

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, March 25, 2010

2:56 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin

Present:

Excused:

Committee Members:

David L. Stroik, Chairman
Thomas H. Buestrin
James T. Dwyer
Nancy Russell
Daniel S. Schmidt
Gustav W. Wirth, Jr.

Adelene Greene
Richard A. Hansen, Vice-Chairman
John F. Weishan, Jr.

Staff:

Kenneth R. Yunker
Elizabeth A. Larsen
Debra D'Amico

Executive Director
Business Manager
Executive Secretary

ROLL CALL

Chairman Stroik called the meeting to order at 2:56 p.m. Roll call was taken and a quorum declared present. Mr. Yunker noted for the record that Ms. Greene, Mr. Hansen, and Mr. Weishan had asked to be excused.

APPROVAL OF MINUTES OF MEETING OF FEBRUARY 25, 2010

Chairman Stroik asked if there were any changes or additions to the February 25, 2010, meeting minutes.

On a motion by Mr. Wirth, seconded by Mr. Schmidt, and carried unanimously, the minutes of the Executive Committee meeting held on February 25, 2010, were approved as published.

ADMINISTRATIVE COMMITTEE REPORT, MR. DWYER REPORTING

Vice-Chair Dwyer reported that the Administrative Committee, at its meeting held just before the Executive Committee meeting, had taken the following actions:

1. Reviewed and approved the 2009 Audit Report presented by Mr. Robert Kabitzke, a certified public accountant from the firm David L. Scrima, S.C. The audit report indicates that the Commission had a year-end fund equity balance of about \$2.75 million. This amount compares with a fund balance of \$2.41 million at the end of 2008. The auditors found no material weaknesses in the Commission's internal fiscal control procedures.
2. Reviewed and approved disbursements for two financial periods: Year 2010 Nos. 5 and 6 extending over the period February 15, 2010, to March 14, 2010.
3. Reviewed and approved the Statement of Projected Revenues and Expenditures for the period ending March 14, 2010.

There being no questions or comments, on a motion by Ms. Russell, seconded by Mr. Schmidt, and carried unanimously, the Administrative Committee report was approved.

REPORT ON CONTRACTS

Chairman Stroik asked Ms. Larsen to review the proposed contracts and agreements, noting that the Committee members had received a table listing five contracts prior to the meeting. Ms. Larsen then briefly reviewed the contracts reported in the table.

In response to an inquiry by Ms. Russell regarding a redistricting contract for Walworth County, Mr. Yunker stated that staff is in the process of preparing a cost estimate for the County.

There being no further questions or discussion, on a motion by Mr. Schmidt, seconded by Mr. Dwyer, and carried unanimously, the report relative to the contracts was accepted and placed on file (copy of report attached to Official Minutes).

WORK PROGRAM REPORTS

Mr. Yunker reviewed a table entitled "Work Program Progress Report" noting that the Committee members had received a copy of the table prior to the meeting (copy of report attached to Official Minutes).

Mr. Yunker called attention to the regional transportation plan review and update public meeting to be held on Tuesday, March 30, 2010, in Milwaukee. He stated that this review and update will be completed in May 2010.

CONSIDERATION OF AMENDMENT TO THE 2009-2012 TRANSPORTATION IMPROVEMENT PROGRAM FOR SOUTHEASTERN WISCONSIN (Resolution No. 2010-06)

Mr. Yunker presented Resolution 2010-06, amending the 2009-2012 Regional Transportation Improvement Program (TIP). He indicated that there were 19 projects in total, including the modification of 3 projects, and the addition of 16 projects. He noted that the TIP amendments have been reviewed and approved by the Commission's TIP Advisory Committees.

In response to an inquiry by Ms. Russell, Mr. Yunker explained that the Federal Highway Administration Surface Transportation Program-Milwaukee Urbanized Area funds being transferred from Waukesha County's Cleveland Avenue project will be allocated to the two Waukesha County projects in the TIP--CTH L and CTH X--and to another project not included in the TIP, as it may not be initiated until 2013. On

a motion by Mr. Wirth to approve Resolution No. 2010-06, seconded by Mr. Dwyer, and carried by a vote of 6 ayes and 0 nays, Resolution 2009-06 was approved as amended (copy of Resolution 2010-06 attached to Official Minutes).

CORRESPONDENCE/ANNOUNCEMENTS

There was no correspondence or announcement to be brought forth at this time.

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 3:14 p.m., on a motion by Mr. Schmidt, seconded by Mr. Wirth, and carried unanimously.

Respectfully submitted,

Kenneth R. Yunker
Deputy Secretary

KRY/EAL/dad
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Attachments