

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, February 14, 2013

2:00 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin 53187-1607

Present:

Excused:

Committee Members:

David L. Stroik, Chairman
Gilbert B. Bakke
Thomas H. Buestrin
Michael A. Crowley
James T. Dwyer
Adelene Greene
Nancy L. Russell
Daniel S. Schmidt
Gustav W. Wirth, Jr.

William R. Drew, Vice-Chairman

Staff:

Kenneth R. Yunker
Debra A. D'Amico

Executive Director
Executive Secretary

ROLL CALL

Chairman Stroik called the meeting to order at 2:00 p.m. Roll call was taken and a quorum declared present. Mr. Yunker noted that Mr. Drew had asked to be excused.

APPROVAL OF MINUTES OF MEETING OF JANUARY 24, 2013

Chairman Stroik asked if there were any changes or additions to the January 24, 2013, meeting minutes.

On a motion by Mr. Wirth, seconded by Mr. Schmidt, and carried unanimously, the minutes of the Executive Committee meeting held on January 24, 2013, were approved as published.

ADMINISTRATIVE COMMITTEE REPORT, MR. DWYER REPORTING

Chairman Dwyer reported that the Administrative Committee, at its meeting held just before the Executive Committee meeting, had taken the following actions:

1. Reviewed and approved disbursements for two financial periods: Year 2013 Nos. 2 and 3 extending over the period December 31, 2012 to January 27, 2013.
2. Reviewed and approved the Statement of Projected Revenues and Expenditures for January 27, 2013.

There being no questions or comments, on a motion by Ms. Greene, seconded by Mr. Wirth, and carried unanimously, the Administrative Committee report was approved.

REPORT ON CONTRACTS

Chairman Stroik asked Mr. Yunker to review the proposed contracts noting that the Committee members had received a report with a table listing three contracts prior to the meeting. He then briefly reviewed these contracts with the Committee.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Dwyer, and carried unanimously, the report relative to the contracts was accepted and placed on file (copy of report attached to Official Minutes).

WORK PROGRAM REPORTS

Mr. Yunker reviewed a table entitled, "*Work Program Progress Report.*" He noted that the Report shows the progress of key regional, as well as, local community and county assistance efforts under each Commission staff division's section of the report (copy of report attached to Official Minutes).

CONSIDERATION OF RESTRUCTURING COMMISSION ADVISORY COMMITTEES ON REGIONAL TRANSPORTATION PLANNING AND MILWAUKEE URBANIZED AREA TRANSPORTATION IMPROVEMENT PROGRAMMING

Chairman Stroik asked Mr. Yunker to review and present the proposed Commission Advisory Committees on Regional Transportation Planning and Milwaukee Urbanized Area Transportation Improvement Programming. Mr. Yunker stated that the membership of both of these Advisory Committees was appointed on a population-proportional basis, and the restructuring is proposed based on the year 2010 U.S. Census.

Mr. Yunker further explained the purpose of the Advisory Committee on Regional Transportation Planning is to guide and direct the preparation of the regional transportation plan. He noted that the Committee will be very active over the next few years in the reevaluation, update, and extension of the current plan to the year 2050. He further noted that the prior Advisory Committee had 21 members and the proposed Committee will include an additional five members. He also noted that one of the additional members would be from Washington County, and would represent the West Bend urbanized area, which was first identified by the 2010 U.S. Census.

Mr. Yunker noted the Advisory Committee on Transportation System Planning and Programming for the Milwaukee Urbanized Area provides guidance and direction to Commission staff in preparing the Transportation Improvement Program (TIP) for the Milwaukee Urbanized Area, and also establishes the process for, and approves the selection of, projects to receive Federal Highway Administration Surface Transportation Program-Milwaukee Urbanized Area funding.

In response to an inquiry by Ms. Russell regarding the proposed two representatives on the Committee for Ozaukee and Washington Counties, Mr. Yunker noted that one would be from Ozaukee County, and the other from Washington County.

Mr. Crowley noted that both Committees would have an even number of members, which could result in tie votes. Mr. Yunker responded that the Commission has always attempted, and has generally been successful in obtaining unanimous Committee votes.

In response to an inquiry by Mr. Schmidt, Mr. Yunker stated there are several individuals who would serve on both of these Advisory Committees.

In response to an inquiry by Chairman Stroik, relative to the attendance at these meetings, Mr. Yunker stated that the attendance has generally been very good on these Committees.

In response to an inquiry by Ms. Russell, Mr. Yunker stated that in some cases, Commission staff may contact elected officials to make an appointment to represent their County or community, and in others directly contact the appropriate County or community staff.

There being no further inquiries or comments, on a motion by Mr. Dwyer, seconded by Mr. Wirth, and carried unanimously by a vote of 9 ayes and 0 nays, the restructuring of the Advisory Committee on Regional Transportation Planning and the Advisory Committee on Transportation System Planning and Programming for the Milwaukee Urbanized Area. (Description and Membership information attached to Official Minutes).

CORRESPONDENCE/ANNOUNCEMENTS

Mr. Yunker reported that there was no correspondence or announcements.

In response to an inquiry by Chairman Stroik, Mr. Yunker stated that the certification review of the Commission metropolitan transportation planning process conducted by the Federal Highway Administration and Federal Transit Administration will likely not be completed before June of this year.

In response to an inquiry by Mr. Buestrin relative to the location of the March Quarterly Commission meeting in Kenosha, Mr. Yunker indicated that holding that meeting at the Civil War Museum in the City of Kenosha is currently being considered.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:33 p.m., on a motion by Mr. Schmidt, seconded by Mr. Wirth, and carried unanimously.

Respectfully submitted,

Kenneth R. Yunker
Deputy Secretary

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