MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

QUARTERLY MEETING

Wednesday, September 14, 2011

3:00 p.m.

Kimberly L. Breunig

Concordia University Wisconsin Concordia Center for Environmental Stewardship (CCES) Exhibit Hall, 2nd Level 12800 N. Lake Shore Drive Mequon, WI 53097-2418

Present: Excused:

Commissioners:

David L. Stroik, Chairman

Gilbert B. Bakke

Thomas H. Buestrin

José Delgado

William R. Drew

James T. Dwyer

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David L. Eberle

Adelene Greene

William E. Johnson

Robert W. Pitts

John Rogers

Nancy Russell

Daniel S. Schmidt

Linda J. Seemeyer

Peggy Shumway

Daniel Stoffel

Paul G. Vrakas

John F. Weishan, Jr.

Gustav W. Wirth, Jr.

Staff:

Kenneth R. Yunker Executive Director Elizabeth A. Larsen Business Manager Debra A. D'Amico Executive Secretary

Guests:

Patrick T. Ferry President, Concordia University Wisconsin

Karl V. Hertz President, Village of Thiensville; Supervisor, 25th District,

Ozaukee County

Andrew Struck Director, Planning & Parks, Ozaukee County

ROLL CALL

Chairman Stroik called the 234th meeting of the Commission to order at 3:00 p.m. Roll call was taken and a quorum declared present. Chairman Stroik indicated for the record that Commissioner Breunig had asked to be excused.

WELCOMING REMARKS BY CONCORDIA UNIVERSITY WISCONSIN PRESIDENT, DR. PATRICK T. FERRY

Chairman Stroik introduced Dr. Patrick T. Ferry, President of Concordia University Wisconsin, to the Commission.

Dr. Ferry welcomed the Commissioners and thanked the Commission for the work it does. He gave a brief introduction and history of Concordia University. He noted that the University moved to its current location about 30 years ago and at the time had 350 students; today, the school has experienced phenomenal growth with about 8,000 students currently attending fall classes. He told the story about the early beginnings of Concordia University, purchasing land in 1982 from the School Sisters of Notre Dame, the various stages of building the campus, and in 1989 becoming the first university of the Missouri Synod. He concluded by noting the new programs that are being offered by the University including business education, healthcare, and pharmaceutical programs.

INTRODUCTION, SEATING, AND WELCOME OF NEW COMMISSIONERS (RACINE, WALWORTH, AND WAUKESHA COUNTIES)

Chairman Stroik noted that four new appointments had been made to the Commission, two for Racine County, one for Walworth County and one for Waukesha County, and that the seating of the new Commissioners was in order at this meeting.

Chairman Stroik then introduced Peggy Shumway who had been appointed by the Governor to represent Racine County. He then asked Mr. Bakke, also a Racine County Commissioner, to introduce Commissioner Shumway to the Commission.

Mr. Bakke stated that Ms. Shumway has been a real estate broker and developer serving Southeastern Wisconsin for over 32 years, and has earned both Graduate, Realtor Institute (GRI) and Certified Residential Specialist (CRS) designations. He noted that Ms. Shumway has served on the City of Racine Planning Commission and is currently serving on the Village of Rochester Zoning Board and Building Commission. Mr. Bakke also noted that Ms. Shumway has served on Congressman Paul Ryan's Builder/Realtor Advisory Committee for over 11 years, has served as President of the Racine Board of Realtors, and in 2005 was awarded the Realtor of the Year Award.

Mr. Bakke noted that Ms. Shumway has a business degree from Carthage College and an accounting degree from Gateway Technical College.

It was then moved by Mr. Bakke, seconded by Ms. Russell, and carried unanimously to formally seat Ms. Peggy Shumway as a Commissioner representing Racine County.

Chairman Stroik then introduced Mr. David L. Eberle who had also been appointed by the Governor to represent Racine County. He then asked Mr. Bakke to introduce Commissioner Eberle to the Commission.

Mr. Bakke stated that Mr. Eberle joined Racine-based Norco Manufacturing Corporation in 1977, and in 1986 he purchased a controlling interest in the Company. Mr. Eberle is currently President of Norco which designs and manufactures large door systems for aircraft hangars, ship building facilities, and other large building applications.

Mr. Eberle is a past President of the Racine County Economic Development Corporation, the Racine Area Manufacturers and Commerce, and the Downtown Racine Rotary club. Mr. Bakke said that Mr. Eberle has served on the Boards of the Racine Symphony and the Wustum Art Museum, and has also served as a member and Secretary of the Southeastern Wisconsin Regional Transit Authority. Mr. Eberle is a current member of the Board of Directors of Johnson Bank and the All Saints Healthcare Foundation.

Mr. Bakke noted that Mr. Eberle holds degrees in Industrial Management, Civil Engineering Technology, and Construction Engineering from Purdue University.

It was then moved by Mr. Bakke, seconded by Mr. Dwyer, and carried unanimously to formally seat Mr. David L. Eberle as a Commissioner representing Racine County.

Chairman Stroik then introduced Linda J. Seemeyer who had been appointed by the Governor to represent Walworth County. He noted that Ms. Seemeyer had served previously on the Commission for four-and-one-half years as a Commissioner from Milwaukee County. He then asked Ms. Russell, also a Walworth County Commissioner, to introduce Commissioner Seemeyer to the Commission.

Ms. Russell stated that Ms. Seemeyer is the Director of the Walworth County Department of Health and Human Services, an organization which provides services related to public health, aging and long term care, children's protective services, juvenile justice, economic support, child support enforcement, behavioral health and alcohol and other drug abuse programs. Ms. Seemeyer is also the Superintendent of Walworth County's Lakeland Health Care Center, a 120 bed skilled nursing facility.

Ms. Russell then said that during Ms. Seemeyer's time on the Commission representing Milwaukee County, she was Director of the Milwaukee County Department of Administrative Services, providing leadership and direction in the areas of human resources, labor relations, information technology, fiscal affairs, procurement, housing and economic development along with oversight of the Office for Persons with Disabilities.

Ms. Russell continued by stating that prior to working for Milwaukee County, Ms. Seemeyer worked for the State of Wisconsin Department of Administration serving as Administrator of the Division of Administrative Services, Executive Assistant, and Deputy Secretary. As Deputy Secretary, Ms. Seemeyer was the Department's chief operating officer providing leadership and direction to ten operating divisions including diverse statewide programs such as information technology, procurement, housing, Indian gaming, energy, and the state building program.

Ms. Russell noted that Ms. Seemeyer has a Bachelor of Science degree in Business Administration from Marquette University and has served on numerous boards and commissions serving the State of Wisconsin and the Southeastern Region.

It was then moved by Ms. Russell, seconded by Ms. Greene, and carried unanimously to formally seat Ms. Linda J. Seemeyer as a Commissioner representing Walworth County.

Chairman Stroik then introduced Jose Delgado who had been appointed by the Governor to represent Waukesha County. He then asked Mr. Dwyer, also a Waukesha County Commissioner, to introduce Commissioner Delgado to the Commission.

Mr. Dwyer stated that Mr. Delgado directed and managed the creation of the American Transmission Company (ATC) which became operational January 1, 2001, as the first multi-state transmission-only utility in the United States. He said that Mr. Delgado served as President and Chief Executive Officer of ATC from initial operations in 2001 until April 2009, and then served as Chairman of the Board until his retirement last year. Mr. Delgado remains active in public service activities, electric industry issues, and on corporate boards.

Mr. Dwyer said that Mr. Delgado had previously spent 27 years at Wisconsin Electric Power Co., now known as We Energies, where he began his career as an electrical engineer. He worked in the construction, start up, and management of fossil power plants, and led planning, engineering, construction, systems operations, and generations dispatch functions at We Energies, last serving as Vice President of Electric System Operations.

Mr. Dwyer also said that Mr. Delgado has served on the Greater Milwaukee Committee, the Marquette University College of Engineering National Advisory Council, the University of Wisconsin-Milwaukee School of Business Advisory Council, and on the Boards of Forward Wisconsin, the United Community Center, and Wisconsin Manufacturers and Commerce.

Mr. Dwyer noted that Mr. Delgado has bachelor's and master's degrees in electrical engineering from Marquette University and a master's degree in business administration from the University of Wisconsin-Milwaukee; and, he received the Professional Achievement Award from the College of Engineering at Marquette University.

It was then moved by Mr. Dwyer, seconded by Mr. Wirth, and carried unanimously to formally seat Mr. José Delgado as a Commissioner representing Waukesha County.

APPROVAL OF MINUTES OF THE JUNE 15, 2011, MEETING

On a motion by Mr. Wirth, seconded by Mr. Drew, and carried unanimously, the minutes of the Annual Full Commission Meeting of June 15, 2011, were approved as published.

TREASURER'S REPORT

Chairman Stroik asked Ms. Russell to present the Treasurer's Report. She noted that a copy of the Treasurer's Report had been provided to all Commissioners for review prior to the meeting. In commenting on the report, she called attention to the following items:

- 1. Based upon disbursements through July 3, 2011, it is projected that total disbursements for the year will approximate nearly \$8.3 million. Revenues are projected at about \$8.45 million, exclusive of interest income and miscellaneous revenues.
- 2. The total amount of funds held by the Commission in the various operating, liability, and reserve accounts approximates \$3.55 million. The various accounts are identified on the second page of the report.
- 3. As of July 3, 2011, the Commission had in investments and cash on hand approximately \$4.2 million. About \$3.2 million are invested in the State of Wisconsin Local Government Pooled Investment Fund. As of July 3, 2011, that fund was yielding 0.11 percent interest. Other funds are held in savings, checking, and money market accounts at several banks.

There being no questions or discussion, on a motion by Mr. Pitts, seconded by Mr. Dwyer, and carried unanimously, the Treasurer's Report for the period ending July 3, 2011, was approved (copy of the Treasurer's Report attached to Official Minutes).

STANDING COMMITTEE REPORTS

Planning and Research Committee

Chairman Stroik asked Mr. Schmidt to present the Planning and Research Committee report. Mr. Schmidt noted that all Commissioners had been provided a copy of the report prior to the meeting. He noted that the Planning and Research Committee has met twice since the last Commission Quarterly meeting on June 15, 2011.

On August 9, 2011, the Committee took the following actions:

- 1. Reviewed and acted to recommend to the Commission for adoption an amendment to the regional water quality management plan pertaining to the sanitary sewer service area for the City of New Berlin. That amendment, scheduled for action later in this meeting, proposed the addition of lands located immediately adjacent to, but outside the currently adopted sewer service area. The addition represents an increase in the planned sewer service area of about 692 acres, or 6 percent, including 216 acres of environmentally significant lands with provision for their preservation.
- 2. Reviewed and approved for publication Chapter IV, "Existing Housing," and Chapter VII, "Demographic and Economic Characteristics" with Appendix H, attendant to SEWRPC Planning Report No. 54, *A Regional Housing Plan for Southeastern Wisconsin:* 2035.
- 3. Reviewed and acted to recommend to the Commission for adoption SEWRPC Community Assistance Planning Report No. 133 (3rd Edition), *A Park and Open Space Plan for Ozaukee County*. This planning report will be considered for adoption by the Commission later in this meeting.

On September 14, 2011, immediately prior to this Commission Quarterly Meeting, the Committee took the following action:

1. Reviewed and acted to recommend to the Commission for adoption an amendment to the Year 2035 Regional Transportation System Plan documented in SEWRPC Planning Report Number 49, *A Regional Transportation System Plan for Southeastern Wisconsin: 2035.* That amendment proposes the widening from six to eight traffic lanes of STH 100 from IH 94 to Watertown Plank Road. This surface arterial capacity expansion is recommended as a result of the preliminary engineering and environmental impact study for the reconstruction of the Zoo Interchange.

There being no questions or discussion, on a motion by Mr. Vrakas, seconded by Mr. Rogers, and carried unanimously, the Planning and Research Committee report was approved.

Administrative Committee

Chairman Stroik asked Ms. Greene to present the Administrative Committee report. Ms. Greene noted that the report had been provided to all Commissioners prior to the meeting. She noted that the Administrative Committee met two times since the last Commission Quarterly meeting on June 15, 2011.

On June 30, 2011, the Committee took the following actions:

- 1. Reviewed and approved the 2010 Audit report prepared by certified public accountants from the firm of Scrima, Kabitzke & Co., S.C. The audit report indicated that the Commission had a year-end fund equity balance of about \$2.93 million. This amount compares with a fund equity balance of \$2.75 million at the end of 2009. The auditors found no material weaknesses in the Commission's internal fiscal control procedures.
- 2. Reviewed and approved the Commission disbursements for financial reporting periods: Year 2011 Nos. 11, 12, and 13, extending over the period May 9, 2011, to June 19, 2011.
- 3. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending June 19, 2011.
- 4. Reviewed and approved renewal of the Commission's business insurance for the term of July, 2011 to July, 2012.

- 5. Received a report that beginning August 1, 2011, Commission employees will be contributing 50 percent of the total contribution to the Wisconsin Retirement System, equivalent to 5.8 percent of employee salary. Commission employees have been paying 20 percent of healthcare premiums for several years, exceeding the 12.6 percent required under new State laws.
- 6. Reviewed and accepted a report on salary adjustments recommended by an Ad Hoc Committee consisting of Commissioners Buestrin, Russell, Schmidt, and Stroik. There will be salary adjustments totaling about \$134,800 or 4.0 percent. The adjustments include for some positions a market equity adjustment, based on a comparison to County and State salaries, and merit increases.

On July 21, 2011, the Committee took the following actions:

- 1. Reviewed and approved the Commission disbursements for financial reporting period: Year 2011 No. 14, extending over the period June 20, 2011, to July 3, 2011.
- 2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending July 3, 2011.

There being no questions or discussion, on a motion by Mr. Dwyer, seconded by Mr. Drew, and carried unanimously, the Administrative Committee report was approved.

Executive Committee

Chairman Stroik stated the Executive Committee report had been provided to all Commissioners prior to the meeting. He noted that the Executive Committee met two times since the Annual Commission Meeting on June 15, 2011.

On June 30, 2011, the Committee took the following actions:

- 1. Received and approved a report from the Administrative Committee relative to its meeting that day.
- 2. Reviewed and approved six contracts for planning work. The details of these contracts are set forth in a table attached to this report.
- 3. Received a report outlining the schedule for projects to be conducted throughout 2011 which include several key planning efforts being undertaken by the Commission.
- 4. Reviewed and approved an amendment to the 2011-2014 Regional Transportation Improvement Program (TIP). This amendment to the 2011-2014 TIP was necessary to advance a total of 10 projects, 8 of which were new projects to the TIP including elimination of railroad crossings at hazardous locations, mobility management programs, and intersection safety improvements. The two amended projects were the preliminary and final engineering for the Zoo Interchange reconstruction, and operating assistance for Washington County shared ride taxi service.

On July 21, 2011, the Committee took the following actions:

- 1. Received and approved a report from the Administrative Committee relative to its meeting that day.
- 2. Reviewed and approved seven contracts for planning work. The details of these contracts are set forth in a table attached to this report.

- 3. Received a report outlining the schedule for projects to be conducted throughout 2011 which include several key planning efforts being undertaken by the Commission. This key planning efforts status report is attached to this report.
- 4. Reviewed and approved an amendment to the 2011-2014 Regional Transportation Improvement Program (TIP). This amendment to the 2011-2014 TIP was necessary to advance one amended and one new project to the TIP. The amended project combines two projects in Milwaukee County involving the rehabilitation of the Hoan Bridge and IH 794 between the Lake Interchange and the Milwaukee River. The new project is for the final engineering for the reconstruction of STH 38 in Racine County.

There being no questions or discussion, on a motion by Ms. Russell, seconded by Ms. Greene, and carried unanimously, the Executive Committee report was approved.

CONSIDERATION OF ADOPTION OF THE FOLLOWING PROPOSED SEWER SERVICE AMENDMENT TO THE REGIONAL WATER QUALITY MANAGEMENT PLAN

City of New Berlin Sewer Service Area (Resolution No. 2011-14)

Chairman Stroik asked the Commission to consider Resolution No. 2011-14, noting that the Resolution would revise the City of New Berlin sewer service area. He asked Mr. Schmidt to present the Staff Memorandum and resolution.

Mr. Schmidt indicated that this sanitary sewer service area amendment to the regional water quality management plan was approved by the Commission Planning and Research Committee on August 9, 2011.

He said that this recommended amendment would add 692 acres to the planned sanitary sewer service area, an expansion of 6 percent. The expansion includes 216 acres of environmentally significant lands, which would be preserved as part of the recommended expansion. He then stated the following:

- The expansion is consistent with the regional land use plan.
- The expansion is consistent with the regional water quality management plan.
- The expansion was requested by, and after a public hearing, approved by the City of New Berlin Common Council.
- The recommended expansion has been reviewed by the staff of the Metropolitan Milwaukee Sewerage District, which would receive and treat the wastewater flow from the sanitary sewer service area.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Dwyer, and carried by a vote of 19 ayes and 0 nays, Resolution No. 2011-14 was approved unanimously (copy of Resolution No. 2011-14 attached to Official Minutes).

CONSIDERATION OF ADOPTION OF SEWRPC COMMUNITY ASSISTANCE PLANNING REPORT NO. 133 (3RD EDITION), A PARK AND OPEN SPACE PLAN FOR OZAUKEE COUNTY

Chairman Stroik asked the Commission to consider adoption of SEWRPC Community Assistance Planning Report No. 133 (3rd Edition), *A Park and Open Space Plan for Ozaukee County* and Resolution No. 2011-15, noting that these materials were previously provided before this meeting. He then called upon Mr. Schmidt to present both the report and the resolution.

Mr. Schmidt indicated the adoption by the Commission of this Ozaukee County Park and Open Space Plan as an amendment to the regional park and open space plan was recommended by the Planning and Research Committee on August 9, 2011. He then stated the following:

- The plan provides recommendations through the year 2035 for park and outdoor recreation facilities and open space preservation for Ozaukee County.
- The plan updates and extends the last plan developed about 10 years ago.
- The plan was developed in cooperation with Ozaukee County staff, and was approved by the Ozaukee County Land Preservation Board and Comprehensive Planning Board, and was adopted by the Ozaukee County Board.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Stoffel. and carried by a vote of 19 ayes and 0 nays, Resolution No. 2011-15 was unanimously approved (copy of Resolution No. 2011-15 attached to Official Minutes).

CONSIDERATION OF ADOPTION OF AMENDMENT TO THE YEAR 2035 REGIONAL TRANSPORTATION SYSTEM PLAN DOCUMENTED IN SEWRPC PLANNING REPORT NUMBER 49, A REGIONAL TRANSPORTATION SYSTEM PLAN FOR SOUTHEASTERN WISCONSIN: 2035 (Resolution No. 2011-16)

Chairman Stroik asked the Commission to consider adoption of an amendment to the SEWRPC Planning Report Number 49, *A Regional Transportation System Plan for Southeastern* and Resolution No. 2011-16, noting that these materials were previously provided before this meeting. He then called upon Mr. Schmidt to present both the report and the resolution.

Mr. Schmidt indicated that this amendment to the regional transportation plan was approved and recommended by the Planning and Research Committee for adoption by the Commission. He continued by stating the following:

- The amendment would add to the regional transportation plan the recommendation to widen STH 100 from 6 to 8 traffic lanes between IH 94 and Watertown Plank Road, a distance of approximately 1 mile.
- The proposed widening is one element of the preferred alternative for the reconstruction of the Zoo Interchange proposed by the Wisconsin Department of Transportation at the conclusion of their preliminary engineering and environmental impact study.
- This preferred alternative, entitled the "Reduced Impacts Alternative" was designed to reduce impacts and construction costs.
- This amendment to the regional transportation plan is recommended by Commission staff, and is unanimously recommended by the Commission's Advisory Committee on Regional Transportation System Planning.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Rogers, and carried by a vote of 19 ayes and 0 nays, Resolution No. 2011-16 was unanimously approved (copy of Resolution No. 2011-16 attached to Official Minutes).

CONSIDERATION OF AMENDMENT TO THE 2011-2014 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

Chairman Stroik asked the Commission to consider adoption of an amendment to the 2011-2014 Regional Transportation Improvement Program (TIP) and Resolution No. 2011-17, noting that these materials were previously provided before this meeting. He then called upon Mr. Yunker to present both the projects and the resolution.

Mr. Yunker began by explaining that the TIP is a listing of transportation projects proposed to use Federal funds by local and State governments for public transit and arterial streets and highways throughout the Region. He said that the TIP is reviewed by Commission staff to ensure consistency of the TIP with the regional transportation plan. He added that the TIP, and its amendments are reviewed and approved by

Commission Advisory Committees which include local governments, the Wisconsin Department of Transportation, the United States Department of Transportation, the Wisconsin Department of Natural Resources, and the U.S. Environmental Protection Agency. He noted that typically TIP amendments are presented to and approved by the Executive Committee, but to expedite these projects, they are being presented to the full Commission for approval.

Mr. Yunker then presented Resolution 2011-17, amending the 2011-2014 Regional Transportation Improvement Program (TIP). He indicated that Federal Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds that were approved for transit marketing in Southeastern Wisconsin for the years 2011 through 2013 are proposed to be divided into six separate projects for region-wide marketing and local marketing for Milwaukee, Ozaukee, and Washington Counties, and City of Waukesha and City of Racine transit systems. He said that there are also nine new projects for building repairs and equipment replacement in the various Milwaukee County garage facilities, plus a new project for a new vehicle storage building with an office for Ozaukee County transit services. He also said that included in this amendment is a new project for the resurfacing of STH 31 between CTH MM and STH 20 in the Village of Mt. Pleasant, Racine County.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Rogers, and carried by a vote of 19 ayes and 0 nays, Resolution No. 2011-17 was unanimously approved (copy of Resolution No. 2011-17 attached to Official Minutes).

STAFF REPORT ON COMMISSION PLANNING EFFORTS

Chairman Stroik asked Mr. Yunker to give a report on current planning efforts being conducted by the Commission.

As Mr. Yunker presented a PowerPoint presentation (copy attached to Official Minutes) updating the Commission on the various planning projects that the Commission has underway, the following questions and comments were made.

- 1) In response to an inquiry by Mr. Stoffel, Mr. Yunker stated that the Wisconsin Department of Transportation (WisDOT) is the lead for transportation planning for intercity rail and bus modes, and freight rail. He stated that this is because these modes predominantly carry travel between the regions of the State, and between the State and other states. He stated that the Commission is the lead in transportation planning for all other modes of travel, including public transit and personal vehicle and commercial vehicle travel over streets and highways. He added that the Commission and WisDOT fully coordinate their transportation planning.
- Mr. Eberle noted that only three counties had to date adopted and endorsed the regional water supply plan. In response to Mr. Eberle's inquiry as to the reason other counties have not adopted the plan, Mr. Yunker stated that the plan adoptions can take some time, as they may first be referred to a Committee, then to staff for review, before they are considered by a Committee and the County Board. Mr. Eberle then asked if the Great Lakes Compact has complicated the adoption of the regional water supply plan by the Counties. Mr. Yunker responded that he did not believe the Compact would delay County adoption of the plan.

CORRESPONDENCE/ANNOUNCEMENTS

Mr. Yunker reported that there was no correspondence; however, there was an announcement to be brought to the attention of the Commission. He stated that there will be an Administrative Committee meeting on Thursday, September 29 as scheduled, but the Executive Committee meeting scheduled for September 29 has been cancelled.

Mr. Dwyer then announced that Mr. Vrakas, a Commissioner for Waukesha County, has decided not to seek reappointment to the Commission and thanked him for his many years of service to the Commission. Mr. Vrakas noted the value of the Commission's work to Southeastern Wisconsin and he expressed how much he has enjoyed his time on the Commission. He stated he expects to be in attendance at the December Quarterly Commission meeting.

CONFIRMATION OF DATE, TIME, AND PLACE OF DECEMBER QUARTERLY MEETING

Chairman Stroik indicated that the next meeting of the Commission is scheduled for 3:00 p.m. on Wednesday, December 7, 2011, in Milwaukee County.

ADJOURNMENT

There being no further business to come before the Commission, on a motion by Mr. Wirth, seconded by Mr. Rogers, and carried unanimously, the meeting was adjourned at 4:20 p.m.

Respectfully submitted,

Kenneth R. Yunker Deputy Secretary

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Attachments