

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

NOTICE OF MEETING

ADMINISTRATIVE COMMITTEE

DATE: Thursday, September 19, 2019

TIME: 1:30 p.m.

PLACE: SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin 53187
(262) 547-6721

AGENDA:

1. Roll call
2. Approval of minutes of meeting of July 25, 2019 (copy enclosed)
Motion required
3. Approval of disbursements for the following financial reporting periods
 - a. 2019 reporting period No. 15, July 8, 2019 to July 21, 2019 (copy enclosed)
 - b. 2019 reporting period No. 16, July 22, 2019 to August 4, 2019 (copy enclosed)
 - c. 2019 reporting period No. 17, August 5, 2019 to August 18, 2019 (copy enclosed)
 - d. 2019 reporting period No. 18, August 19, 2019 to September 1, 2019 (copy enclosed)
Motion required after each report
4. Review of Statement of Revenues and Expenditures for the period ending September 1, 2019 (copy to be emailed)
Motion required
5. Selection of Auditor for calendar year 2019
Motion required
6. Discussion of annual software renewals
7. Discussion of results from ETS Advisory Services Network assessment
8. Correspondence and announcements
9. Adjournment
Motion required

James T. Dwyer
Chairman

Enclosures

JTD/KJM/EAL/ce
AdminSeptember19Agenda (#250059)