

## MINUTES

### SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

#### QUARTERLY COMMISSION MEETING

Wednesday, March 7, 2018

3:00 p.m.

Retzer Nature Center  
S14 W28167 Madison Street  
Waukesha, WI 53188

#### **Present:**

##### Commissioners:

Michael A. Crowley, Vice-Chairman  
Steve Bostrom  
Thomas H. Buestrin  
Mike Dawson  
José M. Delgado  
William R. Drew  
James T. Dwyer  
James Ladwig  
Theodore Lipscomb, Sr.  
Aloysius Nelson  
Robert W. Pitts  
Nancy Russell  
Daniel S. Schmidt  
Peggy L. Shumway  
David L. Stroik  
Gustav W. Wirth, Jr.

#### **Excused:**

Charles L. Colman  
Brian R. Dranzik  
Jennifer K. Rothstein  
Jeffrey D. Schleif

##### Staff:

Michael G. Hahn	Executive Director
Kevin J. Muhs	Deputy Director
Elizabeth A. Larsen	Assistant Director - Administration

#### **ROLL CALL**

Vice-Chairman Crowley called the 262<sup>nd</sup> meeting of the Commission to order at 3:00 p.m. Roll call was taken and a quorum was declared present. Vice-Chairman Crowley indicated for the record that Commissioners Colman, Dranzik, Rothstein, and Schleif had asked to be excused.

#### **REMARKS BY RETZER NATURE CENTER SUPERVISOR LARRY KASCHT**

Vice-Chairman Crowley introduced Retzer Nature Center Supervisor Larry Kascht, and thanked him for hosting the Commission meeting. Mr. Kascht welcomed the Commissioners to the nature center. He then provided a brief history of the Nature Center, noting the Center was started in 1973. He concluded with a description of the programs the Nature Center offers. He also thanked the Commission for the land use planning efforts conducted by Commission staff.

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**APPROVAL OF MINUTES OF THE DECEMBER 6, 2017, QUARTERLY COMMISSION MEETING**

On a motion by Mr. Wirth, seconded by Mr. Stroik, and carried unanimously, the minutes of the December 6, 2017, Quarterly Commission Meeting were approved as published.

**TREASURER'S REPORT**

Vice-Chairman Crowley asked Mr. Drew to present the Treasurer's Report. Mr. Drew noted that a copy of the Treasurer's Report had been provided to all Commissioners for review prior to the meeting. In commenting on the report, he called attention to the following items:

1. Based upon disbursements through February 4, 2018, it is projected that total disbursements for the year will approximate \$7.5 million. Revenues are projected at about \$7.9 million, exclusive of interest income and miscellaneous revenues.
2. The total amount of funds held by the Commission in the various operating, liability, and reserve accounts approximates \$4.5 million. The various accounts are identified on the second page of the report.
3. As of February 4, 2018, the Commission had in investments and cash on hand approximately \$4.7 million. \$3.2 million are invested in the State of Wisconsin Local Government Pooled Investment Fund. As of February 4, 2018, that fund was yielding 1.35 percent interest. Other funds are held in savings, checking, and money market accounts at several banks.

In response to an inquiry by Mr. Ladwig, Ms. Larsen stated that funds held in the various bank accounts are all under the FDIC insurance amount.

There being no additional questions or discussion, on a motion by Mr. Nelson, seconded by Mr. Stroik, and carried unanimously, the Treasurer's Report for the period ending February 4, 2018, was approved (copy of the Treasurer's Report is attached to the Official Minutes).

**STANDING COMMITTEE REPORTS**

**Planning and Research Committee**

Vice-Chairman Crowley asked Mr. Schmidt to present the Planning and Research Committee Report. Mr. Schmidt stated that the Planning and Research Committee has met twice since the Commission's Quarterly meeting on December 6, 2017.

On February 27, 2018, the Committee took the following actions:

1. Reviewed and acted to recommend to the Commission for adoption the following amendments to the adopted regional water quality management plan:
  - a. Village of Union Grove sanitary sewer area
  - b. Greater Kenosha Area sanitary sewer area

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Today, March 7, 2018, prior to this Commission Quarterly Meeting, the Committee took the following action:

1. Reviewed and acted to recommend to the Commission for adoption an amendment to the adopted regional water management plan for the City of Racine and Environs.

There being no discussion, on a motion by Mr. Stroik, seconded by Mr. Pitts, and carried unanimously, the Planning and Research Committee Report was approved (copy of the Planning and Research Committee Report is attached to the Official Minutes).

**Administrative Committee**

Vice-Chairman Crowley asked Mr. Dwyer to present the Administrative Committee Report. Mr. Dwyer noted that the Report had been provided to all Commissioners prior to the meeting. He also noted that the Administrative Committee had met two times since the Quarterly Commission Meeting on December 6, 2017.

On Thursday, January 25, 2018, the Committee took the following actions:

1. Reviewed and approved disbursements for five financial periods: Year 2017 Nos. 23, 24, 25, 26 and Year 2018 No. 1; extending over the period October 30, 2017, to January 7, 2018.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending January 7, 2018.

On Thursday, February 15, 2018, the Committee took the following actions:

1. Reviewed and approved disbursements for one financial period: Year 2018 No. 2 for the period of January 8, to February 4, 2018.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending February 4, 2018.

There being no discussion, on a motion by Mr. Nelson, seconded by Ms. Russell, and carried unanimously, the Administrative Committee Report was approved (copy of the Administrative Committee Report is attached to the Official Minutes).

**Executive Committee**

Vice-Chairman Crowley provided the Executive Committee Report.

On Monday, November 27, 2017, the Committee met via teleconference to consider an amendment to the 2017-2020 Transportation Improvement Program (TIP). The special Committee meeting was held to accommodate the Commission policy of having a 14-day public comment period for TIP amendments and the Wisconsin Department of Transportation's bid letting schedule. The Committee reviewed and approved adoption of Resolution 2017-10.

The Executive Committee met three times since the Quarterly Commission Meeting on December 6, 2017.

On Thursday, January 4, 2018, the Committee met via teleconference and took the following actions:

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1. Reviewed and approved adoption of Resolution No. 2018-01 amending the 2017-2020 Regional Transportation Improvement Program (TIP) to address transportation needs related to the construction phase of the Foxconn project.

On Thursday, January 25, 2018, the Committee took the following actions:

1. Received and approved a report from the Administrative Committee relative to its meeting that day.
2. Reviewed and approved nine proposed contracts for planning work. The details of these contracts are set forth in a table attached to this report.
3. Received a report outlining key planning efforts being undertaken by the Commission in 2018. The most recent report is attached to this report.
4. Reviewed and approved amendments to the 2017-2020 Regional Transportation Improvement Program (TIP). These amendments to the 2017-2020 TIP were necessary to advance six existing projects and 30 new projects which were approved by the Commission's Advisory Committee on Transportation System Planning and Improvement Programming in the Milwaukee Urbanized Area.
5. Received an update on planning activities related to the Foxconn manufacturing development which included working with affected municipalities on preparation of a sewer service area amendment, leading the effort to evaluate the effectiveness of proposed controls on runoff from the Foxconn site and associated development in the Village of Mount Pleasant, and working with the SEWRPC Advisory Committees on Regional Transportation Planning and Regional Land Use Planning on an amendment to VISION 2050.

On Thursday, February 15, 2018, the Committee took the following actions:

1. Received and approved a report from the Administrative Committee relative to its meeting that day.
2. Reviewed and approved four contracts for planning work. The details of these contracts are set forth in a table attached to this report.
3. Received a report outlining key planning efforts being undertaken by the Commission in 2018. The most recent report is attached to this report.
4. Reviewed and approved the Cooperative Agreement for Coordination of Land Use-Transportation Planning and Programming for the Round Lake Beach Urbanized Area.
5. Reviewed and approved the Functional Classification of Public Streets and Highways within the Year 2010 Adjusted Round Lake Beach Urbanized Area.
6. Reviewed and approved Year 2018 Safety Performance Targets for the Southeastern Wisconsin Metropolitan Planning Area.
7. Received an update on planning activities related to the Foxconn manufacturing development.

In response to an inquiry by Mr. Lipscomb, Mr. Hahn commented on the duties of Commission Committees.

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There being no additional questions or discussion, on a motion by Mr. Dwyer, seconded by Mr. Stroik, and carried unanimously, the Executive Committee report was approved (copy of the Executive Committee report is attached to the Official Minutes).

**CONSIDERATION OF AMENDMENTS TO THE REGIONAL WATER QUALITY MANAGEMENT PLAN**

**Village of Union Grove Sanitary Sewer Service Area (Resolution No. 2018-07)**

Vice-Chairman Crowley asked the Commission to consider Resolution No. 2018-07, noting the Resolution would revise the Village of Union Grove sanitary sewer service area. He asked Mr. Hahn to present this resolution.

Mr. Hahn noted that this sanitary sewer service area amendment to the regional water quality management plan was approved by the Commission Planning and Research Committee at its February 27, 2018, meeting. The recommended amendment would expand the sewer service area, adding approximately 91 acres to the planned sewer service area, an expansion of 4 percent. This area includes land in transportation and utility uses, an isolated natural area, and agricultural land, and would accommodate residential, commercial, and industrial/business park uses. Mr. Hahn further noted that the expansion is consistent with the regional land use plan and the regional water quality management plan, and there should be no significant adverse water quality impacts attributable to the development of the planned sanitary sewer service area. A public hearing was held on February 12, 2018, and no objections to the proposed amendment were expressed at the hearing.

Mr. Bostrom noted that the amendments recommend changes to master plans for housing assistance for moderate and low income individuals. He asked if the Commission receives feedback concerning these recommendations.

Mr. Hahn replied that staff suggests that housing recommendations be considered when local comprehensive plans are updated. He noted that zoning ordinances must be consistent with such local plans.

There being no further questions or discussion, on a motion by Ms. Russell, seconded by Mr. Schmidt, Resolution No. 2018-07 was approved by a vote of 16 ayes and 0 nays, (copy of Resolution No. 2018-07 is attached to the Official Minutes).

**Greater Kenosha Area Sanitary Sewer Service Area (Resolution 2018-08)**

Vice-Chairman Crowley asked the Commission to consider Resolution No. 2018-08, noting the Resolution would revise the Greater Kenosha area sanitary sewer service area. He asked Mr. Hahn to present this resolution.

Mr. Hahn noted that this sanitary sewer service area amendment to the regional water quality management plan was approved by the Commission Planning and Research Committee at its February 27, 2018, meeting. The recommended amendment would expand the sewer service area, adding 5.6 acres to the planned sewer service area, an expansion of 7 percent. This area includes lands along the IH 94 corridor that were subject to the approved boundary agreement between the City of Kenosha, the Village of Somers, the Town of Paris, and the Kenosha Water Utility. The subject site includes environmentally significant land, existing urban land, and agricultural and other open land. The site would be developed in industrial/business park, commercial, and residential uses. Mr. Hahn further noted that the expansion is consistent with the regional land use plan and the regional water quality management plan, and there should be no significant adverse water quality impacts attributable to the development of the planned sanitary sewer service area. A public

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hearing was held on February 26, 2018, and no objections to the proposed amendment were expressed at the hearing.

Mr. Bostrom asked the Vice-Chairman to recognize Mr. Edward St. Peter, General Manager of the Kenosha Water Utility. Mr. St. Peter then acknowledged the Commission's current and past Executive Directors for their exemplary work and cooperation with the Kenosha Water Utility.

There being no further questions or discussion, on a motion by Mr. Nelson, seconded by Mr. Pitts, Resolution No. 2018-08 was approved by a vote of 16 ayes and 0 nays, (copy of Resolution No. 2018-08 is attached to the Official Minutes).

**City of Racine Sanitary Sewer Service Area**

Vice-Chairman Crowley asked the Commission to consider Resolution No. 2018-09, noting the Resolution would revise the City of Racine area sanitary sewer service area. He asked Mr. Hahn to present this resolution.

Mr. Hahn noted that this sanitary sewer service area amendment to the regional water quality management plan was approved by the Commission Planning and Research Committee at its meeting just prior to this quarterly Commission meeting. The recommended amendment would expand the sewer service area, adding 4.3 acres to the planned sewer service area, an expansion of 6 percent. This area includes lands located east of IH 94 near STH 11 in the Village of Mount Pleasant. The subject site includes environmentally significant land, existing urban land, and agricultural and other open land. The site would be developed predominantly for industrial/business park uses. Mr. Hahn further noted that the expansion is consistent with the regional land use plan and the regional water quality management plan, and there should be no significant adverse water quality impacts attributable to the development of the planned sanitary sewer service area. A public hearing was held on February 27, 2018, and no objections to the proposed amendment were expressed at the hearing.

In response to an inquiry by Mr. Nelson, Mr. Hahn stated that, while the Commission recommends consideration of the job housing balance during local comprehensive planning, actions to achieve such a balance are the responsibility of the local community.

Mr. Ladwig stated that, while the Village of Mount Pleasant has a job/housing imbalance, the City of Racine does not. He asked whether affordable housing should be encouraged when there is availability in the City of Racine. Mr. Hahn said that the point is well-taken in that a significant portion of the demand for housing associated with new industrial development in the area added to the sewer service area could be met by the City of Racine.

There being no further questions or discussion, on a motion by Mr. Schmidt, seconded by Mr. Wirth, Resolution No. 2018-09 was approved by a vote of 16 ayes and 0 nays, (copy of Resolution No. 2018-09 is attached to the Official Minutes).

**CONSIDERATION AND APPROVAL OF TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENTS (Resolution No. 2018-06)**

Vice-Chairman Crowley asked the Commission to consider Resolution No. 2018-06, noting the Resolution would amend the Transportation Improvement Plan. He asked Mr. Muhs to present this resolution.

Mr. Muhs presented Resolution 2018-06, amending the 2017-2020 Regional Transportation Improvement Program (TIP). He indicated there are 2 existing projects and 3 new projects to be amended to the TIP. He stated that the addition of these projects to the TIP were approved by the Commission's Advisory

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Committee on Transportation System Planning and Improvement Programming in the Milwaukee Urbanized Area.

There being no questions or comments, on a motion by Ms. Russell to approve Resolution 2018-06, seconded by Mr. Schmidt, and carried by a vote of 16 ayes and 0 nays, Resolution 2018-06 was approved (copy of Resolution 2018-06 attached to Official Minutes).

**CORRESPONDENCE/ANNOUNCEMENTS**

Mr. Hahn stated there is no correspondence. He announced that there will be an amendment to the Regional Water Quality Management Plan to incorporate Total Maximum Daily Loads (TMDL) Studies for the Milwaukee River Basin and the Rock River Basin. Staff is currently waiting on USEPA approval of the Milwaukee River Basin TMDL Study.

Mr. Hahn then distributed an agenda for the Association of Wisconsin Regional Planning Commission (AWRPC) Summit for the nine Wisconsin Regional Planning Commissions. The Summit will be held in Wisconsin Rapids on June 14, 2018. He then noted that Commissioner's should let him know by April 2, 2018, if they are interested in attending the summit.

In response to an inquiry by Mr. Delgado regarding how SEWRPC's work program compared to that of other Wisconsin planning commissions, Mr. Hahn stated that many of the Wisconsin commissions are focused on economic development work, while SEWRPC is more involved with development and implementation of land use, transportation and water quality plans.

Mr. Wirth commented that the Northwest Regional Planning Commission acts as a business incubator.

Ms. Russell noted that the Commission serves a unique need in working with the Southeastern Wisconsin counties to conduct studies that one county is not able to do on its own.

Mr. Hahn then announced that there is a pending agreement with the Milwaukee Metropolitan Sewerage District to provide \$170,000 in funding for the Chloride Study.

**CONFIRMATION OF DATE, TIME, AND PLACE OF THE MARCH QUARTERLY COMMISSION MEETING**

Vice-Chairman Crowley indicated that the next full Quarterly Commission meeting will be held on June 20, 2018, with the location within Washington County to be determined and confirmed at a later date.

**ADJOURNMENT**

There being no further business to come before the Commission, on a motion by Mr. Wirth seconded by Mr. Nelson, and carried unanimously, the meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Michael H. Hahn  
Deputy Secretary