

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

QUARTERLY COMMISSION MEETING

Wednesday, September 13, 2017

3:00 p.m.

Veterans Terrace at Echo Park
Liberty Hall
589 Milwaukee Avenue
Burlington, WI 53105

Present:

Excused:

Commissioners:

Charles L. Colman , Chairman
Michael A. Crowley, Vice-Chairman
Steve Bostrom
Thomas H. Buestrin
Mike Dawson
José M. Delgado
Brian R. Dranzik
William R. Drew
James T. Dwyer
Aloysius Nelson
Robert W. Pitts
Jeffrey D. Schleif
Daniel S. Schmidt
Peggy L. Shumway
Gustav W. Wirth, Jr.

Brian R. Dranzik
James A. Ladwig
Theodore Lipscomb, Sr.
Jennifer K. Rothstein
Nancy Russell
David L. Stroik

Staff:

Michael G. Hahn	Executive Director
Kevin J. Muhs	Deputy Director
Elizabeth A. Larsen	Assistant Director - Administration
Debra A. D'Amico	Executive Secretary

ROLL CALL

Chairman Colman called the 260th meeting of the Commission to order at 3:00 p.m. Roll call was taken and a quorum was declared present. Chairman Colman indicated for the record that Commissioners Dranzik, Ladwig, Lipscomb, Rothstein, Russell, and Stroik had asked to be excused.

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WELCOMING REMARKS BY MR. JONATHAN DELAGRAVE, RACINE COUNTY EXECUTIVE

Commissioner Dawson introduced Racine County Executive Jonathan Delagrave who then welcomed the Commissioners to Racine County. He thanked the Commission for holding the meeting at Veterans Terrace in Burlington and added that he looks forward to continuing work with the Commission.

APPROVAL OF MINUTES OF THE JUNE 21, 2017, ANNUAL COMMISSION MEETING

On a motion by Mr. Schmidt, seconded by Mr. Wirth, and carried unanimously, the minutes of the June 21, 2017, Annual Commission Meeting were approved as published.

TREASURER'S REPORT

Chairman Colman asked Mr. Drew to present the Treasurer's Report. He noted that a copy of the Treasurer's Report had been provided to all Commissioners for review prior to the meeting. In commenting on the report, he called attention to the following items:

1. Based upon disbursements through August 6, 2017, it is projected that total disbursements for the year will approximate \$7.8 million. Revenues are projected at about \$8.0 million, exclusive of interest income and miscellaneous revenues.
2. The total amount of funds held by the Commission in the various operating, liability, and reserve accounts approximates \$4.4 million. The various accounts are identified on the second page of the report.
3. As of August 6, 2017, the Commission had in investments and cash on hand approximately \$5.79 million. \$4.37 million are invested in the State of Wisconsin Local Government Pooled Investment Fund. As of August 6, 2017, that fund was yielding 0.88 percent interest. Other funds are held in savings, checking, and money market accounts at several banks.

There being no questions or discussion, on a motion by Mr. Drew, seconded by Mr. Schleif, and carried unanimously, the Treasurer's Report for the period ending August 6, 2017, was approved (copy of the Treasurer's Report is attached to the Official Minutes).

STANDING COMMITTEE REPORTS

Planning and Research Committee

Chairman Colman asked Mr. Schmidt to present the Planning and Research Committee Report. The Planning and Research Committee met once since the Commission's Annual meeting on June 21, 2017.

On August 1, 2017, the Committee took the following actions:

1. Received an update on the status of the future amendment of the Regional Water Quality Management Plan to incorporate total maximum daily load studies for the Milwaukee and Rock River basins.
2. Received a briefing, through a PowerPoint presentation, on the SEWRPC Memorandum Report No. 224, *MKE Aerotropolis Development Plan: A Shared Vision for the Communities around the Airport*.

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3. Received a briefing, through a PowerPoint presentation, on future amendments to VISION 2050 related to Federal transportation performance management requirements.
4. Received a briefing, through a PowerPoint presentation, on SEWRPC Memorandum Report No. 227, *Waukesha County Industrial/Business Park Land Absorption Study*.

There being no questions or discussion, on a motion by Mr. Crowley, seconded by Mr. Nelson, and carried unanimously, the Planning and Research Committee Report for the period ending August 1, 2017, was approved (copy of the Treasurer's Report is attached to the Official Minutes).

Administrative Committee

Chairman Colman asked Mr. Dwyer to present the Administrative Committee Report. Mr. Dwyer noted that the Report had been provided to all Commissioners prior to the meeting. He also noted that the Administrative Committee had met two times since the Annual Commission Meeting on June 21, 2017.

On Thursday, July 20, 2017, the Committee took the following actions:

1. Reviewed and approved disbursements for five financial periods: Year 2017 Nos. 10, 11, 12, 13 and 14; extending over the period May 1, to July 9, 2017.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending July 9, 2017.
3. Received a report that the Commission's business insurance was renewed for 2017-2018 for \$45,744 (2016-2017 business insurance was \$42,668). There was also additional discussion regarding business insurance crime policies, specifically involving social engineering/e-mail payment fraud insurance coverage.
4. Reviewed and approved the selection of the certified public accounting firm CliftonLarsonAllen, LLP to conduct the Commission's annual audit for 2017.
5. Received a report on a comparison of Commission per diem payments which concluded that SEWRPC per diem payments are in line with other Regional Planning Commissions.

On Thursday, August 17, 2017, the Committee took the following actions:

1. Reviewed and approved disbursements for two financial periods: Year 2017 Nos. 15 and 16 for the period of July 10, to August 6, 2017.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending August 6, 2017.
3. Received an update on business insurance, specifically involving social engineering/e-mail payment fraud insurance coverage. It was noted that the Commission staff will work with the Commission's current insurance agent to determine what conditions, if any, would be attached to a cyber-liability policy.
4. Reviewed and approved the purchase of a new rooftop HVAC unit to replace the failing 1994 HVAC unit for a cost not to exceed \$15,000.
5. Reviewed and approved report on business insurance.

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There being no discussion, on a motion by Mr. Dwyer, seconded by Mr. Schmidt, and carried unanimously, the Administrative Committee Report was approved (copy of the Administrative Committee Report is attached to the Official Minutes).

Executive Committee

Chairman Colman, as Chairman of the Executive Committee, provided the Executive Committee Report. He stated that the Executive Committee had met two times since the Annual Commission Meeting on June 21, 2017.

On Thursday, July 20, 2017, the Committee took the following actions:

1. Received and approved a report from the Administrative Committee relative to its meeting that day.
2. Reviewed and approved eight contracts for planning work. The details of these contracts are set forth in a table attached to this report.
3. Received a report outlining key planning efforts being undertaken by the Commission in 2017.
4. Reviewed and approved an amendment to the 2017 Overall Work Program (OWP). This amendment to the 2017 OWP was a necessary budget revision for the Continuing Land Use and Transportation Study (CLUTS) projects funded by the Federal Highway Administration (FHWA) and the Wisconsin Department of Transportation.

On Thursday, August 17, 2017, the Committee took the following actions:

1. Received and approved a report from the Administrative Committee relative to its meeting that day.
2. Reviewed and approved two contracts for planning work. The details of these contracts are set forth in a table attached to this report.
3. Received a report outlining key planning efforts being undertaken by the Commission in 2017. The most recent report is attached to this report.
4. Reviewed and approved amendments to the 2017-2020 Regional Transportation Improvement Program (TIP). These amendments to the 2017-2020 TIP were necessary to advance nine projects which were approved by the Commission Advisory Committees for Transportation System Planning and Programming for both the Milwaukee Transportation Management Area and the Kenosha, Racine, Walworth Transportation Management Area.

There being no questions or discussion, on a motion by Mr. Schleif, seconded by Mr. Dwyer, and carried unanimously, the Executive Committee report was approved (copy of the Executive Committee report is attached to the Official Minutes).

PRESENTATION ON “THE POTENTIAL BENEFITS, IMPACTS, AND OBSTACLES ASSOCIATED WITH TOLLING IN SOUTHEASTERN WISCONSIN”

Chairman Colman called on Mr. Kevin Muhs to give his presentation on “The Potential Benefits, Impacts, and Obstacles Associated with Tolling in Southeastern Wisconsin,” (copy of the presentation is attached to the Official Minutes).

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During his presentation the following questions and comments were addressed.

In response to an inquiry by Mr. Bostrom, Mr. Muhs stated that in an electronic tolling environment, if a customer does not have a transponder, a bill for use of the toll road will be sent to the address of the registered license plate, otherwise referred to as pay-by-plate.

Mr. Drew then inquired how diversion rate projections are calculated, Mr. Muhs explained that the Wisconsin Department of Transportation (WisDOT) used the Commission's travel demand model data as part of the input used to calculate the diversion rates, but that Commission staff are unaware of how the model data were used. If WisDOT moves forward with a Level II or Level III corridor-specific analysis, Commission staff would expect to be involved to ensure that the travel demand model data are used correctly.

Commissioner Shumway inquired whether potential impacts on Wisconsin's tourism industry had been considered. Mr. Muhs stated that impacts on the tourism industry and communities dependent on tourism were not included in the high-level analysis completed by WisDOT so far, but that a Federal Environmental

Impact Statement would be required before tolling could be implemented, and that would include an analysis of impacts on tourism.

In response to Chairman Colman's inquiry about what the Commission's role would be if tollways were implemented in Wisconsin, Mr. Muhs stated that if the State moved forward in this Region—which the State may not, as it could choose to study corridors outside of Southeastern Wisconsin—the Commission would take part in the additional studies that would be required, including working with WisDOT to examine a variety of scenarios in regards to tolling technology and the form and structure of the potential tolling system. If the corridor that is chosen for further study is in the Region, the Commission, as the Metropolitan Planning Organization for the Region, would also have to vote to approve Wisconsin's entrance into the Federal pilot program that currently allows states to study implementing tolling in existing freeway corridors.

Mr. Nelson commented that if Foxconn chooses to locate in the State, the analysis may need to be redone as the results could be significantly different.

In response to Mr. Bostrom's inquiry regarding the number of corridors that could be chosen for further study if the State wants to enter the Federal pilot program discussed previously, Mr. Muhs stated that under the regulations associated with that pilot program, the entire freeway system in the State or the Region could not move forward for further study. A single corridor, such as I-94, would need to be identified by the State for further study. He noted that if the State decided to move forward with studying variable tolling based on congestion levels, the entire freeway system could be included in a further study. Mr. Bostrom commented that Wisconsin has a number of corridors where further studying tolling may make sense. Mr. Muhs agreed, and noted that the State may be more likely to choose a corridor outside of the Region, as I-90 handles more through-traveling truck traffic and the timing for implementing tolling would be more ideal given the upcoming reconstruction scheduled for I-90 between Madison and the State line.

CORRESPONDENCE/ANNOUNCEMENTS

Chairman Colman announced that the Administrative and Executive Committee Meetings for the month of September have been cancelled. He then asked Mr. Hahn if there was any correspondence or any other announcements.

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Mr. Hahn announced that the Commission will be receiving a 2017 Housing Champion Award from Habitat for Humanity of Waukesha County in recognition of the Commission's Housing planning work. All Commissioners were encouraged to attend lunch and the award ceremony on Thursday, October 19th.

CONFIRMATION OF DATE, TIME, AND PLACE OF THE DECEMBER COMMISSION MEETING

Chairman Colman indicated that the next full Quarterly Commission meeting will be held on Wednesday, December 6, 2017, at 3:00 p.m. at a location in Milwaukee County to be determined and confirmed on a later date.

ADJOURNMENT

There being no further business to come before the Commission, on a motion by Mr. Wirth seconded by Mr. Delgado, and carried unanimously, the meeting was adjourned at 4:14 p.m.

Respectfully submitted,

Michael H. Hahn
Deputy Secretary