

## MINUTES

### SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

#### EXECUTIVE COMMITTEE

Thursday, February 20, 2020

2:00 p.m.

SEWRPC Office Building  
Commissioners' Conference Room  
W239 N1812 Rockwood Drive  
Waukesha, Wisconsin 53187

Present:

Excused:

#### Committee Members:

Charles L. Colman, Chairman  
Michael A. Crowley, Vice-Chair  
Mike Dawson  
James T. Dwyer  
Aloysius Nelson  
Robert Pitts  
Nancy Russell  
Daniel S. Schmidt  
David L. Stroik  
Gustav W. Wirth, Jr.

#### Alternate:

Thomas H. Buestrin

#### Staff:

Benjamin R. McKay  
Elizabeth A. Larsen

Deputy Director  
Director of Administration

#### ROLL CALL

Chairman Colman called the meeting to order at 2:00 p.m. Roll call was taken and a quorum was declared present.

#### APPROVAL OF MINUTES OF JANUARY 23, 2020, MEETING

Chairman Colman asked if there were any changes or additions to the January 23, 2020, meeting minutes. There were none.

On a motion by Mr. Pitts, seconded by Mr. Stroik, and carried unanimously, the minutes of the Executive Committee meeting held on January 23, 2020, were approved as published.

## **ADMINISTRATIVE COMMITTEE REPORT**

Chairman Colman reported that the Administrative Committee, at its meeting held just before this Executive Committee meeting, had taken the following actions.

1. Reviewed and approved disbursements for financial periods: Year 2020, Nos. 2 and 3 – January 6, 2020 to February 2, 2020.
2. Reviewed and approved the Statement of Projected Revenue and Expenditures for the period ending February 2, 2020.

There being no questions or comments, on a motion by Mr. Crowley, seconded by Mr. Schmidt, and carried unanimously, the Administrative Committee report was approved.

## **CONSIDERATION OF CONTRACTS**

Chairman Colman asked Ms. Larsen to review the proposed contracts, noting that prior to the meeting, Committee members had received a report with a table listing three contracts. Ms. Larsen then briefly reviewed the contracts with the Committee.

In response to an inquiry by Ms. Russell, Mr. McKay stated that the difference in cost between the Walworth County Park and Open Space Plan Update (\$12,500) and the Village of Mt. Pleasant Park and Open Space Plan Update (\$7,500) is due to the amount of Commission assistance the municipality is requesting.

There being no additional questions or comments, on a motion by Mr. Stroik, seconded by Mr. Dwyer, and carried unanimously, the contract report was accepted and the report was placed on file (copy of report attached to Official Minutes).

## **WORK PROGRAM REPORTS**

Mr. McKay reviewed the Work Program Progress Report. He noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

In response to an inquiry by Mr. Nelson concerning the potential 27<sup>th</sup> Street Corridor Transit Study project, Mr. McKay stated that the proposal with Milwaukee County has not been finalized.

## **CONSIDERATION OF YEAR 2016 – 2020 TARGETS FOR THE FEDERAL HIGHWAY SAFETY PERFORMANCE MEASURE, (Resolution No. 2020-02)**

Chairman Colman asked the Commission to consider adoption of Resolution No. 2020-02, approving the year 2016-2020 Targets for the Federal Highway Safety Performance Measures. He noted that these materials were provided prior to the meeting.

Mr. McKay explained that as part of implementation of the National performance management framework created by the Moving Ahead for Progress in the 21st Century Act of 2012, and continued with the Fixing America's Surface Transportation Act of 2015, the U.S. Department of Transportation Federal Highway Administration (FHWA) developed and published regulations requiring states and metropolitan planning organizations to annually establish for all public roadways targets for five safety performance measures. These measures are: 1) the number of fatalities, 2) the rate of fatalities per one hundred million vehicle miles traveled (HMVMT), 3) number of serious injuries, 4) the rate of serious injuries per HMVMT, and 5) the number of non-motorized fatalities and serious injuries.

The Wisconsin Department of Transportation established statewide targets for the five Federal safety performance measures for the five-year rolling average of years 2016 through 2020 based on the baseline five-year rolling average of years 2014 through 2018, as reported in the 2019 Highway Safety Improvement Program. With the approval of this resolution, the Commission will establish targets for the metropolitan planning area for the 2016 through 2020 time period.

In response to an inquiry by Mr. Stroik, Mr. McKay stated that the Targets must be established annually using a five-year rolling average.

In response to an inquiry by Mr. Colman, Mr. McKay stated that, following the establishment of statewide targets by Wisconsin Department of Transportation, the Commission was able to establish its own targets to reflect the highly urbanized nature of the Southeastern Wisconsin metropolitan planning area.

There being no additional questions or comments, on a motion by Mr. Dwyer to approve Resolution 2020-02, seconded by Mr. Schmidt, and carried by a vote of 10 ayes and 0 nays, Resolution 2020-02 was approved (copy of Resolution 2020-02 attached to Official Minutes).

#### **UPDATE ON ELEVATOR REPAIR**

Ms. Larsen updated the Commissioners on the ongoing elevator repair.

She stated that the project was expected to be completed in early March, with Otis Elevator and Terminal Andrae completing their portion of the work this week and Total Mechanical and Statz Restoration tentatively completing their work next week.

#### **CORRESPONDENCE AND ANNOUNCEMENTS**

Mr. Colman asked if there were any correspondence or announcements. Mr. McKay stated there was no correspondence. He then announced that the March 11, 2020, Quarterly meeting will be held at the Racine County Ives Grove Complex. The meeting agenda and materials will be transmitted in early March.

#### **ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 2:20 p.m. on a motion by Mr. Stroik, seconded by Mr. Dwyer, and carried unanimously.

Respectfully submitted,

Benjamin R. McKay  
Acting Deputy Secretary