

**MINUTES**

**SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION**

**EXECUTIVE COMMITTEE**

Thursday, January 22, 2015

2:00 p.m.

SEWRPC Office Building  
Commissioners' Conference Room  
W239 N1812 Rockwood Drive  
Waukesha, Wisconsin 53187-1607

Present:

Excused:

Committee Members:

David L. Stroik, Chairman  
Charles L. Colman, Vice-Chairman  
Michael A. Crowley  
William R. Drew  
James T. Dwyer  
Adelene Greene  
Nancy L. Russell  
Daniel S. Schmidt  
Gustav W. Wirth, Jr.

Thomas H. Buestrin  
Peggy L. Shumway

Staff:

Kenneth R. Yunker	Executive Director
Michael G. Hahn	Deputy Director
Elizabeth A. Larsen	Assistant Director-Administration
Debra A. D'Amico	Executive Secretary

**ROLL CALL**

Chairman Stroik called the meeting to order at 2:00 p.m. Roll call was taken and a quorum was declared present. Mr. Yunker noted for the record that Mr. Buestrin and Ms. Shumway had asked to be excused.

**APPROVAL OF MINUTES OF MEETING OF NOVEMBER 13, 2014**

Chairman Stroik asked if there were any changes or additions to the November 13, 2014, meeting minutes.

On a motion by Ms. Greene, seconded by Mr. Crowley, and carried unanimously, the minutes of the Executive Committee meeting held on November 13, 2014, were approved as published.

## **ADMINISTRATIVE COMMITTEE REPORT**

Chairman Dwyer reported that the Administrative Committee, at its meeting held just before this Executive Committee meeting, had taken the following actions:

1. Reviewed and approved disbursements for five financial periods: Year 2014 Nos. 24, 25, 26, and Year 2015 Nos. 1 and 2; extending over the period November 3, 2014, to January 11, 2015.
2. Reviewed and approved the Statement of Projected Revenues and Expenditures for the period ending January 11, 2015.
3. Received a final report on the building tuckpointing project.

There being no questions or comments, on a motion by Mr. Wirth, seconded by Mr. Schmidt, and carried unanimously, the Administrative Committee report was approved.

## **CONSIDERATION OF CONTRACTS**

Chairman Stroik asked Mr. Yunker to review the proposed contracts, noting that Committee members had received a report with a table listing seven contracts prior to the meeting. Mr. Yunker then briefly reviewed the contracts with the Committee.

In response to an inquiry by Mr. Colman, Mr. Hahn explained that a recording stream gage automatically measures the flow of a stream.

Ms. Russell inquired about Dr. Bauer's contract and asked whether he will be working closely with Mr. Robert Merry, the recently hired Chief Surveyor. Mr. Yunker stated that Dr. Bauer and Mr. Merry are working together and will be both attending County land information meetings.

There being no further questions or comments, on a motion by Ms. Russell, seconded by Mr. Colman, and carried unanimously, the contract report was accepted and the report placed on file (copy of report attached to Official Minutes).

## **WORK PROGRAM REPORTS**

Mr. Yunker reviewed a table entitled, "Work Program Progress Report." He noted that the report shows the progress of key regional and selected community and county assistance efforts under each Commission staff division's section of the report (copy of report attached to Official Minutes).

Mr. Yunker called attention to the Community Assistance Division which has now completed the draft of the Comprehensive Economic Development Strategy (CEDS). This document will permit the Region to become designated as an Economic Development District and will enhance the ability of local governments to compete for Federal Economic Development Administration funds. The draft will be available for public comment through April.

## **CONSIDERATION AND APPROVAL OF AMENDMENT(S) TO THE 2015-2018 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (TIP) (Resolution No. 2015-01)**

Mr. Yunker presented Resolution 2015-01, which provides for Commission approval and adoption of this 2015-2018 Regional Transportation Improvement Program (TIP) amendment. He explained that the TIP is a Federally required listing of all arterial highway, public transit, and other related transportation projects

proposed by State and local governments to be implemented over the next four years in the seven-county Southeastern Wisconsin Region. He emphasized that all the projects included in this TIP amendment are consistent with the Regional Transportation Plan and that both the Plan and TIP amendment must be determined to conform to the Wisconsin Department of Natural Resources State Implementation Plan for Air Quality Management. He stated that this 2015-2018 TIP amendment was reviewed and unanimously approved by the Commission's Advisory Committee on Transportation System Planning and Programming for the Milwaukee urbanized area.

In response to an inquiry by Mr. Drew regarding the TIP listing "Milwaukee Public School (MPS) District Safe Routes Youth Education and Leadership Program in the City of Milwaukee," Mr. Yunker stated that the school district has obtained Transportation Alternatives Program funding for the Safe Routes to School Program. This Program reviews routes students take to get to school and, identifies potential improvements, such as traffic signals, crosswalks, and signage. This program also works with parents to encourage their children to walk to school rather than being driven to school. The MPS District has been participating in this program for a number of years.

There being no questions or comments, on a motion by Mr. Dwyer to approve Resolution No. 2015-01, seconded by Ms. Greene, and carried unanimously by a vote of 9 ayes and 0 nays, Resolution 2015-01 was approved (copy of Resolution 2015-01 attached to Official Minutes).

#### **CORRESPONDENCE AND ANNOUNCEMENTS**

Mr. Yunker reported that there was no correspondence and announced that he had recently met with the Jefferson County Administrator. There is a small portion of the Milwaukee Urbanized Area located within Jefferson County. The Federal Highway Administration has suggested that there be an agreement between Jefferson County and the Commission recognizing that the Commission is the Metropolitan Planning Organization for that portion of the Milwaukee Urbanized Area.

#### **ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 2:41 p.m., on a motion by Mr. Wirth, seconded by Mr. Crowley, and carried unanimously.

Respectfully submitted,

Kenneth R. Yunker  
Executive Director