

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, August 20, 2020

2:00 p.m.

Meeting Occurred Virtually via Video and Telephone Conference

Present:

Excused:

Committee Members:

Charles L. Colman, Chairman
James T. Dwyer
Aloysius Nelson
Robert Pitts
David L. Stroik
Gustav W. Wirth, Jr.

Donna Brown-Martin
Michael A. Crowley
Mike Dawson
Daniel S. Schmidt

Alternate:

Thomas H. Buestrin

Staff:

Kevin J. Muhs	Executive Director
Benjamin R. McKay	Deputy Director
Elizabeth A. Larsen	Director of Administration

ROLL CALL

Chairman Colman called the meeting to order at 2:00 p.m. Roll call was taken and a quorum was declared present.

APPROVAL OF MINUTES OF JULY 23, 2020, MEETING

Chairman Colman asked if there were any changes or additions to the July 23, 2020, meeting minutes. There were none.

On a motion by Mr. Stroik, seconded by Mr. Nelson, and carried unanimously, the minutes of the Executive Committee meeting held on July 23, 2020, were approved as published.

ADMINISTRATIVE COMMITTEE REPORT

Chairman Colman reported that the Administrative Committee, at its meeting held just before this Executive Committee meeting, had taken the following actions.

1. Received a report on the 2019 Commission audit.
2. Reviewed and approved disbursements for financial periods: Year 2020, Nos. 15 and 16 – July 6, 2020, to August 2, 2020.

3. Reviewed and approved the Statement of Projected Revenue and Expenditures for the period ending August 2, 2020.

There being no questions or comments, on a motion by Mr. Nelson, seconded by Mr. Stroik, and carried unanimously, the Administrative Committee report was approved.

CONSIDERATION OF CONTRACTS

Chairman Colman asked Mr. Muhs to review the proposed contracts, noting that prior to the meeting, Committee members had received a report with a table listing three contracts. Mr. Muhs then briefly reviewed the contracts with the Committee. He commented on the contract the Commission entered into with Lead for America. He stated that the Commission was approached by Lead for America to host a fellow for two years, with the term ending August 2022. The fellow will have a lead role in developing a regional food system plan for the Southeastern Wisconsin Region.

There being no questions or comments, on a motion by Mr. Stroik, seconded by Mr. Dawson, and carried unanimously, the contract report was accepted and the report was placed on file (copy of report attached to Official Minutes).

WORK PROGRAM REPORTS

Chairman Colman requested that Mr. Muhs review the Work Program Progress Report. Mr. Muhs reviewed the report and noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

In response to an inquiry by Mr. Nelson concerning the cost of the regional food system plan, Mr. Muhs stated that this project will be covered under the Continuing Land Use Transportation Study program area. This program area budget is covered by 85 percent Federal and State funds.

CORRESPONDENCE AND ANNOUNCEMENTS

Chairman Colman asked if there were any correspondence or announcements. Mr. Muhs stated there was no correspondence and stated that the Commission's quadrennial Certification Review, as part of the Commission's role as the metropolitan planning organization for much of the Region, will be performed by the Federal Highway Administration and the Federal Transit Administration on August 25, 2020, and August 26, 2020. He also stated that Commissioners are welcome to attend the virtual public meeting to be held on August 25, 2020, or to schedule a separate individual meeting to speak with members of the review team.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:20 p.m. on a motion by Mr. Dwyer, seconded by Mr. Wirth, and carried unanimously.

Respectfully submitted,

Kevin J. Muhs
Deputy Secretary