviewed the contracts with the Committee.

There being no questions or comments, on a motion by Mr. Dwyer, seconded by Mr. Schmidt, and carried unanimously, the contract report was accepted, and the report was placed on file (copy of report attached to Official Minutes).

### **WORK PROGRAM REPORTS**

Chairman Colman requested that Mr. Muhs review the Work Program Progress Report. Mr. Muhs reviewed the report and noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

In response into an inquiry by Mr. Nelson concerning overcoming transportation barriers particularly with regard to the relatively new Stella and Chewy's plant, Mr. Muhs stated there is an effort that is being led by the Milwaukee Urban League to connect individuals from the north side of Milwaukee to Stella and Chewy's Oak Creek plant. Transportation is being provided through American Transit Team with the Milwaukee Urban League, Stella and Chewy's, and perhaps other entities providing funding.

### **CONSIDERATION OF AMENDMENT TO THE 2020 OVERALL WORK PROGRAM, (Resolution No. 2021-03)**

Chairman Colman asked the Commission to consider adoption of Resolution No. 2021-03, which is an amendment to the 2020 adopted Commission Overall Work Program (OWP).

Ms. Larsen stated that this amendment is a proposed revision of the 2020 OWP, which includes a routine budget adjustment to the Continuing Land Use and Transportation Study (CLUTS) projects funded by the Federal Highway Administration (FHWA) and the Wisconsin Department of Transportation (WisDOT).

She stated that the budget estimates for the CLUTS projects are determined in the OWP in September of the previous year. As the work for the CLUTS projects proceeds during the year, the budgets for the projects within the CLUTS program area may be revised to reflect the changing work efforts of each project and are then modified toward year-end and in this case after year end due to heavier than anticipated work in certain project areas. The overall budget for the CLUTS program is not proposed to change.

There being no questions or comments, on a motion by Mr. Dwyer to approve Resolution No. 2021-03, seconded by Mr. Crowley, and carried by a vote on 9 ayes and 0 nays, Resolution No. 2021-03 was approved (copy of Resolution 2021-03 attached to Official Minutes).

## **CORRESPONDENCE AND ANNOUNCEMENTS**

Chairman Colman asked if there were any correspondence or announcements. Mr. Muhs stated there was no correspondence or announcements.

Chairman Colman then inquired about the possibility of meeting in person for the June Annual Commission meeting. Mr. Muhs stated that he will send an e-mail to Commissioners asking if they have any concerns about meeting in person for the June meeting.

Mr. Stroik asked if going forward there would always be the option to participate either in person or virtually. Mr. Muhs stated that the Commission would need to make an investment in audio visual equipment to hold effective hybrid meetings.

Mr. Pitts then commented that Kenosha County Executive Jim Kreuser has appointed Kenosha County Board Chairman John O'Day to replace Steve Bostrom as SEWPRC Commissioner. He requested that the Chairman send a letter to Mr. Bostrom to thank him for his service as a Commissioner.

## **ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 2:28 p.m. on a motion by Mr. Wirth, seconded by Mr. Stroik, and carried unanimously.

Respectfully submitted,

Kevin J. Muhs  
Deputy Secretary