

MINUTES
SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION
ANNUAL MEETING

Wednesday, June 18, 2014

3:00 p.m.

Washington County Courthouse - Government Center
432 East Washington Street, Room 2024 (Main Floor)
West Bend, WI 53095

Present:

Excused:

Commissioners:

David L. Stroik, Chairman
Thomas H. Buestrin
Charles L. Colman
Michael A. Crowley
José M. Delgado
James T. Dwyer
Adelene Greene
David W. Opitz
Robert W. Pitts
John Rogers
Nancy Russell
Peggy L. Shumway
Daniel W. Stoffel
Gustav W. Wirth, Jr.

Gilbert B. Bakke
Marina Dimitrijevic
William R. Drew, Vice Chairman
David L. Eberle
Daniel S. Schmidt
Linda J. Seemeyer
Michael J. Skalitzky

Staff:

Kenneth R. Yunker	Executive Director
Elizabeth A. Larsen	Business Manager
Debra A. D'Amico	Executive Secretary

Guest:

Cory O'Donnell	Neumann Companies, Inc.
Herbert J. Tennes	Chairman, Washington County Board of Supervisors

ROLL CALL

Chairman Stroik called the 245th meeting of the Commission to order at 3:00 p.m. Roll call was taken and a quorum was declared present. Chairman Stroik indicated for the record that Commissioners Bakke, Dimitrijevic, Drew, Eberle, Schmidt, Seemeyer, and Skalitzky had asked to be excused.

WELCOMING REMARKS BY MR. HERBERT J. TENNIES, WASHINGTON COUNTY BOARD CHAIRMAN

Mr. Tennes welcomed the Commissioners to Washington County and thanked the Commissioners and Commission staff for the work the Commission has done for Washington County throughout the years.

APPROVAL OF MINUTES OF THE MARCH 19, 2014, MEETING

On a motion by Ms. Greene, seconded by Mr. Dwyer, and carried unanimously, the minutes of the March 19, 2014, Quarterly Commission Meeting were approved as published.

TREASURER'S REPORT

Chairman Stroik asked Ms. Russell to present the Treasurer's Report. She noted that a copy of the Treasurer's Report had been provided to all Commissioners for review prior to the meeting. In commenting on the report, she called attention to the following items:

1. Based upon disbursements through May 4, 2014, it is projected that total disbursements for the year will approximate \$7.4 million. Revenues are projected to be about \$7.48 million, exclusive of interest income and miscellaneous revenues.
2. The total amount of funds held by the Commission in the various operating, liability, and reserve accounts approximates \$4.1 million. The various accounts are identified on the second page of the report.
3. As of May 4, 2014, the Commission had in investments and cash on hand approximately \$4.7 million. Nearly \$3.5 million are invested in the State of Wisconsin Local Government Pooled Investment Fund. As of May 4, 2014, that fund was yielding 0.09 percent interest. Other funds are held in savings, checking, and money market accounts at several banks.

There being no questions or discussion, on a motion by Mr. Dwyer, seconded by Mr. Stoffel, and carried unanimously, the Treasurer's Report for the period ending May 4, 2014, was approved (copy of the Treasurer's Report is attached to the Official Minutes).

STANDING COMMITTEE REPORTS

Planning and Research Committee

Chairman Stroik asked Mr. Stoffel to present the Planning and Research Committee report. Mr. Stoffel stated that the Planning and Research Committee has met once since the Quarterly Commission meeting on March 19, 2014.

On May 6, 2014, the Committee took the following actions:

1. Reviewed and acted to recommend to the Commission for adoption an amendment to the regional water quality management plan pertaining to the Hartland and Pewaukee sanitary sewer service areas. That amendment, scheduled for action later in this meeting, proposes the removal of approximately 26 acres of land from the Hartland sewer service area and the addition of those lands to the Pewaukee sewer service area. The subject area is part of a proposed larger 151-acre subdivision development with majority of the site within the Pewaukee planned sewer service area. The area is proposed to be developed for residential use and does not contain environmental corridors, isolated natural resource

Annual Commission Meeting
June 18, 2014

areas, or wetlands. There is adequate wastewater treatment plant capacity and no significant adverse water quality impacts attributable to this proposed change in the planned sanitary sewer service area.

2. Reviewed and acted to recommend to the Commission for adoption SEWRPC Memorandum Report No. 215, *Interim Review and Update of the Year 2035 Regional Transportation Plan*. This memorandum report will be considered for adoption by the Commission later in this meeting.
3. Reviewed and acted to recommend to the Commission for adoption SEWRPC Community Assistance Planning Report No. 135 (3rd Edition), *A Park and Open Space Plan for Walworth County*. This planning report will be considered for adoption by the Commission later in this meeting.
4. Reviewed and acted to recommend to the Commission for adoption SEWRPC Community Assistance Planning Report No. 311, *Waukesha Metro Transit Development Plan: 2013-2017*. This planning report will be considered for adoption by the Commission later in this meeting.

There being no questions or discussion, on a motion by Mr. Pitts, seconded by Ms. Greene, and carried unanimously, the Planning and Research Committee report was approved.

Administrative Committee

Chairman Stroik asked Mr. Dwyer to present the Administrative Committee report. Mr. Dwyer noted that the report had been provided to all Commissioners prior to the meeting. He also noted that the Administrative Committee met twice since the Quarterly Commission meeting on March 19, 2014.

On March 27, 2014, the Committee took the following actions:

1. Reviewed and approved the Commission disbursements for financial reporting periods: Year 2014 Nos. 5, and 6, extending over the period February 10 to March 9, 2014.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending March 9, 2014.

On May 22, 2014, the Committee took the following actions:

1. Reviewed and approved the Commission disbursements for financial reporting periods: Year 2014 Nos. 7, 8, 9, and 10, extending over the period March 10 to May 4, 2014.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending May 4, 2014.
3. Reviewed and approved a series of budget assumptions for calendar year 2015, which provide for no proposed increase in the regional local tax levy for the ninth straight year. A budget based upon those assumptions will be considered later in the meeting today.
4. Reviewed and accepted a report on salary adjustments recommended by an ad hoc committee consisting of Commissioners Buestrin, Russell, Schmidt, and Stroik. Staff merit increments, equity adjustments, and promotions totaled about \$140,400 or 3.91 percent of salaries.
5. Received an update on the tuckpointing of the Commission building. The Committee approved retaining Harwood Engineering to prepare a request for proposals for the Commission building

Annual Commission Meeting
June 18, 2014

tuckpointing project and to oversee the completion of this project to assure the contractor's work meets the project specifications.

In response to an inquiry by Mr. Colman, Mr. Yunker stated that the Commission has been able to hold the tax levy flat for nine consecutive years for a number of reasons. Improvements in employee efficiency and productivity have assisted in maintaining a flat tax levy. Also, obtaining some additional Federal and State funding has assisted, including funding for regional transportation planning and funding for transportation project wetland and primary environmental corridor delineation and stream rehabilitation studies. And, under Act 10, Commission employees like other State and local government employees now contribute 50 percent of the required Wisconsin Retirement System contributions. He noted that it may not be possible to maintain a flat levy indefinitely, indicating that the 2015 budget includes \$200,000 in Commission program development funds which will also be used toward the completion of VISION 2050, the year 2050 Regional land use and transportation plan update. He also noted that Commission staff had recently transmitted a letter to State and local officials stating that Commission staffing will not be accepting additional requests in 2014 for wetland boundary field delineations on privately-owned property. Staff will perform these services for publicly-owned properties, and requests related to public works and transportation projects.

There being no further questions or comments, on a motion by Mr. Wirth, seconded by Mr. Stoffel, and carried unanimously, the Administrative Committee report was approved.

Executive Committee

Chairman Stroik then presented the Executive Committee report. He noted that all Commissioners had received a copy of the report, and the Committee had met twice since the Quarterly Commission meeting on March 19, 2014.

On March 27, 2014, the Committee took the following actions:

1. Received and approved a report from the Administrative Committee relative to its meeting that day.
2. Reviewed and approved four contracts for planning work. The details of these contracts are set forth in a table attached to this report.
3. Received a report outlining key planning efforts being undertaken by the Commission in 2014.
4. Reviewed and approved an amendment to the 2013-2016 Regional Transportation Improvement Program (TIP). This amendment to the 2013-2016 TIP was necessary to advance 41 projects, all of which were approved by the Commission Advisory Committees for Transportation System Planning and Programming for the Kenosha, Milwaukee, Racine, Round Lake Beach, and West Bend Urbanized Areas.

On May 22, 2014, the Committee took the following actions:

1. Received and approved a report from the Administrative Committee relative to its meeting that day.
2. Reviewed and approved six contracts for planning work. The details of these contracts are set forth in a table attached to this report.
3. Received a report outlining key planning efforts being undertaken by the Commission in 2014. This current key planning efforts status report is attached to this report.

Annual Commission Meeting
June 18, 2014

4. Reviewed and approved an amendment to the 2013-2016 Regional Transportation Improvement Program (TIP). This amendment to the 2013-2016 TIP was necessary to advance 20 projects, all of which were approved by the Commission Advisory Committees for Transportation System Planning and Programming for the Kenosha, Milwaukee, Racine, Round Lake Beach, and West Bend Urbanized Areas.
5. Reviewed and approved three adjusted year 2010 Census-defined urbanized area boundaries: Kenosha urbanized area, Racine urbanized area, and West Bend urbanized area. All three of these urbanized area adjusted boundaries were approved by the appropriate Commission Advisory Committees for Transportation System Planning and Programming for the Kenosha, Racine, and West Bend Urbanized Areas.
6. Reviewed and approved the metropolitan transportation planning area boundary for Southeastern Wisconsin consisting of Kenosha, Milwaukee, Ozaukee, Racine, Washington, and Waukesha, as well as an 11.2 square mile area of the southeastern corner of Walworth County, a 2.7 square mile portion of the Town of Ixonia in Jefferson County, and a 0.6 square mile area predominantly located within the portion of the City of Hartford in Dodge County, as approved by the Advisory Committee on Transportation System Planning and Programming established for the Kenosha, Milwaukee, Racine, West Bend, and Wisconsin Portion of the Round Lake Beach Urbanized Areas.
7. Reviewed and acted to recommend to the Commission for adoption a change to the Commission bylaws. The most recent Federal transportation legislation, "Moving Ahead for Progress in the 21st Century Act" (MAP-21), addresses the composition of public bodies that are designated as Metropolitan Planning Organizations. The changes to the bylaws which will be considered for adoption by the Commission later in this meeting, are proposed to address these new Federal requirements.
8. Received a report by a representative of the U.S. Department of Transportation (USDOT) on the findings and recommendations of the USDOT's transportation planning certification review of the Commission which was conducted in 2012. The Commission was certified as meeting all Federal transportation planning requirements.

There being no questions or discussion, on a motion by Mr. Stoffel, seconded by Mr. Delgado, and carried unanimously, the Executive Committee report was approved.

CONSIDERATION OF ADOPTION OF BUDGET FOR CALENDAR YEAR 2015

Chairman Stroik noted that copies of the proposed Commission budget for calendar year 2015 had been provided to all Commissioners for review prior to the meeting, and asked the Commission to consider adoption of that budget. Mr. Stroik asked Mr. Yunker to briefly present the proposed budget.

Mr. Yunker led the Commissioners through the proposed budget document noting that the assumptions underlying the budget had been reviewed and approved by the Commission Administrative Committee at its May monthly meeting. He then called attention to the following major items:

1. Federal grants for transportation planning will remain the same as the 2014 projected funding. As in 2014, all of the Federal transportation funding will be U.S. Department of Transportation Federal Highway Administration (FHWA) Planning (PL) funding.

Annual Commission Meeting
June 18, 2014

2. State grants for transportation planning will remain the same as the 2014 projected funding. The State funding to complete the Washington County Transit Development Plan and the Origin and Destination Travel Survey will end in 2014, as these projects will be completed.
3. State funding for water quality management planning has assumed a decrease of \$24,000 over the 2014 budget. This is due to a funding cut from the Environmental Protection Agency in 2014 and the same funding cut assumption in 2015. Coastal zone management funding is assumed to remain at the same level for the 2015 budget.
4. A series of assumptions led to a \$446,050 increase in service agreement revenue. Increases are expected in stormwater management planning. New service agreement revenues include funds to conduct the 2015 Regional Aerial Orthophotography Program. Also, program development funds in the amount of \$200,000 are proposed for the reevaluation and extension to the year 2050 of the regional land use and transportation plans due to the extraordinary efforts that will be required to complete these plans in 2015.
5. The rental amount from the tenant in the Rockwood Drive building is estimated to remain the same in anticipation of a new lease to be signed prior to the March 31, 2015, expiration of the current lease.
6. It is proposed that the budget amount for regional tax levy support remain at its present level of \$2.37 million, resulting in a tax rate of 0.00143 percent (substantially below the statutory cap of 0.003 percent). Owing to the relative differences in the change in equalized value between 2012 and 2013 among the seven counties, some counties will see an increase in regional planning tax levy support, while other counties will see a decrease. Milwaukee, Ozaukee, and Waukesha Counties will see increases of between 0.815 and 0.873 percent, and Kenosha, Racine, Walworth, and Washington Counties will see decreases ranging from 0.924 to 2.91 percent. The proposed 2015 Budget will be the ninth consecutive year of a no increase or a reduced regional tax levy request.
7. On an overall basis, the potential year 2015 operating budget would call for a total revenue and expenditure level of about \$7.565 million, an increase of \$477,813, or 6.74 percent from the adopted 2014 budget. The increase results from additional Service Agreement revenues, specifically the 2015 Regional Aerial Orthophotography Program, and the addition of Commission program development funds.
8. Key expenditure assumptions proposed to be made in preparing the budget include an authorized full time staffing level of 70 positions, an increase of three positions over the 2014 level; staff salary adjustments of 3 percent with the salary adjustments distributed on the basis of merit, and a 10 percent increase in health insurance costs.

In response to an inquiry from Mr. Wirth, Mr. Yunker responded that the aerial photography to be obtained will be 6-inch pixel color orthophotography. He noted that local governments will have the option at their cost of obtaining 3-inch pixel photography and oblique photography; however, there has been limited interest.

In response to an inquiry by Mr. Rogers, Mr. Yunker stated the Federal Highway Administration (FHWA) began providing additional funding in 2012, with another increase in funding in 2014.

Annual Commission Meeting
June 18, 2014

In response to an additional inquiry by Mr. Rogers, Mr. Yunker stated the current level of funding is sufficient for the Commission to conduct its work program. If a lack of funding should begin to impact the Commission's work, this would be addressed as part of the annual preparation of the Commission budget.

There being no further questions or comments, on a motion by Mr. Dwyer, and seconded by Mr. Delgado, the Commission's proposed budget for calendar year 2015 was unanimously approved (copy of the 2015 operating budget is attached to the Official Minutes).

CONSIDERATION OF AMENDMENT TO THE REGIONAL WATER QUALITY MANAGEMENT PROGRAM

Hartland and Pewaukee Sanitary Sewer Service Area (Resolution No. 2014-06)

Chairman Stroik asked the Commission to consider Resolution No. 2014-06, noting that the Resolution would revise the Hartland and Pewaukee sanitary sewer service areas. He asked Mr. Yunker to present the resolution.

Mr. Yunker stated that this sanitary sewer service area amendment to the regional water quality management plan was approved by the Commission Planning and Research Committee on May 6, 2014, and is being recommended for approval by the full Commission. He further stated that this recommended amendment would remove a 26 acre area from the Hartland sanitary sewer service area, and add this area to the Pewaukee sewer service area. He noted that the subject area is part of a proposed larger 151-acre development with the majority of the site within the Pewaukee planning sewer service area. This land proposed to be transferred is currently being used for agricultural use and is proposed to be developed for residential use accommodating 16 housing units. The area represents an increase in the Pewaukee planned sewer service area of less than 1 percent and would increase the resident population of the sewer service area by less than 1 percent. The loss of acreage to the Hartland sanitary sewer service area would result in a decrease in the planned sewer service area of less than 1 percent. In conclusion, Mr. Yunker stated that the expansion is consistent with both the regional land use plan, and the regional water quality management plan, and noted that the expansion was approved by the Lake Pewaukee Sanitary District, the Delafield-Hartland Water Pollution Control Commission, and the Hartland Village Board.

There being no questions or comments, on a motion by Mr. Wirth, and seconded by Ms. Greene, Resolution No. 2014-06 was unanimously approved by a vote of 13 ayes and 0 nays (copy of Resolution No. 2014-06 is attached to the Official Minutes).

CONSIDERATION OF SEWRPC MEMORANDUM REPORT NO. 215, *INTERIM REVIEW AND UPDATE OF THE YEAR 2035 REGIONAL TRANSPORTATION PLAN*

Chairman Stroik noted that copies of the proposed SEWRPC Memorandum Report No. 215, *Interim Review and Update of the Year 2035 Regional Transportation Plan* and its Resolution No. 2014-10 had been provided to all Commissioners for review prior to the meeting, and asked the Commission to consider adoption of Memorandum Report No. 215. Mr. Stroik asked Mr. Yunker to briefly present the proposed *Interim Review and Update of the Year 2035 Regional Transportation Plan*.

Mr. Yunker stated that the memorandum report was reviewed and approved by the Planning and Research Committee on May 6, 2014. He further stated that this interim review and update is prepared every four years. The review and update includes review of the forecasts underlying the plan, assessment of plan implementation to date, and monitoring of transportation system performance. He stated the review also examines whether current and projected future funding will be adequate to implement the plan. He noted the review concluded that plan implementation is lagging particularly with respect to public transit, and

current and projected future funding will likely not be sufficient to expand public transit or accomplish full reconstruction of the freeway system, both of which are recommended in the 2035 plan. Mr. Yunker then noted that text at the end of Chapter VI of the report attempts to identify the consequences to the Region economy and quality of life of not implementing the 2035 plan.

Mr. Rogers expressed concern over the implications to the Region if the transportation funding problem is not resolved. Mr. Yunker stated this is an issue that will be addressed extensively in VISION 2050.

Mr. Pitts noted that the Planning and Research Committee had suggested that the Wisconsin Department of Transportation be invited to a Commission meeting to discuss funding, and update the Commission on major projects in the Region. Mr. Yunker stated that staff asked the Wisconsin Department of Transportation to make a presentation and be available for discussion at the upcoming September or December Quarterly Commission meeting.

There being no further questions or comments, on a motion by Mr. Colman, and seconded by Mr. Dwyer, SEWRPC Memorandum Report No. 215, *Interim Review and Update of the Year 2035 Regional Transportation Plan* was unanimously approved by a vote of 13 ayes and 0 nays (copy of Resolution No. 2014-10 is attached to the Official Minutes).

CONSIDERATION OF SEWRPC COMMUNITY ASSISTANCE PLANNING REPORT NO. 135 (3RD EDITION), A PARK AND OPEN SPACE PLAN FOR WALWORTH COUNTY

Chairman Stroik asked the Commission to consider adoption of SEWRPC Community Assistance Planning Report No. 135 (3rd Edition), *A Park and Open Space Plan for Walworth County*, and Resolution No. 2014-11, noting that these materials were provided for review prior to this meeting. He then called upon Mr. Yunker to briefly present the plan.

Mr. Yunker indicated that this third edition of the Walworth County park and open space plan serves to update, refine, and detail the regional park and open space plan. He also stated that the plan provides recommendations through the year 2035 for park and outdoor recreation facilities and open space preservation within Walworth County, and updates and extends the last County plan developed approximately 14 years ago. He added that the plan was developed in cooperation with Walworth County staff, was approved by the Walworth County Park Committee, and was unanimously adopted by the Walworth County Board of Supervisors.

There being no questions or comments, on a motion by Ms. Russell, and seconded by Ms. Greene, SEWRPC Community Assistance Report No. 135 (3rd Edition), *A Park and Open Space Plan for Walworth County* was unanimously approved by a vote of 13 ayes and 0 nays (copy of Resolution No. 2014-11 is attached to the Official Minutes).

CONSIDERATION OF SEWRPC COMMUNITY ASSISTANCE PLANNING REPORT NO. 311, WAUKESHA METRO TRANSIT DEVELOPMENT PLAN: 2013-2017

Chairman Stroik asked the Commission to consider adoption of SEWRPC Community Assistance Planning Report No. 311, *Waukesha Metro Transit Development Plan: 2013-2017* and Resolution No. 2014-02, noting that these materials were provided for review prior to this meeting. He called upon Mr. Yunker to give a brief overview of this report.

Annual Commission Meeting
June 18, 2014

Mr. Yunker stated that Commission staff prepares short range transit plans for the Region's transit operators. The plans examine current transit system performance, identifying the weaknesses and strengths of the transit system, and evaluate transit routing adjustments for new proposed land development. He noted that Commission staff worked closely with the City of Waukesha staff and the plan has been approved by the City of Waukesha Transit Commission.

In response to an inquiry by Mr. Wirth, Mr. Crowley stated that there are two private taxi cab companies in the City of Waukesha.

Mr. Wirth then inquired about the possibility of a shared-ride taxi which would extend across county lines, noting that Ozaukee County and Washington County each operate shared-ride taxi systems for their residents. Mr. Yunker stated that such a system would be feasible, but would likely increase operating costs and potential public operating funding as trips would be longer. Mr. Stoffel noted that the Washington County transit development plan is examining providing a joint shared-ride taxi system with Ozaukee County.

Mr. Colman noted the extensive data in the plan on existing transit system performance and the evaluation of transit alternatives.

Mr. Rogers asked to what extent the private sector has been utilized to provide public transportation in Southeastern Wisconsin. Mr. Yunker responded that a number of the public fixed route bus and shared-ride taxi operators in the Region contract based on competitive bidding with private companies to provide their transit service. A number of other public transit systems contract with a private sector management firm to operate their transit system. Mr. Rogers noted the emergence of taxicab services Uber and Lyft and their use of technology to provide for more convenient travel.

There being no further questions or comments, on a motion by Mr. Crowley, and seconded by Mr. Colman, SEWRPC Community Assistance Report No. 311, *Waukesha Metro Transit Development Plan: 2013-2017* was unanimously approved by a vote of 13 ayes and 0 nays (copy of Resolution No. 2014-02 is attached to the Official Minutes).

CONSIDERATION OF AMENDMENT TO THE 2013-2016 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

Chairman Stroik asked the Commission to consider adoption of an amendment to the 2013-2016 Regional Transportation Improvement Program (TIP) and Resolution No. 2014-13, noting that these materials were provided prior to this meeting. He then called upon Mr. Yunker to present the projects and the resolution.

Mr. Yunker explained that the TIP is a listing of transportation projects proposed to use Federal funds by local and State governments for public transit and arterial streets and highways throughout the Region. He said that the TIP is reviewed by Commission staff to ensure consistency of the TIP with the regional transportation plan. He added that the TIP, and its amendments are reviewed and approved by Commission Advisory Committees on Transportation Improvement Programming which include local governments, the Wisconsin Department of Transportation, the United States Department of Transportation, the Wisconsin Department of Natural Resources, and the U.S. Environmental Protection Agency.

Mr. Yunker then continued and presented Resolution 2014-13, amending the 2013-2016 Regional Transportation Improvement Program (TIP). He indicated that the proposed amendment to the TIP includes four projects. There are two amendments to existing projects; one in Milwaukee involving an increase in estimated project costs for the rehabilitation of the train shed and platforms at the Milwaukee

Intermodal Passenger Station (AMTRAK Station), and one amendment involving an increase in estimated project costs for the rehabilitation of 17 bridges on USH 41 in Washington County from County Line Road to STH 33. Mr. Yunker stated that the other two projects in the TIP amendment are new projects to the TIP. One is the installation of overhead mast arms at 11 street intersections in the City of Milwaukee, and the other, the construction of a salt shed located near the IH 94 interchange at Grandview Boulevard (CTH T) in Waukesha County.

Mr. Stoffel inquired whether AMTRAK is making a financial contribution to the rehabilitation of the train shed and platforms at the Milwaukee Intermodal Passenger Station. Mr. Yunker responded that AMTRAK is not contributing funding, but Federal funding is covering 80 percent of project costs.

There being no further questions or comments, on a motion by Mr. Dwyer, seconded by John Rogers, and carried by a vote of 13 ayes and 0 nays, Resolution No. 2014-13 was unanimously approved (copy of Resolution No. 2014-13 is attached to the Official Minutes).

CONSIDERATION OF CHANGES TO COMMISSION BYLAWS

Chairman Stroik asked Mr. Yunker to review the proposed changes that were recommended to the Commission bylaws by the Executive Committee at their May 27th meeting.

Mr. Yunker, referring to his May 13, 2014, memorandum to the Commission Executive Committee (copy of memorandum attached to Official Minutes), stated there are two new requirements in the most recent Federal transportation legislation, "Moving Ahead for Progress in the 21st Century Act" (MAP-21) that the Commission must meet concerning Metropolitan Planning Organization (MPO) governance.

Mr. Yunker then indicated that it is proposed that Article III of the current Commission Bylaws be amended to add Section 11, TRANSIT REPRESENTATION RESPONSIBILITIES, and Section 12, STATE REPRESENTATIVE RESPONSIBILITIES. He noted that Section 11 assigns to the County Board appointments on the Commission the responsibility to represent the public transit systems in their counties. Mr. Yunker then stated that Section 12 assigns to the Commissioners appointed by the Governor the responsibility of representing the concerns and needs of the State, particularly the Wisconsin Department of Transportation.

After a short discussion, on a motion by Mr. Delgado, seconded by Ms. Greene, and carried unanimously, the proposed changes to the Commission bylaws were approved (copy of memorandum with proposed changes to be made to the Commission bylaws attached to Official Minutes).

CORRESPONDENCE/ANNOUNCEMENTS

Chairman Stroik asked Mr. Yunker if there was any correspondence or if there were any announcements.

Mr. Yunker said there were none.

CONFIRMATION OF DATE, TIME, AND PLACE OF SEPTEMBER 2014 QUARTERLY MEETING

Chairman Stroik indicated that the Quarterly Commission meeting is scheduled for 3:00 p.m. on Wednesday, September 10, 2014, in Walworth County.

ADJOURNMENT

There being no further business to come before the Commission, on a motion by Mr. Buestrin, seconded by Mr. Rogers, and carried unanimously, the meeting was adjourned at 4:22 p.m.

Respectfully submitted,

Kenneth R. Yunker
Deputy Secretary

KRY/EAL/dad
#218763 AnnualJun14Min

Attachments