

NOTICE OF MEETING

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

ADMINISTRATIVE COMMITTEE

DATE: Thursday, August 17, 2017

TIME: 1:30 p.m.

PLACE: SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin 53187
(262) 547-6721

AGENDA:

1. Roll call
2. Approval of minutes of meeting of July 20, 2017 (copy enclosed)
Motion required
3. Approval of disbursements for the following financial reporting periods
 - a. 2017 reporting period No. 15, July 10, 2017 to July 23, 2017 (copy enclosed)
 - b. 2017 reporting period No. 16, July 24, 2017 to August 6, 2017 (to be provided)
Motion required after each report
4. Review of Statement of Revenues and Expenditures for the period ending August 6, 2017 (to be provided)
Motion required
5. Update on business insurance
6. Consideration of repairs to the 1994 rooftop HVAC unit
7. Correspondence and announcements
8. Adjournment
Motion required

James T. Dwyer
Chairman

JTD/MGH/EAL/dd
AdminAug17Agd (#238524)

Enclosures