

MINUTES

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

EXECUTIVE COMMITTEE

Thursday, May 22, 2008

2:00 p.m.

SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin

Present:

Excused:

Committee Members:

Thomas H. Buestrin, Chairman
James T. Dwyer
Adelene Greene
Allen L. Morrison (Alternate)
David L. Stroik
Gustav W. Wirth, Jr.

Richard A. Hansen, Vice-Chairman
William R. Drew
Michael J. Miklasevich
Daniel S. Schmidt

Staff:

Philip C. Evenson
Kenneth R. Yunker
Loretta Watson

Executive Director
Deputy Director
Executive Secretary

Guests:

Yolanda Santos Adams

Director, League of United Latin American Citizens
and CEO, Urban League of Racine and Kenosha

ROLL CALL

Chairman Buestrin called the meeting to order at 2:25 p.m. Roll call was taken and a quorum declared present. Mr. Evenson noted for the record that Commissioners Drew, Hansen, Miklasevich, and Schmidt had asked to be excused. Mr. Buestrin noted that he had asked Mr. Morrison to attend the meeting as an alternate member of the Committee.

APPROVAL OF MINUTES OF APRIL 24, 2008, MEETING

On a motion by Mr. Wirth, seconded by Mr. Morrison, and carried unanimously, the minutes of the Executive Committee meeting held on April 24, 2008, were approved as published.

ADMINISTRATIVE COMMITTEE REPORT, MR. STROIK REPORTING
(Meeting of May 22, 2008)

Mr. Stroik reported that the Administrative Committee, at its meeting held just before the Executive Committee meeting, had taken the following actions:

1. Reviewed and approved the Commission disbursements for two financial reporting periods: Year 2008 Nos. 9 and 10, extending over the period April 24, 2008, to May 11, 2008.
2. Reviewed the Statement of Projected Revenues and Expenditures for the financial reporting period ending May 11, 2008. With nearly 40 percent of the year completed, the projections indicated a year end surplus of about \$140,000.
3. Authorized the Commission staff to retain the certified public accounting firm of David L. Scrima, S.C., to conduct the audit of the Commission's calendar year 2008 operations. That firm continues to deliver quality services in a timely way at a low cost.
4. Reviewed and approved a series of budget assumptions for calendar year 2009 proposed by the Commission staff. The key assumptions include a continued freeze in the regional property tax levy at the present level of \$2.37 million and no change in the authorized full-time staffing level of 67 positions. Overall, the budget assumptions will result in revenue and expenditure levels down about 1.4 percent from the adopted 2008 budget.

There being no questions or comments, on a motion by Ms. Greene, seconded by Mr. Dwyer, and carried unanimously, the Administrative Committee report was approved.

REPORT ON CONTRACTS

Chairman Buestrin asked Mr. Evenson to review the proposed contracts and agreements, noting that the Committee members had received a table listing the contracts and agreements prior to the meeting. Mr. Evenson then briefly reviewed the three contracts reported on the table, noting that the first contract was with the Eagle Spring Lake Management District which desires that the Commission undertake an environmental assessment of a proposal by the District to permanently change the regulated lake surface water elevation to reflect current practices. The remaining two contracts are paired, he said, and involve the Commission's acting on behalf of Kenosha County to obtain updated two-foot contour interval topography for portions of the County. At Kenosha County's direction, this work will be undertaken by Aero Metric, Inc., in Sheboygan.

There being no discussion, on a motion by Ms. Greene, seconded by Mr. Stroik, and carried unanimously, the report relative to the contracts was accepted and placed on file (copy of report attached to Official Minutes).

**CONSIDERATION OF EXECUTION OF MEMORANDUM OF UNDERSTANDING
SOUTHEAST WISCONSIN INVASIVES CO-OP**

Mr. Evenson then presented a proposed Memorandum of Understanding between the Commission, the counties in the Region, certain Federal and State agencies, the Milwaukee Metropolitan Sewerage District, and other entities relative to coordinated efforts to help control invasive species. This MOU, he said, would provide a formal arrangement whereby many agencies that now work separately could coordinate their work efforts in a more integrated way. The Commission biological field staff, he noted, expends substantial efforts annually on advising landowners on how to control invasive species. The

MOU envisions that a board of directors will be established among the participating entities, with a steering committee to develop cooperative ventures. Other than in-kind services through staff participation, Mr. Evenson noted, there will be no financial commitment on the part of the Commission.

Following a brief discussion including comments relative to the definition of invasive species and the inclusion of Sheboygan County in the group, on a motion by Ms. Greene, seconded by Mr. Dwyer, and carried unanimously, the Commission's Executive Director was authorized to execute the subject Memorandum of Understanding (copy of Memorandum of Understanding attached to Official Minutes).

CONSIDERATION OF EXECUTION OF MEMORANDUM OF UNDERSTANDING SOUTHEASTERN WISCONSIN WATERSHEDS TRUST (RESOLUTION NO. 2008-05)

Mr. Evenson then presented a second Memorandum of Understanding whose purpose it is to join with others in creating and operating what is being called the Southeastern Wisconsin Watersheds Trust. He noted that this MOU grew out of discussions that culminated at the "Clean Rivers/Clean Lakes V" conference held on April 28, 2008, which conference was co-sponsored by the Commission. The fundamental purpose of the Southeastern Wisconsin Watersheds Trust, he said, was to achieve healthy and sustainable water resources by coordinating efforts to implement the Commission's recently adopted regional water quality planning update. He noted that attached to the MOU was Resolution 2008-05 which authorizes the Executive Director to execute the MOU and work with others in support of achieving the objectives of the Trust.

After a brief discussion, on a motion by Mr. Wirth, seconded by Mr. Stroik, and carried unanimously, Resolution 2008-05 was adopted (copy attached to Official Minutes).

CONSIDERATION OF AMENDMENTS TO 2007-2010 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

Mr. Evenson noted that the Committee members had been provided in advance of the meeting copies of Resolution 2008-06 which, if approved, would amend the 2007-2010 Regional Transportation Improvement Program. He asked that the Committee consider Resolution 2008-06, attached to which are exhibits attendant to a total of 19 transportation projects. Mr. Evenson then reviewed the projects with the Committee members, noting that all of them had been highly ranked in a recent competition for Federal Congestion Mitigation and Air Quality funding over the period 2009-2010. He noted that all of the projects were approved unanimously by the Commission's Advisory Committees on Transportation System Planning and Programming for the Kenosha, Milwaukee, and Racine Urbanized Areas acting jointly on April 14, 2008.

Following a brief discussion, on a motion by Ms. Greene, seconded by Mr. Dwyer, and carried unanimously, Resolution No. 2008-06 was approved (copy attached to Official Minutes).

WORK PROGRAM REPORTS

Mr. Evenson indicated that he had no work program reports at this time.

CORRESPONDENCE/ANNOUNCEMENTS

Mr. Evenson reported that the Commission had received a copy of a letter dated April 28, 2008, to Governor Jim Doyle from Commissioner Lee Holloway, writing in his capacity as Chairman of the Milwaukee County Board of Supervisors. In that letter, Mr. Holloway asked that Governor Doyle replace him on the Commission with County Supervisor John F. Weishan.

Mr. Evenson also reported that Washington County had informed the Commission that Commissioner Charlene Brady would be replaced by County Board Supervisor John M. Jung. Supervisor Jung is from the Hartford area and is expected to be formally seated on the Commission at the June Annual meeting.

Also with respect to Commissioner appointments, Mr. Evenson indicated that Milwaukee County Executive Scott Walker had nominated the Milwaukee County Director of Public Works, George A. Torres, to fill the vacancy created when Linda Seemeyer resigned her post in 2007. Mr. Evenson indicated that he expected the Milwaukee County Board of Supervisors to ratify the County Executive's nomination shortly and that it was likely that Mr. Torres also would be seated at the June Annual meeting of the Commission.

Mr. Evenson then commented that the State Legislature had recently concluded action on the enabling legislation relative to the Great Lakes Water Compact. As part of the action, the State law places upon areawide water quality management planning agencies like the Commission the responsibility to identify water service supply areas for all of the public water supply systems in the area concerned. This means, he said, that the Commission will have another important responsibility to discharge in the years ahead, something closely akin to the process by which sanitary sewer service areas are presently determined. The details attendant to this new responsibility will be forthcoming over the next 18 months as the Wisconsin Department of Natural Resources undertakes the necessary rule-making to operationally address the legislative mandate. Governor Jim Doyle is expected to sign the Compact Bill shortly.

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 2:55 p.m., on a motion by Ms. Greene, seconded by Mr. Morrison, and carried unanimously.

Respectfully submitted,

Philip C. Evenson
Deputy Secretary

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Attachments