

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

QUARTERLY MEETING

Wednesday, March 13, 2013

3:00 p.m.

Civil War Museum
Fitzgerald Gallery (2nd Floor)
5400 First Avenue
Kenosha, WI 53140

Present:

Excused:

Commissioners:

David L. Stroik, Chairman
Thomas H. Buestrin
Charles L. Colman
Michael A. Crowley
José M. Delgado
Marina Dimitrijevic
Adelene Greene
Robert W. Pitts
John Rogers
Nancy Russell
Daniel S. Schmidt
Linda J. Seemeyer
Peggy L. Shumway
Daniel W. Stoffel
Gustav W. Wirth, Jr.

Gilbert B. Bakke
William R. Drew
James T. Dwyer
David L. Eberle

Staff:

Kenneth R. Yunker	Executive Director
Elizabeth A. Larsen	Business Manager
Nancy M. Anderson	Chief Community Assistance Planner
Debra A. D'Amico	Executive Secretary

Guests:

James Kreuser	County Executive, Kenosha County
Jeffrey B. Labahn	Director of Community Development and Inspections, City of Kenosha

ROLL CALL

Chairman Stroik called the 240th meeting of the Commission to order at 3:00 p.m. Roll call was taken and a quorum was declared present. Chairman Stroik indicated for the record that Commissioners Bakke, Drew, Dwyer, and Eberle had asked to be excused.

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WELCOMING REMARKS BY KENOSHA COUNTY EXECUTIVE JIM KREUSER

Chairman Stroik introduced to the Commissioners the Kenosha County Executive, Jim Kreuser.

County Executive Kreuser welcomed the Commissioners to Kenosha County and the Civil War Museum. He noted the excellent relationship which has existed between the Commission and Kenosha County, and cited several recent examples where Commission staff has assisted Kenosha County. He concluded by stating that Kenosha County looks forward to continuing to work together with the Commission.

APPROVAL OF MINUTES OF THE DECEMBER 5, 2012, MEETING

On a motion by Mr. Schmidt, seconded by Mr. Pitts, and carried unanimously, the minutes of the December 5, 2012, Quarterly Commission Meeting were approved as published.

TREASURER'S REPORT

Chairman Stroik asked Ms. Russell to present the Treasurer's Report. She noted that a copy of the Treasurer's Report had been provided to all the Commissioners for review prior to the meeting. In commenting on the report, she called attention to the following items:

1. Based upon disbursements through January 27, 2013, it is projected that total disbursements for the year will approximate nearly \$7.5 million. Revenues are projected at about \$7.7 million, exclusive of interest income and miscellaneous revenues.
2. The total amount of funds held by the Commission in the various operating, liability, and reserve accounts approximates \$3.8 million. The various accounts are identified on the second page of the report.
3. As of January 27, 2013, the Commission had in investments and cash on hand approximately \$4.1 million. Nearly \$2.7 million are invested in the State of Wisconsin Local Government Pooled Investment Fund. As of January 27, 2013, that fund was yielding 0.18 percent interest. Other funds are held in savings, checking, and money market accounts at several banks.

There being no questions or discussion, on a motion by Mr. Crowley, seconded by Ms. Greene, and carried unanimously, the Treasurer's Report for the period ending January 27, 2013, was approved (copy of the Treasurer's Report is attached to the Official Minutes).

STANDING COMMITTEE REPORTS

Planning and Research Committee

Chairman Stroik asked Mr. Schmidt to present the Planning and Research Committee report. Mr. Schmidt noted that all Commissioners had been provided a copy of the report prior to the meeting. He stated that the Planning and Research Committee has met twice since the Quarterly Commission meeting on December 5, 2012.

On February 5, 2013, the Committee took the following actions:

1. Reviewed and acted to recommend to the Commission for adoption an amendment to the regional water quality management plan pertaining to the sanitary sewer service area for the City of Muskego. That amendment, scheduled for action later in this meeting, proposes the addition of lands located immediately adjacent to, but outside, the currently adopted sewer service area,

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including about 0.7 acre of secondary environmental corridor and 2.1 acres of other open land. It is anticipated that the subject parcel would be developed as a single-family residential homesite and is consistent with the City of Muskego comprehensive plan, which designates the area for residential development at a density of at least two acres per dwelling unit.

2. Received a briefing on the status of the regional housing plan. Reviewed and approved for publication a report documenting the public meetings and outreach, and record of public comments on the regional housing plan preliminary recommendations. Also reviewed, and approved for publication Chapter XII, *Recommended Housing Plan for the Region*, Chapter XIII, *Summary*, and Appendix K, *Summary of the Socio-Economic Impact Analysis of the Regional Housing Plan*, of SEWRPC Planning Report No. 54, *A Regional Housing Plan for Southeastern Wisconsin: 2035*, and acted to recommend for adoption by the Commission, SEWRPC Planning Report No. 54, *A Regional Housing Plan for Southeastern Wisconsin: 2035*. This plan will be considered by the Commission for adoption later in this meeting.

On March 13, 2013, immediately prior to this Commission Quarterly Meeting, the Committee took the following actions:

1. Reviewed, approved, and acted to recommend for adoption by the Commission, SEWRPC Community Assistance Planning Report No. 134 (3rd Edition), *A Park and Open Space Plan for Racine County*. This plan will also be considered by the Commission for adoption later in this meeting.

There being no questions or discussion, on a motion by Ms. Russell, seconded by Mr. Colman, and carried unanimously, the Planning and Research Committee report was approved.

Administrative Committee

Chairman Stroik asked Ms. Greene to present the Administrative Committee report. Ms. Greene noted that the report had been provided to all Commissioners prior to the meeting. She also noted that the Administrative Committee met two times since the Quarterly Commission meeting on December 5, 2012.

On January 24, 2013, the Committee took the following actions:

1. Reviewed and approved the Commission disbursements for financial reporting periods: Year 2012 Nos. 24, 25, and 26, extending over the period November 5, 2012, to December 16, 2012; and, Year 2013 No. 1 extending over the period December 17, 2012, to December 30, 2012.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending December 30, 2012.

On February 14, 2013, the Committee took the following actions:

1. Reviewed and approved the Commission disbursements for financial reporting periods: Year 2013 Nos. 2 and 3 extending over the period December 31, 2012, to January 27, 2013.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending January 27, 2013.

There being no questions or comments, on a motion by Mr. Crowley, seconded by Ms. Russell, and carried unanimously, the Administrative Committee report was approved.

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Executive Committee

Chairman Stroik then provided the Executive Committee report. He noted that all Commissioners had received a copy of the report, and the Committee had met twice since the Quarterly Commission meeting on December 5, 2012.

On January 24, 2013, the Committee took the following actions:

1. Received and approved a report from the Administrative Committee relative to its meeting that day.
2. Reviewed and approved 11 contracts for planning work. The details of these contracts are set forth in a table attached to this report.
3. Reviewed and approved an amendment to the 2013-2016 Regional Transportation Improvement Program (TIP). This amendment to the 2013-2016 TIP was necessary to advance 27 projects, all of which were approved by the Commission Advisory Committees for Transportation System Planning and Programming for the Milwaukee, Racine, and Kenosha urbanized areas.
4. Received a report outlining key planning efforts being undertaken by the Commission in 2013.

On February 14, 2013, the Committee took the following actions:

1. Received and approved a report from the Administrative Committee relative to its meeting that day.
2. Reviewed and approved three contracts for planning work. The details of these contracts are set forth in a table attached to this report.
3. Received a report outlining key planning efforts being undertaken by the Commission in 2013. This current key planning efforts status report is attached to this report.
4. Reviewed and approved the restructuring of the Commission Advisory Committee on Regional Transportation Planning and the Commission Advisory Committee on Transportation System Planning and Programming for the Milwaukee urbanized area.

There being no questions or discussion, on a motion by Ms. Greene, seconded by Mr. Delgado, and carried unanimously, the Executive Committee report was approved.

CONSIDERATION OF AMENDMENT TO THE REGIONAL WATER QUALITY MANAGEMENT PLAN

City of Muskego Sanitary Sewer Service Area (Resolution 2013-02)

Chairman Stroik asked the Commission to consider Resolution No. 2013-02, noting that the Resolution would revise the City of Muskego Sanitary Sewer Service Area. He asked Mr. Schmidt to present the resolution.

Mr. Schmidt noted that this sanitary sewer service area amendment to the regional water quality management plan was approved by the Commission Planning and Research Committee on February 5, 2013. He stated that the recommended amendment would expand the sewer service area by 2.8 acres which includes about a 0.7 acre of secondary environmental corridor and 2.1 acres of other open land. He said that it is anticipated that the subject parcel would be developed as a single-family residential

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homesite and is consistent with the City of Muskego comprehensive plan, which designates the area for residential development at a density of at least two acres per dwelling unit.

There being no questions or comments, on a motion by Mr. Schmidt, and seconded by Mr. Stoffel, Resolution No. 2012-02 was unanimously approved by a vote of 15 ayes and 0 nays (copy of Resolution No. 2013-02 attached to Official Minutes).

CONSIDERATION OF ADOPTION OF SEWRPC COMMUNITY ASSISTANCE PLANNING REPORT NO. 134 (3RD EDITION), A PARK AND OPEN SPACE PLAN FOR RACINE COUNTY

Chairman Stroik asked the Commission to consider adoption of SEWRPC Community Assistance Planning Report No. 134 (3rd Edition), *A Park and Open Space Plan for Racine County* and Resolution No. 2013-03, noting that these materials were previously provided for their review before this meeting. He then called upon Mr. Schmidt.

Mr. Schmidt indicated the adoption by the Commission of this third edition of the Racine County park and open space plan serves to update, refine, and detail the regional park and open space plan. He also stated that the plan provides recommendations through the year 2035 for park and outdoor recreation facilities and open space preservation within Racine County, and updates and extends the last plan developed about ten years ago. He added that the plan was developed in cooperation with Racine County staff, and was approved by the Racine County Park and Open Space Plan Advisory Committee, the Racine County Board Public Works, Parks, and Facilities Committee; the Racine County Board Economic Development and Land Use Planning Committee; and the Racine County Board of Supervisors.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Ms. Seemeyer, Resolution No. 2013-03 was unanimously approved by a vote of 15 ayes and 0 nays (copy of Resolution No. 2013-03 is attached to Official Minutes).

CONSIDERATION OF ADOPTION OF SEWRPC PLANNING REPORT NO. 54, A REGIONAL HOUSING PLAN FOR SOUTHEASTERN WISCONSIN: 2035

Planning and Research Committee Chairman Schmidt called upon Mr. Yunker to give a PowerPoint presentation on the regional housing plan (copy of the presentation attached to the Official Minutes). Before going through the presentation, Mr. Yunker briefly noted that the Regional Housing Plan Advisory Committee, chaired by Mr. Drew, unanimously adopted this report on January 23, 2013. Mr. Yunker then introduced to the Commission Mr. Jeffrey Labahn, the Director of Community Development and Inspections for the City of Kenosha, who had served on the Regional Housing Plan Advisory Committee. He further noted that the Planning and Research Committee has reviewed each of the plan chapters and the record of public comments, and that the Committee unanimously approved the final recommendations of the regional housing plan at its meeting on February 5th. He then explained that the presentation he was about to give was intended to be a summary of the plan findings and recommendations.

As Mr. Yunker went through his presentation, the following questions and comments were made.

Mr. Pitts commented on how impressed he is with the Commission staff's work on the regional housing plan. He cited a Milwaukee Public Policy Forum meeting he attended where he had heard many positive comments about the regional housing plan and the work of the Commission. Mr. Colman also remarked on the thoroughness of the plan, and the detailed review process the Commission undertakes in the production of a regional plan.

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In response to an inquiry by Ms. Dimitrijevic relative to accessible housing recommendations, Mr. Yunker responded that the plan recommendations address persons with both physical and/or mental disabilities.

With respect to the job/housing imbalance map on slide 10 of the presentation, Mr. Stoffel commented that the map shows that some areas of the Region are in balance with regards to income of jobs and cost of housing in their community, implying that there may be no housing problems in communities such as Milwaukee, Racine, and Kenosha. However, he noted that other plan analyses have indicated significant problems with respect to the need for additional subsidized housing. Mr. Yunker agreed and stated that the job/housing balance analysis and map consider only the relationship between job income and housing costs in each sub-area of the Region, and that other plan analyses examined the need for subsidized housing. He indicated that the job/housing balance map will be modified, or another map added, to indicate the identified need for additional subsidized housing.

In response to an inquiry by Mr. Rogers relative to the socio-economic impact (SEI) analysis of regional housing plan recommendations, Mr. Yunker stated the SEI analysis did not identify any negative impacts of the regional housing plan on minority or low income populations. He further explained that the purpose of the SEI analysis is to review the impact of the plan on low-income and minority populations, specifically evaluating whether these populations receive a proportionate share of any plan benefits, and whether they incur a disproportionate share of any plan negative impacts. He noted that an SEI analysis may also be referred to as Title VI or environmental justice analysis.

When Mr. Yunker concluded his presentation, he noted that Ms. Nancy M. Anderson, Chief Community Assistance Planner, was the project manager for the regional housing plan, and Mr. Ben McKay, Principal Planner, was the lead or principal staff member on the planning effort and the successful completion of this study was the result of their work.

There being no further questions or comments, on a motion by Mr. Pitts, seconded by Mr. Rogers, and carried unanimously by a vote of 15 ayes and 0 nays the adoption of the SEWRPC Planning Report No. 54, *A Regional Housing Plan for Southeastern Wisconsin: 2035*, and Resolution No. 2013-04 was approved (copy of Resolution No. 2013-04 is attached to Official Minutes).

CORRESPONDENCE/ANNOUNCEMENTS

Mr. Yunker reported that there was no correspondence, but made the following announcements.

Mr. Yunker announced that the Milwaukee⁷ will be holding a meeting at 8 a.m. on March 19, 2013, at Lake Lawn Lodge in Walworth County to discuss water supply issues in Southeastern Wisconsin. He stated the Commission had been requested to give a presentation as part of this meeting on regional water supply issues and the recently completed regional water supply plan. He concluded by inviting the Commissioners to attend this informative meeting.

Mr. Yunker announced there will be a meeting of the communities within the newly established West Bend urbanized area for the purpose of requesting their concurrence that the Southeastern Wisconsin Regional Planning Commission continue to serve as the metropolitan, or areawide, transportation planning organization responsible for conducting areawide transportation planning and programming for the West Bend urbanized area.

CONFIRMATION OF DATE, TIME, AND PLACE OF JUNE ANNUAL MEETING

Chairman Stroik indicated that the annual meeting of the Commission is scheduled for 3:00 p.m. on Wednesday, June 19, 2013, in Washington County at a location to be announced on a later date.

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ADJOURNMENT

There being no further business to come before the Commission, on a motion by Ms. Greene, seconded by Mr. Wirth, and carried unanimously, the meeting was adjourned at 4:40 p.m.

Respectfully submitted,

Kenneth R. Yunker
Deputy Secretary

KRY/NMA/dad
#210381

Attachments