

## MINUTES

### SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

#### EXECUTIVE COMMITTEE

Thursday, April 22, 2010

2:28 p.m.

SEWRPC Office Building  
Commissioners' Conference Room  
W239 N1812 Rockwood Drive  
Waukesha, Wisconsin

Present:

Excused:

Committee Members:

David L. Stroik, Chairman  
Thomas H. Buestrin  
James T. Dwyer  
Adelene Greene  
Nancy Russell  
Daniel S. Schmidt  
Gustav W. Wirth, Jr.

Richard A. Hansen, Vice-Chairman  
John F. Weishan, Jr.

Staff:

Kenneth R. Yunker  
Elizabeth A. Larsen  
Debra D'Amico

Executive Director  
Business Manager  
Executive Secretary

#### ROLL CALL

Chairman Stroik called the meeting to order at 2:28 p.m. Roll call was taken and a quorum declared present. Mr. Yunker noted for the record that Mr. Hansen, and Mr. Weishan had asked to be excused.

#### APPROVAL OF MINUTES OF MEETING OF MARCH 25, 2010

Chairman Stroik asked if there were any changes or additions to the March 25, 2010, meeting minutes.

On a motion by Ms. Russell, seconded by Mr. Schmidt, and carried unanimously, the minutes of the Executive Committee meeting held on March 25, 2010, were approved as published.

## **ADMINISTRATIVE COMMITTEE REPORT, MS. GREENE REPORTING**

Chair Greene reported that the Administrative Committee, at its meeting held just before the Executive Committee meeting, had taken the following actions:

1. Reviewed and approved disbursements for two financial periods: Year 2010 Nos. 7 and 8 extending over the period March 15, 2010, to April 11, 2010.
2. Reviewed and approved the Statement of Projected Revenues and Expenditures for the period ending April 11, 2010.
3. Reviewed and discussed revenue received for Commission service agreements, and service information requests.

There being no questions or comments, on a motion by Ms. Greene, seconded by Ms. Russell, and carried unanimously, the Administrative Committee report was approved.

## **REPORT ON CONTRACTS**

Chairman Stroik asked Ms. Larsen to review the proposed contracts and agreements, noting that the Committee members had received a table listing six contracts prior to the meeting. Ms. Larsen then briefly reviewed the contracts reported in the table.

There being no questions or discussion, on a motion by Mr. Schmidt, seconded by Ms. Greene, and carried unanimously, the report relative to the contracts was accepted and placed on file (copy of report attached to Official Minutes).

## **WORK PROGRAM REPORTS**

Mr. Yunker reviewed a table entitled "Work Program Progress Report" noting that the Committee members had received a copy of the table prior to the meeting (copy of report attached to Official Minutes). Mr. Yunker briefly reviewed the Transportation, Environmental and Land Use planning projects. During this review he called attention to the fact that the County and community comprehensive plans have all been removed from this report as these plans are now essentially complete. He noted that County and community park and open space and farmland preservation planning projects have been added to the report.

In response to an inquiry by Mr. Schmidt regarding park and open space planning, Mr. Yunker stated that Commission staff works with the requesting county or municipality to prepare a park and open space plan for their county or community. The plan is intended to guide the preservation, acquisition, and development of land for park, outdoor recreation, and related open spaces as needed to satisfy the recreational needs of the county or community residents and to enhance the natural resources within the county/community.

Mr. Wirth then asked Mr. Yunker about the schedule for completing the orthophotography project. Mr. Yunker stated that the schedule calls for the contractor to deliver orthophotography to Commission staff for review for each county beginning in late summer 2010 and extending through February, 2011. Following Commission staff review for quality control and assurance, counties should receive their orthophotography approximately one month later.

**CONSIDERATION OF AMENDMENT TO THE 2009-2012 TRANSPORTATION IMPROVEMENT PROGRAM FOR SOUTHEASTERN WISCONSIN (Resolution No. 2010-07)**

Mr. Yunker presented Resolution 2010-07, amending the 2009-2012 Regional Transportation Improvement Program (TIP). He indicated that there were 18 projects in total, including 15 projects modifying the TIP, and 3 projects added to the TIP. He noted that these TIP amendments have been reviewed and approved by the Commission TIP Advisory Committees. Mr. Yunker noted that the Commission staff reviews each project to ensure that the TIP amendments are consistent with the regional plan.

On a motion by Mr. Schmidt to approve Resolution No. 2010-07, seconded Mr. Wirth, and carried by a vote of 7 ayes and 0 nays, Resolution 2009-07 was approved as amended (copy of Resolution 2010-07 attached to Official Minutes).

**CORRESPONDENCE/ANNOUNCEMENTS**

Mr. Yunker stated that Ms. Larsen received information regarding new State law that requires a one-time decision to either accept or decline additional umbrella coverage for under insured and uninsured motorist coverage. This coverage would add an additional \$200 of premium onto each Commission vehicle. After brief discussion, it was agreed that this additional coverage should be rejected.

**ADJOURNMENT**

There being no further business to come before the Committee, the meeting adjourned at 2:53 p.m., on a motion by Mr. Schmidt, seconded by Ms. Greene, and carried unanimously.

Respectfully submitted,

Kenneth R. Yunker  
Deputy Secretary

KRY/EAL/dad  
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Attachments