

**SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION**

**NOTICE OF MEETING**

**ADMINISTRATIVE COMMITTEE**

DATE: Thursday, June 27, 2019

TIME: 1:30 p.m.

PLACE: SEWRPC Office Building  
Commissioners' Conference Room  
W239 N1812 Rockwood Drive  
Waukesha, Wisconsin 53187  
(262) 547-6721

AGENDA:

1. Roll call
2. Approval of minutes of meeting of May 16, 2019 (copy enclosed)  
*Motion required*
3. Presentation of 2018 Commission Audit Report (copy to be provided)
4. Approval of disbursements for the following financial reporting periods
  - a. 2019 reporting period No. 10, April 29, 2019 to May 12, 2019 (copy enclosed)
  - b. 2019 reporting period No. 11, May 13, 2019 to May 26, 2019 (copy enclosed)
  - c. 2019 reporting period No. 12, May 27, 2019 to June 9, 2019 (copy enclosed)  
*Motion required after each report*
5. Review of Statement of Revenues and Expenditures for the period ending June 9, 2019 (copy to be e-mailed separately)  
*Motion required*
6. Discussion of Annual Dues and Subscription Renewals (copy enclosed)
7. Report on staff compensation  
*Motion required*
8. Correspondence and announcements
9. Adjournment  
*Motion required*

James T. Dwyer  
Chairman

Enclosures

JTD/KJM/EAL/ce  
AdminJune27Agenda (#248880)