

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, May 14, 2020

2:00 p.m.

Meeting Occurred Virtually via Video and Telephone Conference

Present:

Excused:

Committee Members:

Charles L. Colman, Chairman
Michael A. Crowley, Vice-Chair
Thomas H. Buestrin
Mike Dawson
James T. Dwyer
Aloysius Nelson
Daniel S. Schmidt
David L. Stroik
Gustav W. Wirth, Jr.

Robert Pitts

Alternate:

Thomas H. Buestrin

Staff:

Kevin J. Muhs	Executive Director
Benjamin R. McKay	Deputy Director
Elizabeth A. Larsen	Director of Administration

ROLL CALL

Chairman Colman called the meeting to order at 2:10 p.m. Roll call was taken and a quorum was declared present.

APPROVAL OF MINUTES OF APRIL 23, 2020, MEETING

Chairman Colman asked if there were any changes or additions to the April 23, 2020, meeting minutes. There were none.

On a motion by Mr. Nelson, seconded by Mr. Dwyer, and carried unanimously, the minutes of the Executive Committee meeting held on April 23, 2020, were approved as published.

ADMINISTRATIVE COMMITTEE REPORT

Chairman Colman reported that the Administrative Committee, at its meeting held just before this Executive Committee meeting, had taken the following actions.

1. Reviewed and approved disbursements for financial periods: Year 2020, Nos. 8 and 9 – March 30, 2020, to April 26, 2020.
2. Reviewed and approved the Statement of Projected Revenue and Expenditures for the period ending April 26, 2020.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Stroik, and carried unanimously, the Administrative Committee report was approved.

CONSIDERATION OF CONTRACTS

Chairman Colman asked Ms. Larsen to review the proposed contracts, noting that prior to the meeting, Committee members had received a report with a table listing two contracts. Ms. Larsen then briefly reviewed the contracts with the Committee.

There being no additional questions or comments, on a motion by Mr. Nelson, seconded by Mr. Stroik, and carried unanimously, the contract report was accepted and the report was placed on file (copy of report attached to Official Minutes).

WORK PROGRAM REPORTS

Mr. Muhs reviewed the Work Program Progress Report. He noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

APPOINTMENT OF INTERIM COMMISSION TREASURER

Chairman Colman stated that Ms. Nancy Russell has resigned her position as Commissioner, and the office of Treasurer of the Commission is now vacant. According to Commission Bylaws (Article III, Section 4), the Executive Committee is empowered to designate an interim Treasurer. Mr. Colman added that at the next full Commission meeting, scheduled for June 17, 2020, the interim treasurer would be nominated to serve as Treasurer for the rest of Ms. Russell's term which is through 2020.

On a motion by Mr. Dwyer, seconded by Mr. Crowley, and carried unanimously, Mr. Stroik was appointed as Commission Interim Treasurer.

CONSIDERATION OF AMENDMENTS TO THE TRANSPORTATION IMPROVEMENT PROGRAM (TIP), (Resolution No. 2020-04)

Chairman Colman asked the Commission to consider adoption of Resolution No. 2020-04, amending the 2019-2022 Regional Transportation Improvement Program (TIP). He noted that these materials were provided prior to this meeting.

Mr. Muhs presented Resolution 2020-04, amending the 2019-2022 Regional Transportation Improvement Program (TIP). He indicated there are eight existing projects and 16 new projects to be amended into the TIP. He stated that the addition of these projects to the TIP was approved by the Commission's Advisory Committees on Transportation System Planning and Programming in the Kenosha, Milwaukee, and Racine Urbanized Areas.

There being no questions or comments, on a motion by Mr. Stroik to approve Resolution 2020-04, seconded by Mr. Schmidt, and carried by a vote of 9 ayes and 0 nays, Resolution 2020-04 was approved (copy of Resolution 2020-04 attached to Official Minutes).

**CONSIDERATION OF AMENDMENT TO THE 2019 OVERALL WORK PROGRAM,
(Resolution No. 2020-05)**

Chairman Colman asked the Commission to consider adoption of Resolution No. 2020-05, which is an amendment to the 2019 adopted Commission Overall Work Program (OWP).

Ms. Larsen stated that this amendment is a proposed revision of the 2019 OWP which includes a budget adjustment to the Continuing Land Use and Transportation Study (CLUTS) projects and the Chloride Impact Study. Both project groupings are funded by the Federal Highway Administration (FHWA), with the CLUTS projects also funded by the Wisconsin Department of Transportation (WisDOT).

She explained that this 2019 OWP Amendment proposes the shifting of funds from the CLUTS projects to the Chloride Impact Study. At the year-end close, the CLUTS planning projects did not expend the full 2019 revenue amount allocated, while the Chloride Impact Study over expended. The WisDOT and the FHWA will allow for the transfer of the FHWA planning funds from the CLUTS projects to the Chloride Impact Study. The overall budget for the CLUTS program including the Chloride Impact Study is not proposed to change.

There being no questions or comments, on a motion by Mr. Schmidt to approve Resolution No. 2020-05, seconded by Mr. Dwyer, and carried by a vote on 9 ayes and 0 nays, Resolution No. 2020-05 was approved (copy of Resolution 2020-05 attached to Official Minutes).

CORRESPONDENCE AND ANNOUNCEMENTS

Mr. Colman asked if there were any correspondence or announcements. Mr. Muhs stated there was no correspondence.

Mr. Colman reported that the Commissioner vacancy in Milwaukee County will be filled by Mr. Adam Schlicht. Mr. Schlicht will be seated at the June 17, 2020, full Commission meeting.

Mr. Colman then announced that he is planning to initiate a broader discussion on potential improvements to Commission practices and resources at either the June or July Executive Committee meeting.

In response to an inquiry by Mr. Stroik, Mr. Colman stated that he would like to review current practices and procedures with regard to the Commission's approach to planning and services and look for ways to modernize the processes.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:33 p.m. on a motion by Mr. Crowley, seconded by Mr. Schmidt, and carried unanimously.

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(Executive Committee)
May 14, 2020

Respectfully submitted,

Kevin J. Muhs
Deputy Secretary

KJM/BRM/EAL
#253755