

## NOTICE OF MEETING

### SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

#### ADMINISTRATIVE COMMITTEE

DATE: Thursday, January 19, 2012

TIME: 1:30 p.m.

PLACE: SEWRPC Office Building  
Commissioners' Conference Room  
W239 N1812 Rockwood Drive  
Waukesha, Wisconsin 53187  
(262) 547-6721

#### AGENDA:

1. Roll call
2. Approval of minutes of meeting of November 17, 2011 (copy enclosed)
3. Approval of disbursements for the following financial reporting periods (copies to be emailed)
  - a. 2011 reporting period No. 24, November 7 to November 20, 2011
  - b. 2011 reporting period No. 25, November 21 to December 4, 2011
  - c. 2011 reporting period No. 26, December 5, 2011 to December 18, 2011
  - d. 2012 reporting period No. 1, December 19, 2011 to January 1, 2012
4. Review of Statement of Revenues and Expenditures for the period ending January 1, 2012 (copy to be emailed)
5. Consideration of building repair and rehabilitation needs
6. Correspondence and announcements
7. Adjournment

Adelene Greene  
Chair

KRY/AG/dad  
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Enclosure