

## MINUTES

### SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

#### EXECUTIVE COMMITTEE

Thursday, July 23, 2020

2:00 p.m.

Meeting Occurred Virtually via Video and Telephone Conference

Present:

Excused:

Committee Members:

Charles L. Colman, Chairman  
Michael A. Crowley, Vice-Chair  
Donna Brown-Martin  
Mike Dawson  
James T. Dwyer  
Aloysius Nelson  
Robert Pitts  
Daniel S. Schmidt  
David L. Stroik  
Gustav W. Wirth, Jr.

Alternate:

Thomas H. Buestrin

Staff:

Kevin J. Muhs	Executive Director
Benjamin R. McKay	Deputy Director
Elizabeth A. Larsen	Director of Administration

#### ROLL CALL

Chairman Colman called the meeting to order at 2:00 p.m. Roll call was taken and a quorum was declared present.

#### APPROVAL OF MINUTES OF JUNE 25, 2020, MEETING

Chairman Colman asked if there were any changes or additions to the June 25, 2020, meeting minutes. There were none.

On a motion by Mr. Stroik, seconded by Mr. Wirth, and carried unanimously, the minutes of the Executive Committee meeting held on June 25, 2020, were approved as published.

#### ADMINISTRATIVE COMMITTEE REPORT

Chairman Colman reported that the Administrative Committee, at its meeting held just before this Executive Committee meeting, had taken the following actions.

1. Reviewed and approved disbursements for financial periods: Year 2020, Nos. 13 and 14 – June 8, 2020, to July 5, 2020.
2. Reviewed and approved the Statement of Projected Revenue and Expenditures for the period ending July 5, 2020.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Stroik, and carried unanimously, the Administrative Committee report was approved.

### **CONSIDERATION OF CONTRACTS**

Chairman Colman asked Mr. Muhs to review the proposed contracts, noting that prior to the meeting, Committee members had received a report with a table listing four contracts. Mr. Muhs then briefly reviewed the contracts with the Committee.

In response to an inquiry by Mr. Colman, Mr. Muhs stated that the contract amendments for both the Wisconsin Departments of Transportation and Natural Resources are extending the time frame of the contracts to allow for the expenditure of all contract funds. The work the Commission performs as part of these contracts is dependent upon requests from the Wisconsin Departments of Transportation and Natural Resources.

There being no additional questions or comments, on a motion by Mr. Stroik, seconded by Mr. Dawson, and carried unanimously, the contract report was accepted and the report was placed on file (copy of report attached to Official Minutes).

### **WORK PROGRAM REPORTS**

Mr. Muhs reviewed the Work Program Progress Report. He noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

In response to an inquiry by Mr. Colman concerning the EDA CARES Act recovery assistance project, Mr. McKay stated that staff has been assisting County and local governments in the Region with arranging meetings with the U.S. Economic Development Administration Representative for Wisconsin to discuss potential infrastructure and economic development planning projects and whether they would potentially qualify for assistance. Mr. McKay also noted that Commission staff will assist applicants with job creation/retention estimates to use in preparing applications upon request.

### **CONSIDERATION OF AMENDMENTS TO THE TRANSPORTATION IMPROVEMENT PROGRAM (TIP), (Resolution No. 2020-07)**

Chairman Colman asked the Commission to consider adoption of Resolution No. 2020-07, amending the 2019-2022 Regional Transportation Improvement Program (TIP). He noted that these materials were provided prior to this meeting.

Mr. Muhs presented Resolution 2020-07, amending the 2019-2022 Regional Transportation Improvement Program (TIP). He indicated there are 13 existing projects and 82 new projects to be amended into the TIP. He stated that the addition of these projects to the TIP was approved by the Commission's Advisory Committees on Transportation System Planning and Programming in the Kenosha, Milwaukee, and Racine Urbanized Areas.

Mr. Muhs noted that staff received two public comments on Project No. 49, *Reconstruction with Additional Traffic Lanes of IH 94 (East-West Freeway) from 70<sup>th</sup> St. to 16<sup>th</sup> St. in the City of Milwaukee (3.5 mi)*. He then noted that the Advisory Committee on Transportation System Planning for the Milwaukee Urbanized Area approved this project on July 22, 2020.

Mr. Muhs also noted that this resolution requests approval for a large number of TIP amendments because of the completion of several competitive project selection processes by the Commission or the Wisconsin Department of Transportation that were held between November 2019 and April 2020. This TIP listing reflects the projects that were selected for those competitive funding sources and approved to move forward.

There being no questions or comments, on a motion by Mr. Dwyer to approve Resolution 2020-07, seconded by Mr. Pitts, and carried by a vote of 10 ayes and 0 nays, Resolution 2020-07 was approved (copy of Resolution 2020-07 attached to Official Minutes).

### **CONSIDERATION OF APPOINTMENTS TO THE ENVIRONMENTAL JUSTICE TASK FORCE**

Mr. Muhs explained that there are four vacancies on the Commission's Environmental Justice Task Force and stated that there are three candidates to consider for appointment at today's meeting. He stated that the two candidates to fill vacant City of Milwaukee positions include Ms. Patricia Goeman, Deputy Director, Local Initiatives Support Corporation Milwaukee and Ms. Andrea Mendez Barrutia, Director of Community Engagement, The Hispanic Collaborative. He then stated that Ms. Sandra Lee Rubin-Stanosz, retired, United States Department of Housing and Urban Development, is being considered to fill the vacant Remainder of Region position. Mr. Muhs then asked Mr. McKay to provide a brief background overview of each candidate.

There being no questions or comments, on a motion by Mr. Dwyer, seconded by Mr. Pitts, and passed unanimously, Ms. Patricia Goeman, Ms. Andrea Mendez Barrutia, and Ms. Sandra Lee Rubin-Stanosz were appointed to the Environmental Justice Task Force.

### **DISCUSSION OF SHORT-TERM INITIATIVES MEMORANDUM**

Chairman Colman gave a brief overview of the Short-Term Initiatives for the Commission Memorandum. Chairman Colman had asked Mr. Muhs to prepare this document upon his appointment as the Commission Executive Director.

Mr. Muhs stated that he had developed this document as an outline for a series of initiatives that he thinks the Commission should pursue over the course of his current contract as the Executive Director for the Commission staff.

Mr. Muhs then reviewed this memorandum as a Power Point Presentation, which summarized each initiative. Discussion ensued concerning the initiatives.

Chairman Colman then stated that discussion concerning these initiatives should continue to determine how to best move the Commission forward in these changing times.

**CORRESPONDENCE AND ANNOUNCEMENTS**

Mr. Colman asked if there were any correspondence or announcements. Mr. Muhs stated there was no correspondence and announced that the Commission's quadrennial Certification Review, as part of the Commission's role as the metropolitan planning organization for much of the Region, will be performed by Federal Highway Administration and the Federal Transit Administration on August 25, 2020, and August 26, 2020.

**ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 3:14 p.m. on a motion by Mr. Wirth, seconded by Mr. Crowley, and carried unanimously.

Respectfully submitted,

Kevin J. Muhs  
Deputy Secretary