

**SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION**  
**NOTICE OF MEETING**  
**ADMINISTRATIVE COMMITTEE**

DATE: Thursday, October 22, 2020

TIME: 1:30 p.m.

PLACE: Online and via Telephone

This meeting of the Administrative Committee will be held remotely. You can view this meeting from your computer, tablet or smartphone at <https://www.gotomeet.me/SEWRPC/oct-admin-exec>. You can also call in by dialing (872) 240-3212, using the access code 809 774 317#, and pressing # again when prompted.

If you will be unable to access the meeting online or via telephone, and still wish to attend, please contact Commission staff at least 72 hours in advance at 262-953-4288.

AGENDA:

1. Roll call
2. Approval of minutes of the August 20, 2020 meeting (copy enclosed)  
*Motion required*
3. Approval of disbursements for the following financial reporting periods
  - a. 2020 reporting period No. 17, August 3, 2020, to August 16, 2020 (copy enclosed)
  - b. 2020 reporting period No. 18, August 17, 2020, to August 30, 2020 (copy enclosed)
  - c. 2020 reporting period No. 19, August 31, 2020, to September 13, 2020 (copy enclosed)
  - d. 2020 reporting period No. 20, September 14, 2020, to September 27, 2020 (copy enclosed)  
*Motion required after each report*
4. Review of Statement of Revenues and Expenditures for the period ending September 27, 2020 (copy enclosed)  
*Motion required*
5. Report on network capacity and backup server upgrade  
*Motion required*
6. Report on 2021 Commission Health Insurance (copy enclosed)
7. Discussion and consideration of Delta Vision Insurance coverage  
*Motion required*
8. Selection of Auditor for Calendar Year 2020  
*Motion required*
9. Consideration of vehicle purchase  
*Motion required*
10. Correspondence and announcements

11. Adjournment

*Motion required*

James T. Dwyer  
Chairman

Enclosures

JTD/KJM/EAL/II

AdminOctAgenda2020 #255224