

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, September 26, 2013

2:00 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin 53187-1607

Present:

Excused:

Committee Members:

William R. Drew, Vice-Chairman
Thomas H. Buestrin
Michael A. Crowley
James T. Dwyer
Nancy L. Russell
Daniel S. Schmidt
Gustav W. Wirth, Jr.

Gilbert B. Bakke
Adelene Greene
David L. Stroik, Chairman

Staff:

Kenneth R. Yunker	Executive Director
Elizabeth A. Larsen	Business Manager
Debra A. D'Amico	Executive Secretary

ROLL CALL

Vice-Chairman Drew called the meeting to order at 2:00 p.m. Roll call was taken and a quorum declared present. Mr. Yunker noted that Mr. Bakke, Ms. Greene, and Chairman Stroik had asked to be excused.

APPROVAL OF MINUTES OF MEETING OF JULY 25, 2013

Vice-Chairman Drew asked if there were any changes or additions to the July 25, 2013, meeting minutes.

Ms. Russell asked for clarification of the last sentence on page two of the minutes. Mr. Yunker stated the sentence should have read, "In response to an inquiry by Ms. Russell, relative to the increase in right-of-way cost for the first listed Milwaukee County TIP project, Mr. Yunker stated that it is not **unusual for** an initial estimate to increase or decrease as a project progresses through preliminary and final engineering, particularly for reconstruction projects." The words "unusual for" were inadvertently omitted from the sentence. This correction will be reflected in the official minutes.

On a motion by Mr. Wirth, seconded by Mr. Schmidt, and carried unanimously, the minutes of the Executive Committee meeting held on July 25, 2013, were approved as amended.

ADMINISTRATIVE COMMITTEE REPORT, MR. DWYER REPORTING

Chairman Dwyer reported that the Administrative Committee, at its meeting held just before the Executive Committee meeting, had taken the following actions:

1. Reviewed and approved disbursements for four financial periods: Year 2013 No. 16, No. 17, No. 18, and No. 19; extending over the period July 15 to September 8, 2013.
2. Reviewed and approved the Statement of Projected Revenues and Expenditures for the period ending September 8, 2013.
3. Authorized the Commission staff to retain the certified public accounting firm of Scrima, Kabitzke & Co., S.C., to conduct the audit of the Commission's calendar year 2013 operations.
4. Authorized the Commission staff to retain a tuck-pointing contractor at a cost not to exceed \$55,000 based on the receipt of two additional bids and the provision of proof of insurance.

There being no questions or comments, on a motion by Mr. Wirth, seconded by Mr. Crowley, and carried unanimously, the Administrative Committee report was approved.

REPORT ON CONTRACTS

Vice-Chairman Drew asked Ms. Larsen to review the proposed contracts noting that the Committee members had received a report with a table listing seven contracts prior to the meeting. She then briefly reviewed these contracts with the Committee.

On a motion by Mr. Schmidt, seconded by Mr. Dwyer, and carried unanimously, the report relative to contracts was accepted and placed on file (copy of report attached to Official Minutes).

WORK PROGRAM REPORTS

Mr. Yunker reviewed a table entitled, "*Work Program Progress Report.*" He noted that the Report shows the progress of key regional, as well as, local community and county assistance efforts under each Commission staff division's section of the report (copy of report attached to Official Minutes).

In response to an inquiry by Mr. Crowley, concerning the completion date of the Pewaukee River Watershed Protection Plan, Mr. Yunker stated this project may not be completed until October 2013.

CONSIDERATION OF ENDORSEMENT OF MILWAUKEE COUNTY AS THE DESIGNATED RECIPIENT OF FEDERAL TRANSIT ADMINISTRATION FUNDS ALLOCATED TO THE MILWAUKEE URBANIZED AREA UNDER THE SECTION 5310 ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAM

Mr. Yunker presented Resolution 2013-13, endorsing Milwaukee County as the designated recipient of Federal Transit Administration (FTA) funds allocated to the Milwaukee Urbanized Area under the Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program.

Mr. Yunker noted in prior years this funding was administered by the Wisconsin Department of Transportation Administrative Program, but these funds under Federal law now are allocated directly to the

Milwaukee Urbanized Area. The public transit operators in Ozaukee, Milwaukee, Washington, and Waukesha Counties have all agreed that Milwaukee County should be the designated recipient of these FTA Section 5310 funds, with the Commission assisting Milwaukee County in the solicitation, evaluation, and recommendation of projects to receive funding. The Commission, as part of its function as the Metropolitan Transportation Planning Organization for the Milwaukee Urbanized Area, must make a request to the Governor to designate Milwaukee County as the recipient of these funds.

There being no questions or comments, on a motion by Mr. Dwyer, to approve Resolution No. 2013-13, seconded by Ms. Russell, and carried unanimously by a vote of 7 ayes and 0 nays, Resolution 2013-13 was approved (copy of Resolution 2013-13 attached to Official Minutes).

CORRESPONDENCE AND ANNOUNCEMENTS

Mr. Yunker reported that there was no correspondence and there were no announcements to be made.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:19 p.m., on a motion by Mr. Crowley, seconded by Mr. Wirth, and carried unanimously.

Respectfully submitted,

Kenneth R. Yunker
Deputy Secretary

KRY/EAL/dad
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