

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, July 21, 2011

2:04 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin 53187-1607

Present:

Excused:

Committee Members:

David L. Stroik, Chairman
William R. Drew, Vice-Chairman
Gilbert B. Bakke
Thomas H. Buestrin
James T. Dwyer
Adelene Greene
Nancy Russell
Daniel S. Schmidt
Gustav W. Wirth, Jr.

John F. Weishan, Jr.

Staff:

Kenneth R. Yunker	Executive Director
Elizabeth A. Larsen	Business Manager
Debra A. D'Amico	Executive Secretary

ROLL CALL

Chairman Stroik called the meeting to order at 2:04 p.m. Roll call was taken and a quorum declared present. Mr. Yunker noted that Mr. Weishan had requested to be excused.

APPROVAL OF MINUTES OF MEETING OF JUNE 30, 2011

Chairman Stroik asked if there were any changes or additions to the June 30, 2011, meeting minutes.

On a motion by Mr. Wirth, seconded by Mr. Schmidt, and carried unanimously, the minutes of the Executive Committee meeting held on June 30, 2011, were approved as published.

ADMINISTRATIVE COMMITTEE REPORT, MS. GREENE REPORTING

Ms. Greene reported that the Administrative Committee, at its meeting held just before the Executive Committee meeting, had taken the following actions:

1. Reviewed and approved disbursements for one financial period: Year 2011 No. 14 extending over the period June 20, to July 3, 2011.
2. Reviewed and approved the Statement of Projected Revenues and Expenditures for the period ending July 3, 2011.

There being no questions or comments, on a motion by Ms. Greene, seconded by Mr. Bakke, and carried unanimously, the Administrative Committee report was approved.

REPORT ON CONTRACTS

Chairman Stroik asked Ms. Larsen to review the seven proposed contracts noting that the Committee members had received a table listing these contracts prior to the meeting. Ms. Larsen then briefly reviewed the contracts with the Committee.

In response to an inquiry by Mr. Wirth concerning the Dakota Intertek contract for the replacement of survey monuments in Milwaukee County, Ms. Larsen stated that the average cost to place one monument is around \$1,700. Mr. Yunker noted that monument markers weigh approximately 200 lbs. each, are three feet in length, and are pyramidal in shape—six inches square at the top and nine inches square at the bottom.

[Secretary's Note:

The setting of a new monument begins with Commission staff measurement of existing ties to monument witness marks. An offset intersection of ties two to three feet from the location of the existing monument is established by Commission staff, so Dakota Intertek can locate the new monument in the proper location. Commission staff place survey nails in bituminous pavement or chiseled marks in concrete pavement to define this offset intersection. The work of Dakota Intertek begins with a two-foot by two-foot square saw cut into the pavement surface, with the new monument location at the center of the saw cut. The square is then cut in cardinal directions and the pavement surface is removed with a jackhammer or electric breaker. Pavements in Milwaukee County may contain multiple layers of varying pavement surfaces. Subsurface materials are excavated using shovels, posthole diggers, or pry bars (to loosen clay or tightly compacted subsoil) to a depth of 38-inches while maintaining a two-foot by two-foot dimension inside the excavation. An existing broken or damaged monument may also need to be removed. The depth of the excavation is monitored and any unusual items found while excavating are noted. Once the desired depth is reached, soil is tamped on the bottom of the excavation to make it a level surface. A layer of gravel is added to the bottom of the excavation. The monument is carefully lowered into the exposed excavation. The monument must be set plumb and not tilted in any direction. The depth of the monument is checked to assure that the top of the monument sits slightly below the existing pavement surface. A measurement is taken from the offset

intersection to ensure the monument is in the proper position. The excavation is backfilled with clean soil, placing about six-inches of soil in layers and tamping after each layer to compact the soil. The distance to the offset intersection is checked after each layer of soil is placed and tamped, and the location of the monument is adjusted if necessary. The excavation is filled to the bottom of the underside of the top most pavement surface. The last step is to place the top fill layer, either a top grade bituminous hot-mix or a high strength Portland cement concrete, to match the surrounding pavement. The Commission staff checks each replacement monument, and the contractor is responsible for any corrections, at no additional cost to the Commission.]

There being no further questions or comments, on a motion by Mr. Schmidt, seconded by Ms. Russell, and carried unanimously, the report relative to the contracts was accepted and placed on file (copy of report attached to Official Minutes).

WORK PROGRAM REPORTS

Mr. Yunker reviewed a table entitled "*Work Program Progress Report.*" He noted that the Report shows the progress of key regional, as well as local, efforts under each division's section of the report. (copy of report attached to Official Minutes).

CONSIDERATION OF AMENDMENT TO THE 2011-2014 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

Mr. Yunker presented Resolution 2011-12, amending the 2011-2014 Regional Transportation Improvement Program (TIP). He briefly described the two projects which included combining two existing Milwaukee County projects into one Milwaukee County project; and one new project in Racine County.

During Mr. Yunker's explanation of the rehabilitation of the Hoan Bridge and reconstruction of IH 794 from the Lake Interchange to the Milwaukee River, he responded to an inquiry by Mr. Wirth, by stating that the project as proposed provides funding for preliminary and final engineering. He noted that the construction cost of this project as estimated by the Wisconsin Department of Transportation is \$250 million.

Mr. Yunker then stated that these TIP amendments have been reviewed and approved by the Commission TIP Advisory Committees. He also noted that the Commission staff reviews each project to ensure that the TIP amendments are consistent with the 2035 Regional Transportation Plan.

There being no further inquiries or comments, on a motion by Mr. Wirth to approve Resolution No. 2011-13, seconded by Mr. Dwyer, and carried unanimously by a vote of 9 ayes and 0 nays, Resolution 2011-13 was approved (copy of Resolution 2011-13 attached to Official Minutes).

CORRESPONDENCE/ANNOUNCEMENTS

Mr. Yunker reported that there was no correspondence and there were no announcements to be brought to the attention of the Committee.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 2:20 p.m., on a motion by Mr. Wirth, seconded by Mr. Drew, and carried unanimously.

Respectfully submitted,

Kenneth R. Yunker
Deputy Secretary

KRY/EAL/dad
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Attachments