

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

QUARTERLY MEETING

March 4, 2009

3:00 p.m.

Ozaukee County Administration Building (Old Courthouse)
Second Floor – Room A204
121 West Main Street
Port Washington, Wisconsin

Present:

Excused:

Commissioners:

David L. Stroik, Chairman
Thomas H. Buestrin
William R. Drew
James T. Dwyer
Adelene Greene
Susan S. Greenfield
Gregory L. Holden
John M. Jung
Robert W. Pitts
Daniel S. Schmidt
John F. Weishan, Jr. (Representing
Lee Holloway)
Gustav W. Wirth, Jr.

Richard A. Hansen, Vice-Chairman
Anita M. Faraone
William E. Johnson
Mary A. Kacmarcik
Michael J. Miklasevich
Nancy Russell
Anselmo Villarreal
Paul G. Vrakas

Absent:

Staff:

Kenneth R. Yunker
Loretta Watson

Executive Director
Executive Secretary

Guests:

Robert A. Brooks
Thomas W. Meaux
Leroy A. Bley
John Buhler

Chairman, Ozaukee County Board
Administrator, Ozaukee County
Former SEWRPC Commissioner
Technical Resources Director

ROLL CALL

Chairman Stroik called the 224th meeting of the Commission to order at 3:05 p.m. Roll call was taken and a quorum declared present. Mr. Yunker indicated for the record that Commissioners Hansen, Faraone, Kacmarcik, Johnson, Miklasevich, Russell, Villarreal, and Vrakas had asked to be excused.

WELCOMING REMARKS

Chairman Stroik acknowledged the presence of Ozaukee County Administrator, Thomas W. Meaux and former SEWRPC Commissioner, Leroy A. Bley. He then recognized Commissioner Wirth who introduced Robert A. Brooks, the Ozaukee County Board Chairman for welcoming remarks.

Mr. Brooks welcomed the Commissioners to Ozaukee County. He thanked the Commission for having their Quarterly meeting in Ozaukee County. He stated that Ozaukee County very much recognizes the excellent work done by the Commission, and noted the strong support of the Commission by the Ozaukee County Board of Supervisors. He then recognized Ozaukee County Administrator, Thomas Meaux.

Mr. Meaux also welcomed the Commission and noted that former Ozaukee County Board Chairman and SEWRPC Commissioner Leroy A. Bley was instrumental in raising funds for the restoration of the County Board room within which the Commission was meeting.

Chairman Stroik thanked both Mr. Brooks and Mr. Meaux for their remarks.

APPROVAL OF MINUTES OF DECEMBER 3, 2008, MEETING

On a motion by Mr. Wirth, seconded by Mr. Buestrin, and carried unanimously, the minutes of the Quarterly Meeting of December 3, 2008, were approved as published.

TREASURER'S REPORT

Chairman Stroik asked Mr. Drew to present the Treasurer's report. Mr. Drew noted that a copy of the report had been provided to all Commissioners for review at the meeting. In commenting on the report, he called attention to the following items:

1. Based upon disbursements through February 15, 2009, it is projected that total disbursements for the year will approximate nearly \$6.3 million. Revenues are projected at about \$6.9 million, exclusive of interest income and miscellaneous revenues.
2. The total amount of funds held by the Commission in the various operating, liability, and reserve accounts approximates \$3.1 million. The various accounts are identified on the second page of the report.
3. As of February 15, 2009, the Commission had in investments and cash on hand nearly \$4.2 million. About \$3.1 million are invested in the State of Wisconsin Local Government Pooled Investment Fund. As of February 15, 2009, that fund was yielding 1.03 percent interest. Other funds are held in savings and checking accounts and in certificates of deposits at several banks.

There being no questions or comments, on a motion by Mr. Dwyer, seconded by Ms. Greene, and carried unanimously, the Treasurer's Report for the period ending February 15, 2009, was approved (copy attached to Official Minutes).

STANDING COMMITTEE REPORTS

Planning and Research Committee

Noting that the Planning and Research Committee met once since the Commission Quarterly meeting on December 3, 2008, Committee Chairman Schmidt reported the following items:

On February 10, 2009, the Committee took the following actions:

1. Reviewed and acted to recommend to the Commission for adoption an amendment to the regional water quality management plan pertaining to the sanitary sewer service area for the City of Muskego. That amendment, scheduled for action later in this meeting, involves the addition of 122 acres, including 72 acres of agricultural land, nine acres of existing urban land, including five existing single-family homes, and 41 acres of environmentally significant land. The proposed amendment was determined to be consistent with the adopted regional land use plan.
2. Reviewed and approved the first eight sections of the amendment to **The Natural Areas and Critical Species Habitat Protection and Management Plan for the Southeastern Wisconsin Region**, including a preliminary recommended plan.
3. Reviewed and approved for publication Chapter 9 of SEWRPC Planning Report No. 52, **A Regional Water Supply Plan Update for Southeastern Wisconsin**. This chapter sets forth information relative to alternative plan comparative evaluation and the selection of a composite, or preliminary recommended plan in the water supply study.
4. Reviewed and acted to recommend to the Commission for adoption SEWRPC Planning Report No. 23 (2nd Edition), **A Jurisdictional Highway System Plan for Washington County** as an amendment to the Year 2035 regional transportation system plan. That amendment, scheduled for action later in this meeting, involves the review of, and recommended changes to, the jurisdictional classification of the State, county, and local arterial street and highway system in the County. The plan was unanimously approved by the Washington County Jurisdictional Highway System Planning Advisory Committee, which includes representatives from each City, Village, and Town, the County, Wisconsin Department of Administration, and Federal Highway Administration. The Washington County Board of Supervisors adopted the plan on December 9, 2008.

There being no questions or comments, on a motion by Mr. Pitts, seconded by Mr. Dwyer, and carried unanimously, the Planning and Research Committee report was approved.

Administrative Committee

Noting that the Administrative Committee had met two times since the Commission Quarterly meeting on December 3, 2008, Committee Chair Greene reported the following items:

On January 22, 2009, the Committee took the following action:

1. Reviewed and approved the Commission disbursements for four financial reporting periods: Year 2008 Nos. 24, 25, 26, and Year 2009 No. 1, extending over the period November 11, 2008, to January 4, 2009.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending January 4, 2009.
3. Received a report on snow removal at the Commission offices and approved a staff recommendation that the Commission acquire a snow blower to clean walks and portions of the parking area around Commission staff vehicles.

On February 26, 2009, the Committee took the following action:

1. Reviewed and approved the Commission disbursements for three financial reporting periods: Year 2009 Nos. 2, 3, and 4, extending over the period January 5, 2009, to February 15, 2009.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending February 15, 2009. With about 15 percent of the year completed, the projections indicated a year end surplus of about \$600,000.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Jung, and carried unanimously, the Administrative Committee report was approved.

Executive Committee

Noting that the Executive Committee had met two times since the Commission Quarterly meeting on December 3, 2008, Chairman Stroik reported the following items:

On January 22, 2009, the Committee took the following actions:

1. Received and approved a report from the Administrative Committee relative to its meeting that day.
2. Reviewed and approved eight contracts for planning work. The details of those contracts are set forth in a table included with the agenda for this meeting.
3. Received a work program report outlining current status of a number of planning efforts, including the regional water supply system plan, Milwaukee County short range transit plan, county and local comprehensive plans, and the regional housing study. Also received an update on staff work with local public transit operators and the Regional Transit Authority on transit dedicated funding.
4. Received a report that the Commission's Environmental Justice Task Force has recommended the Commission conduct a socio-economic impact analysis on each plan prepared by the Commission and that such analysis be conducted by a consultant.

On February 26, 2009, the Committee took the following actions:

1. Received and approved a report from the Administrative Committee relative to its meeting that day.
2. Reviewed and approved seven contracts for planning work. The details of those contracts are set forth in a table included with the agenda for this meeting.
3. Received a report outlining the status of several key planning efforts being undertaken by the Commission. The report has been distributed at this meeting.
4. Approved the Wingspread Accord which commits the Commission and its counterparts from the northeastern Illinois, northwestern Indiana, and southwestern Michigan areas to identify ways to work together in planning programs to enhance each area and the broader multi-state region. The Accord commits agencies to share data, link plans, and develop a more inter-connected region, including transportation systems and eco-systems. Also approved the initial work items to be jointly undertaken, including trail and greenway planning, water conservation planning, riparian buffer guide preparation, and freight planning.

5. Received a report that the affirmative action complaint filed by the Milwaukee branch of the NAACP and submitted by the American Civil Liberties Union of Wisconsin (ACLU) with the U.S. Department of Labor was transferred to the Equal Employment Opportunity Commission (EEOC) for investigation. The Commission has been contacted by the EEOC and has been requested to submit information and records relevant to the subject charge of discrimination including staff hiring policies and practices from January 1, 2007, to January 1, 2009, and the hiring of contractors and subcontractors during that same period.
6. Initiated a discussion and review of Commission Committee structure, focusing on whether the Commission Administrative and Executive Committees should continue as separate committees, or be combined.

There being no questions or comments, on a motion by Mr. Dwyer seconded by Mr. Drew, and carried unanimously, the Executive Committee report was approved.

ADOPTION OF AMENDMENT TO REGIONAL WATER QUALITY MANAGEMENT PLAN

City of Muskego Sewer Service Area (Resolution No. 2009-01)

Chairman Stroik asked the Commission to consider Resolution No. 2009-01, noting that the Resolution would revise the City of Muskego sewer service area. He asked Mr. Schmidt to present the resolution.

Mr. Schmidt noted that all Commissioners had received for review prior to the meeting a copy of Resolution No. 2009-01, together with a copy of a SEWRPC staff memorandum dated March 2009. He recalled that the proposed amendment had been reviewed by the Planning and Research Committee at a meeting held on February 10, 2009, and was recommended for adoption by the Committee.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Pitts, and carried unanimously, Resolution No. 2009-01 was approved (copy of Resolution No. 2009-01 attached to Official Minutes).

CONSIDERATION OF ADOPTION OF SEWRPC PLANNING REPORT NO. 23 (2nd) EDITION A JURISDICTIONAL HIGHWAY SYSTEM PLAN FOR WASHINGTON COUNTY (Resolution No. 2009-02)

Chairman Stroik asked the Commissioners to consider Resolution No. 2009-02 adopting the Washington County Jurisdictional Highway Plan. He asked Mr. Schmidt to present the resolution.

Mr. Schmidt noted that all Commissioners had received for review prior to the meeting a copy of Resolution No. 2009-02, together with a copy of SEWRPC Planning Report No. 23 (2nd Edition), A Jurisdictional Highway System Plan for Washington County. He noted that the document had been reviewed by the Planning and Research Committee at a meeting held on February 10, 2009, and was recommended for adoption by the Committee.

There being no questions or comments, on a motion by Mr. Schmidt, seconded by Mr. Jung, and carried unanimously, Resolution No. 2009-02 was approved (copy of Resolution No. 2009-02 attached to Official Minutes).

STAFF REPORT ON HOUSING PLAN

Chairman Stroik called upon Mr. Yunker to present a briefing on the housing plan.

With the aid of handouts (copies attached to Official Minutes), Mr. Yunker then briefed the Commissioners on the housing plan noting that Commissioner Drew will chair the Committee and the first meeting is scheduled for March 5, 2009.

Following Mr. Yunker's presentation, Chairman Stroik asked if there were any questions or comments concerning the proposed regional housing plan. The following general questions and comments were made and addressed relative to the material presented:

1. In response to an inquiry by Ms. Greenfield, Mr. Yunker stated that the Advisory Committee includes representatives from the Wisconsin Housing and Economic Development Authority and from Independence First. Ms. Greenfield noted the need to address the concerns of people in the Region who have either physical or mental disabilities.
2. In response to an inquiry by Ms. Greenfield, Mr. Yunker noted that the plan will address both the provision of affordable housing near the Region's jobs and also the need for better public transit to link the Region's supply of affordable housing with jobs. Chairman Stroik noted the difficulty in defining what is affordable housing. Mr. Yunker agreed, and stated that this will be a task for the Commission staff and the Advisory Committee to address. Chairman Stroik noted the importance of the study and stated that the study may need to address the housing issues resulting from the current economic downturn.

At the conclusion of Mr. Yunker's presentation, Chairman Stroik thanked Mr. Yunker.

STAFF REPORT ON EFFORTS RELATED TO PUBLIC TRANSIT DEDICATED FUNDING, REGIONAL TRANSIT AUTHORITY, AND KRM COMMUTER RAIL

Chairman Stroik called upon Mr. Yunker to present a briefing on Commission staff efforts related to public transit dedicated funding, RTA, and KRM commuter rail.

With the aid of a handout (copy attached to Official Minutes), Mr. Yunker then briefed the Commissioners on these staff efforts.

There were no questions or comments at the conclusion of Mr. Yunker's presentation.

CORRESPONDENCE/ANNOUNCEMENTS

Mr. Yunker reported that there were no announcements or correspondence to be brought to the attention of the Commission.

CONFIRMATION OF DATE, TIME, AND PLACE OF MARCH QUARTERLY MEETING

Chairman Stroik indicated that the next meeting of the Commission will take place at 3:00 p.m. on Wednesday, June 17, 2009, in Washington County.

ADJOURNMENT

There being no further business to come before the Commission, on a motion by Ms. Greenfield, seconded by Mr. Buestrin, and carried unanimously, the meeting adjourned at 4:30 p.m.

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Respectfully submitted,

Kenneth R. Yunker
Deputy Secretary

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Attachments