

**MINUTES**  
**SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION**  
**QUARTERLY COMMISSION MEETING**

Wednesday, September 16, 2020

3:00 p.m.

Meeting occurred virtually via Video and Telephone Conference

**Present:**

**Excused:**

Commissioners:

Charles L. Colman, Chairman  
Michael A. Crowley, Vice-Chairman  
Thomas H. Buestrin  
Jose Delgado  
James A. Ladwig  
Theodore Lipscomb, Sr.  
Aloysius Nelson  
Jeffrey D. Schleif  
Adam Tindall-Schlicht  
David L. Stroik  
Gustav W. Wirth, Jr.

Steve Bostrom  
Donna Brown-Martin  
James Dwyer  
Mary Knipper  
Robert W. Pitts  
Daniel S. Schmidt  
Peggy L. Shumway

Staff:

Kevin J. Muhs	Executive Director
Benjamin R. McKay	Deputy Director
Elizabeth A. Larsen	Director of Administration

**ROLL CALL**

Chairman Colman called the 272<sup>nd</sup> meeting of the Commission to order at 3:00 p.m. Roll call was taken, and a quorum was declared present. Chairman Colman indicated for the record that Commissioners Bostrom, Brown-Martin, Dwyer, Knipper, Pitts, Schmidt and Shumway had asked to be excused.

**APPROVAL OF MINUTES OF THE JUNE 17, 2020, ANNUAL COMMISSION MEETING**

On a motion by Mr. Nelson, seconded by Mr. Wirth, and carried unanimously, the minutes of the June 17, 2020, Quarterly Commission Meeting were approved as published.

**TREASURER'S REPORT**

Chairman Colman called on Mr. Stroik to present the Treasurer's Report. Mr. Stroik noted that a copy of the Treasurer's Report had been provided to all Commissioners for review prior to the meeting and called attention to the following items:

Quarterly Commission Meeting  
September 16, 2020

1. Based upon disbursements through August 2, 2020, it is projected that total disbursements for the year will approximate \$8.03 million. Revenues are projected at about \$8.15 million, exclusive of interest income and miscellaneous revenues.
2. The total amount of funds held by the Commission in the various operating, liability, and reserve accounts approximates \$5.2 million. The various accounts are identified on the second page of the report.
3. As of August 2, 2020, the Commission had in investments and cash on hand approximately \$6.15 million. \$4.85 million are invested in the State of Wisconsin Local Government Pooled Investment Fund. As of August 2, 2020, that fund was yielding 0.14 percent interest. Other funds are held in savings, checking, and certificate of deposit accounts at several banks.

There being no discussion, on a motion by Mr. Schleif, seconded by Mr. Wirth, and carried unanimously, the Treasurer's Report for the period ending August 2, 2020, was approved (copy of the Treasurer's Report is attached to the Official Minutes).

## **STANDING COMMITTEE REPORTS**

### **Planning and Research Committee**

Chairman Colman presented the Planning and Research Committee report. Chairman Colman noted that the report had been provided to all Commissioners prior to the meeting. He also noted that the Planning and Research Committee had met once since the Commission's Quarterly meeting on June 17, 2020.

On August 4, 2020, the Committee took the following actions:

- Reviewed and acted to recommend to the Commission for adoption the following amendment to the regional water quality management plan;
  - a. Yorkville Sewer Utility District No 1. sanitary sewer service area

There being no discussion, on a motion by Mr. Wirth, seconded by Mr. Schleif, and carried unanimously, the Planning and Research Committee Report was approved (copy of the Planning and Research Committee Report is attached to the Official Minutes).

### **Administrative Committee Report**

Chairman Colman presented the Administrative Committee report. Chairman Colman noted that the report had been provided to all Commissioners prior to the meeting. He also noted that the Administrative Committee had met three times since the Quarterly Commission Meeting on June 17, 2020.

On Thursday, June 25, 2020, the Committee took the following actions:

1. Reviewed and approved disbursements for three financial periods: year 2020 Nos. 10, 11, and 12 for the period April 27, 2020, to June 7, 2020.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending June 7, 2020.
3. Considered and approved an increase in the water and sewer backup coverage.

Quarterly Commission Meeting  
September 16, 2020

4. Moved into closed session for a discussion and acceptance of a report on staff compensation. Staff merit and promotion increases totaled \$146,800, or 3.62 percent.

On Thursday, July 23, 2020, the Committee took the following actions:

1. Reviewed and approved disbursements for two financial periods: year 2020 Nos. 13 and 14, for the period June 8, 2020, to July 5, 2020.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending July 5, 2020.

On Thursday, August 20, 2020, the Committee took the following actions:

1. Reviewed and approved disbursements for two financial periods: year 2020 Nos. 15 and 16, for the period July 6, 2020, to August 2, 2020.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending August 2, 2020.
3. Received a presentation of the year 2019 Commission Audit Report.

There being no discussion, on a motion by Mr. Nelson, seconded by Mr. Schleif, and carried unanimously, the Administrative Committee Report was approved (copy of the Administrative Committee Report is attached to the Official Minutes).

### **Executive Committee Report**

Commission Chairman Colman, as Chairman of the Executive Committee, provided the Executive Committee report. He stated that the Executive Committee had met three times since the Quarterly Commission Meeting on June 17, 2020. A report on the June 25, 2020, July 23, 2020, and the August 20, 2020, Committee meetings follows:

At all three meetings, the Committee:

1. Received and approved a report from the Administrative Committee relative to its meeting that day.
2. Reviewed and approved proposed contracts for planning work. One contract was approved in June, four contracts were approved in July, and three contracts were approved in August. The details of those contracts are attached to the Official Minutes.
3. Received a report outlining progress on key planning efforts being undertaken by the Commission in 2020. The most recent progress report is attached to the Official Minutes.

In addition, at its July meeting the Committee discussed a memorandum on short-term initiatives for the Commission. The Committee also took the following actions:

1. Reviewed and approved amendments to the 2019-2022 Regional TIP. These amendments to the 2019-2022 TIP were necessary to advance 13 existing projects and 82 new projects, which were

Quarterly Commission Meeting  
September 16, 2020

approved by the Commission's Advisory Committees on Transportation System Planning and Programming for the Kenosha, Milwaukee, and Racine Urbanized Areas.

2. Considered and approved new appointments to the Environmental Justice Task Force. Ms. Patricia Goeman, Deputy Director, Local Initiatives Support Corporation-Milwaukee and Ms. Andrea Mendez Barrutia, Director of Community Engagement, The Hispanic Collaborative filled vacant City of Milwaukee positions. Ms. Sandra Lee Rubin-Stanosz retired, United States Department of Housing and Urban Development, was appointed to fill the Remainder of the Region position.

There being no discussion, on a motion by Mr. Nelson, seconded by Mr. Wirth, and carried unanimously, the Executive Committee Report was approved (copy of the Executive Committee Report is attached to the Official Minutes).

**CONSIDERATION OF AMENDMENT TO THE REGIONAL WATER QUALITY MANAGEMENT PLAN**

**Yorkville Sewer Utility District No.1 sewer service area (Resolution No. 2020-08)**

Chairman Colman asked the Commission to consider Resolution No. 2020-08, noting the Resolution would revise the Yorkville Sewer Utility District No. 1 sanitary sewer service area. He asked Mr. McKay to present this resolution.

Mr. McKay noted that:

- This sanitary sewer service area amendment to the regional water quality management plan was approved by the Commission's Planning and Research Committee on August 4, 2020.
- The recommended amendment would add 356 acres, resulting in a 38 percent increase in the service area. Environmentally significant lands encompass 140 acres, or 11 percent of the total sewer service area, which includes 97 acres of secondary environmental corridors, 14 acres of isolated natural resource areas, and 29 acres of small wetlands and surface water areas. Future development in the proposed addition to the service area, which is largely free of environmentally significant lands, would consist primarily of business park and industrial uses under the Village comprehensive plan.
- A cost effectiveness analysis of sewerage conveyance had been conducted by a Village consultant and three treatment alternatives for serving the area were evaluated by the Village because wastewater flows are expected to exceed the capacity of the treatment plant before the design year of the plan. Modifying the existing Yorkville treatment facility was identified as the most cost effective, and therefore recommended alternative.
- The amendment is consistent with the land use component of VISION 2050, the regional water quality management plan, and Chapter NR 121 of the *Wisconsin Administrative Code* governing the preparation of areawide water quality management plans.

In response to an inquiry by Mr. Buestrin, Mr. McKay noted that the Sylvania airport is still included in the Village comprehensive plan.

In response to an inquiry by Mr. Wirth, Mr. McKay stated that Evans Park includes secondary environmental corridor.

Quarterly Commission Meeting  
September 16, 2020

There being no further discussion, on a motion by Mr. Wirth, seconded by Mr. Schleif, Resolution No. 2020-08 was approved by a vote of 11 ayes and 0 nays (Copy of Resolution No. 2020-08 is attached to the Official Minutes).

**CONSIDERATION AND APPROVAL OF AMENDMENTS TO THE TRANSPORTATION IMPROVEMENTS PROGRAM (Resolution No. 2020-09)**

Chairman Colman asked the Commission to consider Resolution No. 2020-09, amending the 2019-2022 Regional Transportation Improvement Program (TIP). He noted that these materials were provided prior to this meeting.

Mr. Muhs presented Resolution 2020-09, amending the 2019-2022 Regional Transportation Improvement Program (TIP). He indicated there are five existing projects and 10 new projects to be amended into the TIP. He stated that the addition of these projects to the TIP was approved by the Commission's Advisory Committees on Transportation System Planning and Programming in the Kenosha, Milwaukee, Racine, and West Bend Urbanized Areas.

In response to an inquiry by Mr. Wirth concerning the reconstruction of IH 43 from Silver Spring Drive to STH 60, specifically the interchange at Highland Road, Mr. Muhs stated that the project will be completed in 2024 with a traditional diamond interchange constructed at Highland Road, with the on and off ramps on the eastern side of the interchange being located between the interstate travel lanes and the existing rail corridor.

There being no further discussion, on a motion by Mr. Nelson and seconded by Mr. Crowley, Resolution 2020-09 was adopted by a vote of 11 ayes and 0 nays (Copy of Resolution No. 2020-09 is attached to the Official Minutes).

**CORRESPONDENCE/ANNOUNCEMENTS**

Mr. Colman stated that the Commission staff has been cognizant of the length of the Commission meetings due to the virtual environment, and as a result has not held special presentations of Commission work efforts. He asked that the Commissioners e-mail him regarding their preference to continue with the Commission meetings in the current format, or if their preference would be to include special presentations on Commission planning efforts.

Mr. Muhs reminded the members of the Administrative and Executive Committees that the September 24, 2020, meetings will be cancelled.

**ADJOURNMENT**

There being no further business to come before the Commission, on a motion by Mr. Stroik, seconded by Mr. Wirth, and carried unanimously, the meeting was adjourned at 3:48 p.m.

Respectfully submitted,

Kevin J. Muhs  
Deputy Secretary

KJM/BRM/EAL  
#255053