

NOTICE OF MEETING

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

ADMINISTRATIVE COMMITTEE

DATE: Thursday, October 26, 2017

TIME: 1:30 p.m.

PLACE: SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin 53187
(262) 547-6721

AGENDA:

1. Roll call
2. Approval of minutes of meeting of August 17, 2017 (copy enclosed)
Motion required
3. Approval of disbursements for the following financial reporting periods
 - a. 2017 reporting period No. 17, August 7, 2017 to August 20, 2017 (copy enclosed)
 - b. 2017 reporting period No. 18, August 21, 2017 to September 3, 2017 (copy enclosed)
 - c. 2017 reporting period No. 19, September 4, 2017 to September 17, 2017 (copy enclosed)
 - d. 2017 reporting period No. 20, September 18, 2017 to October 1, 2017 (copy enclosed)
 - e. 2017 reporting period No. 21, October 2, 2017 to October 15, 2017 (copy enclosed)
Motion required after each report
4. Review of Statement of Revenues and Expenditures for the period ending October 1, 2017 (copy to be provided separately)
Motion required
5. Update on replacement to the 1994 rooftop HVAC unit
6. Report on 2018 Commission Health Insurance (copy enclosed)
Motion required
7. Correspondence and announcements
8. Adjournment
Motion required

James T. Dwyer
Chairman

JTD/MGH/EAL/dd
AdminOct17Agd (#239365)

Enclosures