

## MINUTES

### SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

#### EXECUTIVE COMMITTEE

Thursday, October 17, 2019

2:00 p.m.

SEWRPC Office Building  
Commissioners' Conference Room  
W239 N1812 Rockwood Drive  
Waukesha, Wisconsin 53187

Present:

Excused:

Committee Members:

Charles L. Colman, Chairman  
Michael A. Crowley, Vice-Chair  
Mike Dawson  
James T. Dwyer  
Aloysius Nelson  
Robert Pitts  
Nancy Russell  
Daniel S. Schmidt  
Gustav W. Wirth, Jr.

David L. Stroik

Alternate:

Thomas H. Buestrin

Staff:

Kevin J. Muhs	Executive Director
Benjamin R. McKay	Deputy Director
Elizabeth A. Larsen	Director of Administration

#### ROLL CALL

Chairman Colman called the meeting to order at 2:00 p.m. Roll call was taken and a quorum was declared present.

#### APPROVAL OF MINUTES OF SEPTEMBER 19, 2019, MEETING

Chairman Colman asked if there were any changes or additions to the September 19, 2019, meeting minutes. There were none.

On a motion by Mr. Wirth, seconded by Mr. Nelson, and carried unanimously, the minutes of the Executive Committee meeting held on September 19, 2019, were approved as published.

## **ADMINISTRATIVE COMMITTEE REPORT**

Chairman Colman reported that the Administrative Committee, at its meeting held just before this Executive Committee meeting, had taken the following actions.

1. Reviewed and approved disbursements for financial periods: Year 2019, Nos. 19 and 20 extending over the period of September 2, 2019 to September 29, 2019.
2. Reviewed and approved the Statement of Projected Revenue and Expenditures for the period ending September 29, 2019.
3. Received report on 2020 Commission Health Insurance.
4. Discussed annual software renewals.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Ms. Russell, and carried unanimously, the Administrative Committee report was approved.

## **CONSIDERATION OF CONTRACTS**

Chairman Colman asked Ms. Larsen to review the proposed contracts, noting that prior to the meeting, Committee members had received a one page report with a table listing three contracts. Ms. Larsen then briefly reviewed the contracts with the Committee.

In response to an inquiry by Mr. Colman, Mr. Muhs stated that a recording stream gage automatically measures the flow of a stream.

In response to an inquiry by Ms. Russell concerning the proposed cost for Commission staff to potentially prepare the Walworth County Park and Open Space Plan Update, Mr. Muhs stated that the full cost of a park and open space plan currently is \$25,000 while an update to a plan may be between \$5,000 and \$12,500 depending upon the amount of assistance the municipality is requesting.

There being no additional questions, on a motion by Mr. Nelson, seconded by Mr. Crowley, and carried unanimously, the contract report was accepted and the report was placed on file (copy of report attached to Official Minutes).

## **WORK PROGRAM REPORTS**

Mr. Muhs reviewed the Work Program Progress Report. He noted that the report identifies key regional and selected community and county assistance efforts (copy of report attached to Official Minutes).

## **CONSIDERATION OF AMENDMENT TO THE TRANSPORTATION IMPROVEMENT PROGRAM, (TIP), (Resolution No. 2019-21)**

Chairman Colman asked the Commission to consider adoption of Resolution No. 2019-21, amending the 2019-2022 Regional Transportation Improvement Program (TIP). He noted that these materials were provided prior to this meeting.

Mr. Muhs presented Resolution 2019-21, amending the 2019-2022 Regional Transportation Improvement Program (TIP). He indicated there are nine existing projects and five new projects to be amended into the TIP. He stated that the addition of these projects to the TIP was approved by the Commission's Advisory

Committees on Transportation System Planning and Improvement Programming in the Kenosha, Milwaukee, Racine, and West Bend Urbanized Areas.

In response to an inquiry by Ms. Russell concerning the allocation of funding by the Wisconsin Department of Transportation (WisDOT), Mr. Muhs responded that the WisDOT uses State and Federal funding for State Trunk Highway projects.

There being no additional questions or comments, on a motion by Mr. Dwyer to approve Resolution 2019-21, seconded by Mr. Schmidt, and carried by a vote of 10 ayes and 0 nays, Resolution 2019-21 was approved (copy of Resolution 2019-21 attached to Official Minutes).

#### **CORRESPONDENCE AND ANNOUNCEMENTS**

Mr. Colman asked if there were any correspondence or announcements. Mr. Muhs announced that the Clean Rivers, Clean Lake Conference will be held on November 14, 2019, at Alverno College. Commissioners who would like to attend this conference should contact him prior to the November 3<sup>rd</sup> registration deadline.

In response to a question raised at a prior meeting concerning changes to road construction projects during the Democratic National Convention, Mr. Muhs stated that the WisDOT will be treating the convention similarly to other major events, and therefore any interruptions to road work is only planned at the time the convention is actually occurring, and not several months before as reported in some news media.

#### **ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 2:10 p.m. on a motion by Mr. Dwyer, seconded by Mr. Schmidt, and carried unanimously.

Respectfully submitted,

Kevin J. Muhs  
Executive Director