NOTICE OF MEETING

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

ADMINISTRATIVE COMMITTEE

DATE: Thursday, January 25, 2018

TIME: 1:30 p.m.

PLACE: SEWRPC Office Building

Commissioners' Conference Room W239 N1812 Rockwood Drive Waukesha, Wisconsin 53187 (262) 547-6721

AGENDA:

- 1. Roll call
- 2. Approval of minutes of meeting of November 16, 2017 (copy enclosed) *Motion required*
- 3. Approval of disbursements for the following financial reporting periods (copies to be emailed)
 - a. 2017 reporting period No. 23, October 30, 2017 to November 12, 2017
 - b. 2017 reporting period No. 24, November 13, 2017 to November 26, 2017
 - c. 2017 reporting period No. 25, November 27, 2017 to December 10, 2017
 - d. 2017 reporting period No. 26, December 11, 2017 to December 24, 2017
 - e. 2017 reporting period No. 1, December 25, 2017 to January 7, 2018 *Motion required after each report*
- 4. Review of Statement of Revenues and Expenditures for the period ending January 7, 2018 (copy to be emailed)

 Motion required
- 5. Correspondence and announcements
- 6. Adjournment *Motion required*

James T. Dwyer Chairman

JTD/KRY/EAL/dd #240351 Attachments