

**MINUTES**

**SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION**

**EXECUTIVE COMMITTEE**

Thursday, January 21, 2010

2:14 p.m.

SEWRPC Office Building  
Commissioners' Conference Room  
W239 N1812 Rockwood Drive  
Waukesha, Wisconsin

Present:

Excused:

Committee Members:

David L. Stroik, Chairman  
Thomas H. Buestrin  
James T. Dwyer  
Richard A. Hansen, Vice-Chairman  
Nancy Russell  
Daniel S. Schmidt  
Gustav W. Wirth, Jr.

Adelene Greene

Staff:

Kenneth R. Yunker  
Elizabeth A. Larsen  
Debra D'Amico

Executive Director  
Business Manager  
Executive Secretary

**ROLL CALL**

Chairman Stroik called the meeting to order at 2:14 p.m. Roll call was taken and a quorum declared present. Mr. Yunker noted for the record that Commissioner Greene had asked to be excused.

**APPROVAL OF MINUTES OF MEETING OF NOVEMBER 19, 2009**

Chairman Stroik asked if there were any changes or additions to the November 19, 2009, meeting minutes.

On a motion by Mr. Dwyer, seconded by Ms. Russell, and carried unanimously, the minutes of the Executive Committee meeting held on November 19, 2009, were approved as published.

## **ADMINISTRATIVE COMMITTEE REPORT, MR. DWYER REPORTING**

Mr. Dwyer reported that the Administrative Committee, at its meeting held just before the Executive Committee meeting, had taken the following actions:

1. Reviewed and approved disbursements for four financial periods: Year 2009 Nos. 24 through 26 extending over the period November 9, 2009, to December 20, 2009; and, Year 2010 No. 1 extending December 21, 2009, to January 3, 2010.
2. Reviewed the Statement of Projected Revenues and Expenditures for the period ending January 3, 2010.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Weishan, and carried unanimously, the Administrative Committee report was approved.

## **REPORT ON CONTRACTS**

Chairman Stroik asked Ms. Larsen to review the proposed contracts and agreements, noting that the Committee members had received a table listing 12 contracts prior to the meeting. Ms. Larsen then briefly reviewed the contracts reported in the table.

In response to an inquiry by Ms. Russell regarding the county surveyor contracts, Ms. Larsen stated that the contract amounts were established in 2005 for a five year period 2006-2010. A memorandum to the Intergovernmental and Public Relations Committee dated June 1, 2005, and a proposed contract between the Commission and the seven counties outlines the proposed annual surveyor costs for the five year time period of 2006-2010. It is anticipated that these contract amounts will be reviewed with the participating counties later this year.

[Secretary's Note: A copy of the above mentioned memorandum to the Intergovernmental and Public Relations Committee and proposed contract is attached hereto as Exhibit A.]

There being no further discussion, on a motion by Mr. Dwyer, seconded by Mr. Hansen, and carried unanimously, the report relative to the contracts was accepted and placed on file (copy of report attached to Official Minutes).

## **WORK PROGRAM REPORTS**

Mr. Yunker reviewed a table entitled "Work Program Progress Report" noting that the Committee members had received a copy of the table prior to the meeting (copy of report attached to Official Minutes).

Mr. Yunker called attention to the schedule for projects to be completed throughout 2010. He indicated the Kenosha, Milwaukee, Ozaukee, Racine, Walworth, and Waukesha Jurisdictional Plans are behind schedule due to the Transportation staff workload. The Kenosha-Racine-Milwaukee Commuter Rail "New Starts" Report is very close to being completed.

Mr. Yunker noted that the socio-economic impact analysis for the Regional Water Supply Study is scheduled to be completed in March. Also, the comprehensive plans for Kenosha, Ozaukee and Racine have

been completed, and the Commission staff is currently updating the Milwaukee County Park and Open Space Plan. He also stated the Regional Housing Plan will be completed in late 2011.

In response to inquiries by Mr. Dwyer and Chairman Stroik, Mr. Yunker indicated that the Commission could ask the SERTA board for reimbursement of Commission staff costs associated with duties performed while acting as interim staff. SEWRPC will continue to act as interim staff until the KRM commuter rail preliminary engineering begins and at that time SERTA will retain staff.

A discussion then ensued regarding review of the cost and attendant revenue received for Commission service agreements, and individual service and information requests. Chairman Stroik asked that the Commission staff provide a list of services and rates currently charged to the Administrative Committee for review. Mr. Yunker stated that this information will be provided to the Administrative Committee at the March meeting.

#### **CONSIDERATION OF AMENDMENT TO THE 2009-2012 TRANSPORTATION IMPROVEMENT PROGRAM FOR SOUTHEASTERN WISCONSIN (Resolution No. 2010-01)**

Mr. Yunker presented Resolution 2010-01, amending the 2009-2012 Regional Transportation Improvement Program (TIP). He indicated that there were 36 projects in total, including the modification of 12 projects modifying the TIP, and 24 projects being added to the TIP. He noted that TIP amendments have been reviewed and approved by the Commission TIP Advisory Committee.

On a motion by Mr. Dwyer to approve Resolution No. 2010-01, seconded by Mr. Schmidt, and carried by a vote of 6 ayes and 0 nays, Resolution 2009-12 was approved as amended (copy of Resolution 2010-01 attached to Official Minutes).

Mr. Yunker then stated that there were an additional 17 TIP amendments scheduled for TIP Advisory Committee approval; however, the TIP Advisory Committee had not yet reviewed and recommended approval of these amendments. He then indicated that 13 of these 17 projects were amendments to existing Milwaukee County projects with one amending project each for Kenosha and Racine Counties, and two amending projects for Walworth County. To avoid calling an emergency meeting of the Executive Committee to approve these new amendments, Mr. Yunker asked that the Executive Committee approve the amendments with the stipulation of pending approval by the TIP Advisory Committee.

In response to Ms. Russell's inquiry, Mr. Yunker stated that the TIP Advisory Committee typically approves the amendments to the TIP as they are consistent with the regional transportation plan.

On a motion by Mr. Dwyer to approve the additional amendments of Exhibit A, Pages A-13 to A-20, to the TIP Resolution 2010-01 pending approval of these amendments by the TIP Advisory Committee, the motion was seconded by Mr. Schmidt, and was unanimously carried by a vote of 6 ayes and 0 nays (copy of Exhibit A, Pages A-13 to A-20, Amendments to TIP Resolution 2010-01 attached to Official Minutes).

#### **CORRESPONDENCE/ANNOUNCEMENTS**

Mr. Yunker stated that there was no correspondence to present to the Committee.

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(Executive Committee)  
January 21, 2010

**ADJOURNMENT**

There being no further business to come before the Committee, the meeting adjourned at 2:54 p.m., on a motion by Mr. Schmidt, seconded by Mr. Hansen, and carried unanimously.

Respectfully submitted,

Kenneth R. Yunker  
Deputy Secretary

KRY/EAL/dad  
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Attachments