

MINUTES
SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION
QUARTERLY COMMISSION MEETING

Wednesday, March 6, 2019

3:30 p.m.

Gateway Technical College
South Building, Room 114
3520 – 30th Avenue
Elkhorn, WI 53121

Present:

Excused:

Commissioners:

Charles L. Colman, Chairman
Michael A. Crowley, Vice-Chairman
Steve Bostrom
Thomas H. Buestrin
José M. Delgado
William R. Drew
Theodore Lipscomb, Sr.
Aloysius Nelson
Robert W. Pitts
Jennifer K. Rothstein
Nancy Russell
Daniel S. Schmidt
Peggy L. Shumway
David L. Stroik
Gustav W. Wirth, Jr.

Donna Brown-Martin
Mike Dawson
William R. Drew
James T. Dwyer
James A. Ladwig
Jeffrey D. Schleif

Staff:

Kevin J. Muhs	Executive Director
Benjamin R. McKay	Deputy Director
Elizabeth A. Larsen	Assistant Director - Administration

ROLL CALL

Chairman Colman called the 266th meeting of the Commission to order at 3:00 p.m. Roll call was taken and a quorum was declared present. Chairman Colman indicated for the record that Commissioners Brown-Martin, Dawson, Drew, Dwyer, Ladwig, and Schleif had asked to be excused.

WELCOMING REMARKS BY WALWORTH COUNTY ADMINISTRATOR DAVID BRETL

Walworth County Administrator David Bretl welcomed the Commissioners to Walworth County and Gateway Technical College. Mr. Bretl noted that Walworth County is now a debt free county. He said

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planning, commitment and persistence eliminated the County's \$56 million in debt that was owed as of 2009.

Mr. Bretl then commended the Commission for the staff commitment to the planning process.

Mr. Bretl invited the Commissioners to participate in a brief tour of the Gateway Technical College's Reader Precision Machine and Manufacturing Center.

APPROVAL OF MINUTES OF THE DECEMBER 5, 2018, QUARTERLY COMMISSION MEETING

On a motion by Mr. Delgado, seconded by Mr. Schmidt, and carried unanimously, the minutes of the December 5, 2018, Quarterly Commission Meeting were approved as published.

TREASURER'S REPORT

Chairman Colman presented the Treasurer's Report. Mr. Colman noted that a copy of the Treasurer's Report had been provided to all Commissioners for review prior to the meeting. In commenting on the report, he called attention to the following items:

1. Based upon disbursements through February 3, 2019, it is projected that total disbursements for the year will approximate \$6.8 million. Revenues are projected at about \$7.57 million, exclusive of interest income and miscellaneous revenues.
2. The total amount of funds held by the Commission in the various operating, liability, and reserve accounts approximates \$4.8 million. The various accounts are identified on the second page of the report.
3. As of February 3, 2019, the Commission had in investments and cash on hand approximately \$6.8 million. \$5.18 million are invested in the State of Wisconsin Local Government Pooled Investment Fund. As of February 3, 2019, that fund was yielding 2.47 percent interest. Other funds are held in savings, checking, certificates of deposits, and money market accounts at several banks.

In response to a comment by Mr. Nelson, Ms. Larsen stated she would provide a cash flow statement along with the Revenue and Expenditure statement at future Administrative Committee meetings.

There being no further discussion, on a motion by Mr. Nelson, seconded by Mr. Wirth, and carried unanimously, the Treasurer's Report for the period ending February 3, 2019, was approved (copy of the Treasurer's Report is attached to the Official Minutes).

STANDING COMMITTEE REPORTS

Planning and Research Committee

Chairman Colman asked Mr. Schmidt to present the Planning and Research Committee report. Mr. Schmidt stated that the Planning and Research Committee has met once since the Commission's Quarterly meeting on December 5, 2018.

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Today, March 6, 2019, prior to this Commission Quarterly Meeting, the Committee took the following action:

1. Reviewed and acted to recommend to the Commission for adoption the following amendment to the regional water quality management plan:
 - a. City of New Berlin sanitary sewer service area

There being no further discussion, on a motion by Mr. Bostrom, seconded by Ms. Russell, and carried unanimously, the Planning and Research Committee Report was approved (copy of the Planning and Research Committee Report is attached to the Official Minutes).

Administrative Committee Report

Chairman Colman asked Mr. Dwyer to present the Administrative Committee report. Mr. Dwyer noted that the report had been provided to all Commissioners prior to the meeting. He also noted that the Administrative Committee had met two times since the Quarterly Commission Meeting on December 5, 2018.

On Thursday, January 24, 2019, the Committee took the following actions:

1. Reviewed and approved disbursements for three financial periods: year 2018 Nos. 25 and 26, and year 2019 No. 1 for the period November 26, 2018, to January 6, 2019.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending January 6, 2019.

On Thursday, February 21, 2019, the Committee took the following actions:

1. Reviewed and approved disbursements for two financial periods: year 2019 Nos. 2 and 3 for the period January 7, 2019, to February 3, 2019.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending February 3, 2019.
3. Discussed network server and backup capacity upgrade.

There being no further discussion, on a motion by Mr. Schmidt, seconded by Mr. Nelson, and carried unanimously, the Administrative Committee Report was approved (copy of the Administrative Committee Report is attached to the Official Minutes).

Executive Committee Report

Commission Chairman Colman, as Chairman of the Executive Committee, provided the Executive Committee report. He stated that the Executive Committee had met two times since the Quarterly Commission Meeting on December 5, 2018.

On Thursday, January 24, 2019, the Committee took the following actions:

1. Received and approved a report from the Administrative Committee relative to its meeting that day.

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2. Reviewed and approved eight contracts for planning work.
3. Received a report outlining key planning efforts being undertaken by the Commission in 2019.
4. Reviewed and approved an amendment to the 2019 Overall Work Program.
5. Reviewed and approved amendments to the 2019-2022 Regional TIP. These amendments to the 2019-2022 TIP were necessary to advance 15 existing projects and 47 new projects, which were approved by the Commission's Advisory Committees on Transportation System Planning and Programming for the Kenosha, Milwaukee, Racine, Round Lake Beach, and West Bend Urbanized Areas.

On Thursday, February 21, 2019, the Committee took the following actions:

1. Received and approved a report from the Administrative Committee relative to its meeting that day.
2. Reviewed and approved four contracts for planning work.
3. Received a report outlining key planning efforts being undertaken by the Commission in 2019.
4. Reviewed and approved amendments to the 2019-2022 Regional TIP. These amendments to the 2019-2022 TIP were necessary to advance eight existing projects and 31 new projects, which were approved by the Commission's Advisory Committees on Transportation System Planning and Programming for the Kenosha, Milwaukee, Racine, and West Bend Urbanized Areas.
5. Reviewed and approved the Functional Classification of Public Streets and Highways within the Year 2010 Adjusted West Bend Urbanized Area.
6. Reviewed and approved Year 2015-2019 Targets for the Federal Highway Safety Performance Measures.
7. Reviewed a closed session employment matter.

Mr. Muhs then reviewed the most recent Work Program Progress Report.

In response to an inquiry by Mr. Lipscomb, Mr. Muhs stated that regional level planning projects are brought before the Planning and Research Committee.

Mr. Lipscomb then requested additional information on the various planning projects the Commission conducts in coordination with the Milwaukee Metropolitan Sewerage District.

There being no further discussion, on a motion by Mr. Crowley, seconded by Mr. Nelson, and carried unanimously, the Executive Committee Report was approved (copy of the Executive Committee Report is attached to the Official Minutes).

CONSIDERATION AND APPROVAL OF AMENDMENTS TO THE TRANSPORTATION IMPROVEMENTS PROGRAM (Resolution No. 2019-06)

Chairman Colman asked the Commission to consider Resolution No. 2019-06, amending the 2019-2022 Regional Transportation Improvement Program (TIP). He noted that these materials were provided prior to this meeting.

Mr. Muhs presented Resolution 2019-06, amending the 2019-2022 TIP. He indicated there were three existing projects and five new projects to be amended into the TIP. He stated that in addition to the projects, Exhibit B indicates the 2015-2019 through 2018-2022 Targets for the National Safety-Related Performance Measures for the Metropolitan Planning Area and Seven-County Region. Mr. Muhs then noted that the addition of these projects to the TIP were approved by the Commission's Advisory Committees on Transportation System Planning and Improvement Programming in the Kenosha, Milwaukee, Racine, Round Lake Beach, and West Bend Urbanized Areas.

In response to an inquiry by Mr. Colman concerning financially restricted plans for bridge repairs, Mr. Muhs stated that compared to neighboring states, Wisconsin is not behind in bridge repair, and the bridges are in better shape than roads, however, there remains a need for additional funding for roadways.

In response a second inquiry by Mr. Colman concerning an on-line method for the public to view the TIP amendments, Mr. Muhs stated that an online database is available, and Commission staff is working on an interactive map to show project locations and information.

In reviewing Exhibit B, Ms. Rothstein commented that the trend in driver fatalities is trending in the right direction. Mr. Muhs stated that trend is what we hope will occur, however the number of fatalities is increasing. Modernizing roads and improved safety features in vehicles is expected to arrest the recent trend over the long term.

There being no further discussion, on a motion by Mr. Bostrom and seconded by Mr. Nelson, Resolution 2019-06 was adopted by a vote of 14 ayes and 0 nays (Copy of Resolution No. 2019-06 is attached to the Official Minutes).

CONSIDERATION OF AMENDMENTS TO THE REGIONAL WATER QUALITY MANAGEMENT PLAN

City of New Berlin sanitary sewer service area (Resolution No. 2019-07)

Chairman Colman asked the Commission to consider Resolution No. 2019-07, noting the Resolution would revise the City of New Berlin sanitary sewer service area. He asked Mr. Muhs to present this resolution.

Mr. Muhs noted that:

- This sanitary sewer service area amendment to the regional water quality management plan was approved by the Commission's Planning and Research Committee on May 6, just prior to this Commission meeting.
- The recommended amendment would expand the sewer service area by 58 acres, resulting in less than a 1 percent increase in the service area. The expansion includes five acres of environmentally sensitive lands, about one acre of road right-of-way, and 52 acres of agricultural and open land.

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- The expansion is consistent with the regional land use plan and the regional water quality management plan, and there should be no significant adverse water quality impacts attributable to the development of the planned sanitary sewer service area.

There being no further discussion, on a motion by Mr. Schmidt, seconded by Mr. Pitts, Resolution No. 2019-07 was approved by a vote of 14 ayes and 0 nays (Copy of Resolution No. 2019-07 is attached to the Official Minutes).

CORRESPONDENCE/ANNOUNCEMENTS

Mr. Muhs stated that there was no correspondence, but then introduced Mr. Ben McKay as the Commission's Deputy Director. Mr. Muhs then provided a brief history of Mr. McKay's tenure with the Commission staff.

CONFIRMATION OF DATE, TIME, AND PLACE OF THE JUNE COMMISSION MEETING

Chairman Colman indicated that the Annual Commission meeting will be held on Wednesday, June 19, 2019, at 3:00 p.m. at Riveredge Nature Center in Washington County.

ADJOURNMENT

There being no further business to come before the Commission, on a motion by Mr. Wirth, seconded by Mr. Nelson, and carried unanimously, the meeting was adjourned at 4:11 p.m.

Respectfully submitted,

Kevin J. Muhs
Deputy Secretary

KJM/EAL/ce
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