

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, January 23, 2020

2:00 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin 53187

Present:

Excused:

Committee Members:

Charles L. Colman, Chairman
Michael A. Crowley, Vice-Chair
Mike Dawson
James T. Dwyer
Aloysius Nelson
Robert Pitts
Daniel S. Schmidt
David L. Stroik
Gustav W. Wirth, Jr.

Nancy Russell

Alternate:

Thomas H. Buestrin

Staff:

Kevin J. Muhs	Executive Director
Benjamin R. McKay	Deputy Director
Elizabeth A. Larsen	Director of Administration

ROLL CALL

Chairman Colman called the meeting to order at 2:00 p.m. Roll call was taken and a quorum was declared present.

APPROVAL OF MINUTES OF DECEMBER 12, 2019, MEETING

Chairman Colman asked if there were any changes or additions to the December 12, 2019, meeting minutes. There were none.

On a motion by Mr. Stroik, seconded by Mr. Nelson, and carried unanimously, the minutes of the Executive Committee meeting held on December 12, 2019, were approved as published.

ADMINISTRATIVE COMMITTEE REPORT

Chairman Colman reported that the Administrative Committee, at its meeting held just before this Executive Committee meeting, had taken the following actions.

1. Reviewed and approved disbursements for financial periods: Year 2019, Nos. 25 and 26 – November 25, 2019, to December 22, 2019; and Year 2020, No. 1 – December 23, 2019, to January 5, 2020.
2. Reviewed and approved the Statement of Projected Revenue and Expenditures for the period ending January 5, 2020.

There being no questions or comments, on a motion by Mr. Stroik, seconded by Mr. Schmidt, and carried unanimously, the Administrative Committee report was approved.

CONSIDERATION OF CONTRACTS

Chairman Colman asked Ms. Larsen to review the proposed contracts, noting that prior to the meeting, Committee members had received a two-page report with a table listing 14 contracts. Ms. Larsen then briefly reviewed the contracts with the Committee.

In response to an inquiry by Mr. Stroik, Ms. Larsen stated the standard aerial orthophoto is now flown with a 3-inch pixel resolution.

In response to an inquiry by Mr. Colman, Ms. Larsen stated that 4-band Orthoimagery means that the imagery is in color and includes infrared photos.

In response to a second inquiry by Mr. Stroik, Mr. Muhs stated that the Google Earth maps are flown at more frequent intervals, but Google Earth does not take photos using orthophoto technology. Ms. Larsen commented that the Counties have requested the Commission fly orthophotos every two to three years.

Ms. Larsen stated that the total cost to produce the aerial orthophotos has decreased significantly over the years.

There being no additional questions or comments, on a motion by Mr. Dwyer, seconded by Mr. Stroik, and carried unanimously, the contract report was accepted and the report was placed on file (copy of report attached to Official Minutes).

WORK PROGRAM REPORTS

Mr. Muhs reviewed the Work Program Progress Report. He noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

CONSIDERATION OF AMENDMENTS TO THE TRANSPORTATION IMPROVEMENT PROGRAM, (TIP), (Resolution No. 2020-01)

Chairman Colman asked the Commission to consider adoption of Resolution No. 2020-01, amending the 2019-2022 Regional Transportation Improvement Program (TIP). He noted that these materials were provided prior to this meeting.

Mr. Muhs presented Resolution 2020-01, amending the 2019-2022 Regional Transportation Improvement Program (TIP). He indicated there are six existing projects and nine new projects to be amended into the TIP. He stated that the addition of these projects to the TIP was approved by the Commission's Advisory Committees on Transportation System Planning and Programming in the Kenosha, Milwaukee, Racine, and West Bend Urbanized Areas.

In response to an inquiry by Mr. Colman, Mr. Muhs stated that roundabouts have shown to reduce the severity of crashes by turning what could be a head on or side impact collision into a side swipe or rear-end collision. The reduction in travel speed required to traverse a roundabout also has been shown to increase safety.

There being no additional questions or comments, on a motion by Mr. Stroik to approve Resolution 2020-01, seconded by Mr. Nelson, and carried by a vote of 10 ayes and 0 nays, Resolution 2020-01 was approved (copy of Resolution 2020-01 attached to Official Minutes).

CONSIDERATION AND POSSIBLE ACTION ON ELEVATOR REPAIR

Ms. Larsen distributed a table outlining the proposed repair costs to the Commission's Schindler elevator.

In response to an inquiry by Mr. Pitts, Ms. Larsen stated the sump pumps located in the elevator pit will be wired to the generator.

In response to an inquiry by Mr. Buestrin, Ms. Larsen stated that the two sump pumps will be on separate electrical circuits.

In response to an inquiry by Mr. Wirth, Ms. Larsen stated that there should be no issues with the American Disabilities Act (ADA) as only the elevator pit is being repaired.

In response to an inquiry by Mr. Colman, Mr. Stroik stated that the sump pumps that are currently in the elevator pit did prevent water from flooding the basement. The new sump pumps are an improvement over the current pumps.

In response to an inquiry by Mr. Pitts regarding waterproofing in the elevator pit, Ms. Larsen stated that Statz Restoration will provide the waterproofing services and fill the joints and any cracks in the elevator pit.

Mr. Stroik commented that as the costs provided to repair the elevator pit are lower than initially anticipated, he recommends that the Committee approve this work with an additional \$5,000 in contingency funds.

Mr. Buestrin commented that the Commission added this elevator to the building when the building was purchased in January 2002. Elevator access to the basement was necessary to meet ADA requirements with regard to using the basement for public meeting space.

There being no additional questions or comments, on a motion by Mr. Nelson, to approve the repair of the Commission elevator pit at a cost not to exceed \$40,761.00, which includes \$5,000 in contingency funds, and seconded by Mr. Crowley, the repairs to the Commission's elevator pit were approved.

CORRESPONDENCE AND ANNOUNCEMENTS

Mr. Colman asked if there were any correspondence or announcements.

Mr. Muhs stated the February 4, 2020, Planning and Research Committee meeting has been cancelled as there is no pressing need to meet.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:20 p.m. on a motion by Mr. Stroik, seconded by Mr. Nelson, and carried unanimously.

Respectfully submitted,

Kevin J. Muhs
Deputy Secretary