## NOTICE OF MEETING

## SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

## **ADMINISTRATIVE COMMITTEE**

- DATE: Thursday, February 14, 2013
- TIME: 1:30 p.m.
- PLACE: SEWRPC Office Building Commissioners' Conference Room W239 N1812 Rockwood Drive Waukesha, Wisconsin 53187 (262) 547-6721

## AGENDA:

- 1. Roll call
- 2. Approval of minutes of meeting of January 24, 2013 (copy enclosed)
- 3. Approval of disbursements for the following financial reporting periods (copies to be emailed)
  - a. 2013 reporting period No. 2, December 31, 2012 to January 13, 2013
  - b. 2013 reporting period No. 3, January 14 to January 27, 2013
- 4. Review of Statement of Revenues and Expenditures for January 27, 2013 (copy to be emailed)
- 5. Correspondence and announcements
- 6. Adjournment

James T. Dwyer Chairman

KRY/JTD/dad AdminFeb13Agd (#209633)

Enclosure