

MINUTES
SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION
QUARTERLY COMMISSION MEETING

Wednesday, March 18, 2015

3:00 p.m.

Waukesha Health & Human Services Center
514 Riverview Avenue, Room 271
Waukesha, WI 53188

Present:

Excused:

Commissioners:

David L. Stroik, Chairman
Thomas H. Buestrin
Charles L. Colman
Michael A. Crowley
José M. Delgado
Marina Dimitrijevic
James T. Dwyer
David W. Opitz
Robert W. Pitts
Nancy Russell
Daniel S. Schmidt
Linda J. Seemeyer
Peggy L. Shumway
Michael J. Skalitzky
Gustav W. Wirth, Jr.

Mike Dawson
Brian R. Dranzik
William R. Drew, Treasurer
David L. Eberle
Adelene Greene
Daniel W. Stoffel

Staff:

Kenneth R. Yunker	Executive Director
Michael G. Hahn	Deputy Director
Elizabeth A. Larsen	Assistant Director - Administration
Debra A. D'Amico	Executive Secretary

Guests:

Daniel P. Vrakas	Waukesha County Executive
Paul L. Decker	Chairman, Waukesha County Board of Supervisors
Antwayne Robertson	Director, Waukesha County Department of Health and Human Services
Jon Hochkammer	Outreach Manager, Wisconsin Counties Association

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ROLL CALL

Chairman Stroik called the 248th meeting of the Commission to order at 3:00 p.m. Roll call was taken and a quorum was declared present. Chairman Stroik indicated for the record that Commissioners Dawson, Dranzik, Drew, Eberle, Greene, and Stoffel had asked to be excused.

WELCOMING REMARKS BY WAUKESHA COUNTY EXECUTIVE DANIEL P. VRAKAS, CHAIRMAN OF THE WAUKESHA COUNTY BOARD OF SUPERVISORS, PAUL L. DECKER, AND DIRECTOR OF WAUKESHA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES, MR. ANTWAYNE ROBERTSON

Chairman Stroik asked Mr. Crowley to introduce the Waukesha County Executive and County Board Chairman.

Mr. Crowley introduced Waukesha County Executive, Daniel P. Vrakas; Chairman of the Waukesha County Board of Supervisors, Mr. Paul L. Decker; and the Director of Waukesha County Department of Health and Human Services, Antwayne Robertson.

Waukesha County Executive Vrakas welcomed the Commissioners to the County's new Health and Human Services building. In his brief remarks he commented on the positive cooperative relationship the Commission and the County have. Waukesha County Board Chairman Decker also welcomed the Commissioners and specifically thanked Commissioner Dwyer for his many years of service on the Waukesha County Board of Supervisors, and as the Waukesha County Board Chairman. He then noted the Commission is an outstanding resource to the County staff and the County Board. Mr. Robertson, the Director of Waukesha County Department of Health and Human Services, gave a brief history on the construction of the new Health and Human Services building, and noted a tour of the building would be offered after the meeting.

APPROVAL OF MINUTES OF THE DECEMBER 3, 2014, MEETING

On a motion by Mr. Wirth, seconded by Mr. Dwyer, and carried unanimously, the minutes of the December 3, 2014, Quarterly Commission Meeting were approved as published.

TREASURER'S REPORT

Chairman Stroik asked Ms. Russell to present the Treasurer's Report in the absence of the Treasurer, Mr. Drew. She noted that a copy of the Treasurer's Report had been provided to all Commissioners for review prior to the meeting. In commenting on the report, she called attention to the following items:

1. Based upon disbursements through February 8, 2015, it is projected that total disbursements for the year will approximate \$8.6 million. Revenues are projected at about \$8.7 million, exclusive of interest income and miscellaneous revenues.
2. The total amount of funds held by the Commission in the various operating, liability, and reserve accounts approximates \$4.2 million. The various accounts are identified on the second page of the report.
3. As of February 8, 2015, the Commission had in investments and cash on hand approximately \$5.9 million. \$4.4 million are invested in the State of Wisconsin Local Government Pooled Investment Fund. As of February 8, 2015, that fund was yielding .09 percent interest. Other funds are held in savings, checking, and money market accounts at several banks.

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There being no questions or discussion, on a motion by Ms. Russell, seconded by Mr. Crowley, and carried unanimously, the Treasurer's Report for the period ending February 8, 2015, was approved (copy of the Treasurer's Report is attached to the Official Minutes).

STANDING COMMITTEE REPORTS

Planning and Research Committee

Chairman Stroik asked Mr. Schmidt to present the Planning and Research Committee report. Mr. Schmidt stated that the Planning and Research Committee has met twice since the Commission's Quarterly meeting on December 3, 2014.

On February 10, 2015, the Committee took the following actions:

1. Reviewed and acted to recommend to the Commission for adoption an amendment to the regional water quality management plan pertaining to the City of Cedarburg/Village of Grafton sanitary sewer service area. That amendment, scheduled for action later in this meeting, proposes the transfer of an area of approximately 3 acres from the City of Cedarburg's sanitary sewer service area to the Village of Grafton's sanitary sewer service area, representing less than a 1 percent change in each of these areas. There are no adverse water quality impacts attributable to development of this planned sanitary sewer service area.
2. Reviewed and commented on the Public Review Draft of the *Comprehensive Economic Development Strategy for Southeastern Wisconsin: 2015* (CEDS). This document was prepared by Commission staff in cooperation with the Milwaukee 7 (M7) and the Southeastern Wisconsin Regional Economic Partnership (REP). The REP includes a representative from each of the County economic development organizations or staff, the City of Milwaukee, M7, We Energies, and SEWRPC. Staff from the Wisconsin Economic Development Corporation also assisted in the effort. The CEDS is intended to provide a basis for a more widespread understanding of the ongoing economic development work program in the Region, and will make the Region eligible to apply for U.S. Department of Commerce, Economic Development Administration (EDA) funding to assist economically distressed areas in the seven-county Region.
3. Reviewed and approved for publication attendant to SEWRPC Planning Report No. 55, *VISION 2050: A Regional Land Use and Transportation System Plan for Southeastern Wisconsin: Volume I, "Groundwork for Vision and Plan Development," Chapter IV, "Inventory of Transportation Facilities and Services," and Chapter V, "Travel Habits and Patterns" and Volume II, "Developing the Vision and Plan," Chapter II, "Sketch Land Use and Transportation System Scenarios."*

On March 18, 2015, just before this Quarterly Commission Meeting, the Committee took the following actions:

1. Reviewed and acted to recommend to the Commission for adoption an amendment to the regional water quality management plan pertaining to the Village of Hartland sanitary sewer service area. That amendment, scheduled for action later in this meeting, proposes the addition of an area of approximately 47 acres to the Village of Hartland sanitary sewer service area, representing about a 1 percent increase. There are no adverse water quality impacts attributable to development of this addition to the planned sanitary sewer service area.

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2. Reviewed and acted to recommend to the Commission for adoption an amendment to the regional water quality management plan pertaining to the Fontana-Walworth sanitary sewer service area. That amendment, scheduled for action later in this meeting, proposes the addition of 113 acres to the planned sewer service area, representing an increase of about 2 percent. There are no adverse water quality impacts attributable to development of this addition to the planned sanitary sewer service area.

There being no questions or discussion, on a motion by Mr. Dwyer, seconded by Mr. Pitts, and carried unanimously, the Planning and Research Committee Report was approved (copy of the Planning and Research Committee Report is attached to the Official Minutes).

ADMINISTRATIVE COMMITTEE REPORT

Chairman Stroik asked Mr. Dwyer to present the Administrative Committee report. Mr. Dwyer noted that the report had been provided to all Commissioners prior to the meeting. He also noted that the Administrative Committee met two times since the Quarterly Commission Meeting on December 3, 2014.

On January 22, 2015, the Committee took the following actions:

1. Reviewed and approved disbursements for five financial periods: Year 2014 Nos. 24, 25, 26, and Year 2015 Nos. 1 and 2, extending over the period November 3, 2014 to January 11, 2015.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending January 11, 2015.
3. Received a final report on the Commission building tuck-pointing project.

On February 26, 2015, the Committee took the following actions:

1. Reviewed and approved disbursements for two financial periods: Year 2015 No. 3, and No. 4; extending over the period January 12, to February 8, 2015.
2. Reviewed and approved the Statement of Projected Revenues and Expenditures for the period ending February 8, 2015.

There being no questions or discussion, on a motion by Ms. Russell, seconded by Mr. Crowley, and carried unanimously, the Administrative Committee Report was approved (copy of the Administrative Committee Report is attached to the Official Minutes).

EXECUTIVE COMMITTEE REPORT

The Executive Committee met one time since the Quarterly Commission Meeting on December 3, 2014.

On January 22, 2014, the Committee took the following actions:

1. Received and approved a report from the Administrative Committee relative to its meeting that day.
2. Received a report outlining key planning efforts being undertaken by the Commission in 2015. This current key planning efforts status report is attached to this report.

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3. Reviewed and approved seven contracts for planning work. The details of these contracts are set forth in a table attached to this report.
4. Reviewed and approved an amendment to the 2015-2018 Regional Transportation Improvement Program (TIP). This amendment to the 2015-2018 TIP was necessary to advance 10 projects, all of which were approved by the Commission Advisory Committee for Transportation System Planning and Programming for the Milwaukee Urbanized Area.

There being no questions or discussion, on a motion by Mr. Dwyer, seconded by Mr. Colman, and carried unanimously, the Executive Committee Report was approved (copy of the Executive Committee Report is attached to the Official Minutes).

CONSIDERATION OF AMENDMENTS TO THE REGIONAL WATER QUALITY MANAGEMENT PLAN

City of Cedarburg/Village of Grafton Sanitary Sewer Service Area (Resolution No. 2015-02)

Chairman Stroik asked the Commission to consider Resolution No. 2015-02, noting that the Resolution would revise the City of Cedarburg/Village of Grafton sanitary sewer service areas. He asked Mr. Schmidt to present this resolution.

Mr. Schmidt noted that this sanitary sewer service area amendment to the regional water quality management plan was approved by the Commission Planning and Research Committee at its February 10, 2015, meeting. He said the recommended amendment transfers 3 acres from the Cedarburg planned sewer service area to the Grafton planned sewer service area, a change of less than 1 percent for each sewer service area. He said that it is estimated that upon full development, the subject site would accommodate about 16 housing units with an estimated population of 40 persons and added that there are no environmental corridors, isolated natural resource areas, or wetlands within the subject area. Mr. Schmidt further noted that the expansion is consistent with the regional land use plan, the regional water quality management plan, and there should be no significant adverse water quality impacts attributable to the development of the planned sanitary sewer service area. A public hearing was held on January 19, 2015, at the Grafton Village Hall where there were no objections to the proposed amendment. The amendment was approved by the City of Cedarburg Common Council on January 12, 2015, and by the Village of Grafton Board of Trustees on March 2, 2015.

There being no questions or discussion, on a motion by Mr. Schmidt, seconded by Mr. Wirth, Resolution No. 2015-02 was approved by a vote of 15 ayes and 0 nays, (copy of Resolution No. 2015-02 is attached to the Official Minutes).

Village of Hartland Sanitary Sewer Service Area (Resolution No. 2015-03)

Chairman Stroik asked the Commission to consider Resolution No. 2015-03, noting that the Resolution would revise the Village of Hartland planned sanitary sewer service area. He asked Mr. Schmidt to present this resolution.

Mr. Schmidt noted that this sanitary sewer service area amendment to the regional water quality management plan was approved by the Commission Planning and Research Committee at its meeting earlier today. He said that the recommended amendment would expand the Village of Hartland planned sanitary sewer service area, adding about 47 acres to the planned sewer service area, an expansion of just over 1 percent. He noted that upon full development, the subject site would accommodate about 48 housing units with an estimated population of 120 persons. He further noted that the subject area contains about 1.5 acres of wetlands and there are no environmental corridors or isolated natural resource areas in

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the subject area. Mr. Schmidt then said that the expansion is consistent with the regional land use plan, the regional water quality management plan, and there should be no significant adverse water quality impacts attributable to the development of the planned sanitary sewer service area. After receiving no objections to the proposed amendment at the public hearing on February 23, 2015, held at the Village of Hartland Municipal Building, the Hartland Village Board approved the sewer service area amendment.

There being no questions or discussion, on a motion by Mr. Schmidt, seconded by Mr. Dwyer, Resolution No. 2015-03 was approved by a vote of 15 ayes and 0 nays, (copy of Resolution No. 2015-03 is attached to the Official Minutes).

Village of Walworth Sanitary Sewer Service Area (Resolution No. 2015-04)

Chairman Stroik asked the Commission to consider Resolution No. 2015-04, noting that the Resolution would revise the planned sanitary sewer service area for the Villages of Fontana and Walworth. He then asked Mr. Schmidt to present this resolution.

Mr. Schmidt noted that this sanitary sewer service area amendment to the regional water quality management plan was approved by the Commission Planning and Research Committee at its meeting earlier today. He said that the recommended amendment would expand the Fontana-Walworth planned sanitary sewer service area, adding about 113 acres to the planned sewer service area, an expansion of just over 2 percent. He noted that upon full development, the subject site would accommodate about 178 housing units with an estimated population of 415 persons. He further noted that the subject area contains about 1 acre of wetlands, and there are no environmental corridors or isolated natural resource areas in the subject area. Mr. Schmidt then said that the expansion is consistent with the regional land use plan, the regional water quality management plan, and there should be no significant adverse water quality impacts attributable to the development of the planned sanitary sewer service area. After receiving only one objection to the proposed amendment at the public hearing held on March 10, 2015, at the Fontana-Walworth Water Pollution Control Commission (FWWPCC) Office, the FWWPCC approved the sewer service area amendment.

There being no questions or discussion, on a motion by Mr. Schmidt, seconded by Ms. Seemeyer, Resolution No. 2015-04 was approved by a vote of 15 ayes and 0 nays, (copy of Resolution No. 2015-04 is attached to the Official Minutes).

PRESENTATION BY MR. JON HOCHKAMMER, OUTREACH MANAGER, WISCONSIN COUNTIES ASSOCIATION

Chairman Stroik introduced Mr. Jon Hochkammer, Outreach Manager of the Wisconsin Counties Association, and expressed appreciation on behalf of the Commission for the working relationship between the Wisconsin Counties Association and the Regional Planning Commission.

Mr. Hochkammer thanked the Commission for giving him the opportunity to give his presentation entitled, "Wisconsin Counties Association Update" (a copy of the presentation is attached to the official minutes).

A brief discussion followed the presentation.

Upon completion of Mr. Hochkammer's presentation, Chairman Stroik thanked Mr. Hochkammer for taking time from his schedule to meet with the Commissioners and to share the presentation.

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CORRESPONDENCE/ANNOUNCEMENTS

Chairman Stroik asked Mr. Yunker if there was any correspondence or if there were any announcements.

Mr. Yunker said there was no correspondence, and no announcements.

CONFIRMATION OF DATE, TIME, AND PLACE OF THE JUNE ANNUAL MEETING

Chairman Stroik indicated that the next full Commission meeting will be the Annual Commission meeting on Wednesday, June 17, 2015, at 3:00 p.m. in Washington County.

ADJOURNMENT

There being no further business to come before the Commission, on a motion by Mr. Wirth, seconded by Mr. Schmidt, and carried unanimously, the meeting was adjourned at 4:17 p.m.

Respectfully submitted,

Kenneth R. Yunker
Deputy Secretary

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Attachments