

NOTICE OF MEETING

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

ADMINISTRATIVE COMMITTEE

DATE: Thursday, October 20, 2011

TIME: 1:30 p.m.

PLACE: SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin 53187
(262) 547-6721

AGENDA:

1. Roll call
2. Approval of minutes of meeting of September 29, 2011 (copy enclosed)
3. Approval of disbursements for the following financial reporting periods (copies to be emailed)
 - a. 2011 reporting period No. 20, September 12 to September 25, 2011
 - b. 2011 reporting period No. 21, September 26 to October 9, 2011
4. Review of Statement of Revenues and Expenditures for the period ending October 9, 2011 (copy to be emailed)
5. Discussion on and consideration of action on Commission staff grievance procedure as an amendment to the Personnel Regulations (copy to be provided)
6. Correspondence and announcements
7. Adjournment

Adelene Greene
Chair

KRY/AG/dad
#159325 v1 - AdminOct11Agd

Enclosure