

NOTICE OF MEETING

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

ADMINISTRATIVE COMMITTEE

DATE: Thursday, September 24, 2009

TIME: 1:30 p.m.

PLACE: SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin
(262) 547-6721

AGENDA:

1. Roll call
2. Approval of minutes of meeting of June 25, 2009 (copy enclosed)
3. Approval of disbursements for the following financial reporting periods (copies to be emailed)
 - a. 2009 reporting period No. 13, June 8 to June 21
 - b. 2009 reporting period No. 14, June 22 to July 5
 - c. 2009 reporting period No. 15, July 6 to July 19
 - d. 2009 reporting period No. 16, July 20 to August 2
 - e. 2009 reporting period No. 17, August 3 to August 16
 - f. 2009 reporting period No. 18, August 17 to August 30
 - g. 2009 reporting period No. 19, August 31 to September 15
4. Review of Statement of Revenues and Expenditures for the period ending September 13, 2009 (copy to be emailed)
5. Discussion of business insurance deductible and coverage limit options
6. Discussion of vehicle replacement and purchase considerations
7. Correspondence/Announcements
8. Adjournment

Adelene Greene
Chair

KRY/EL/dad
#146928 v1 - AdmSep09Agd

Enclosure