

NOTICE OF MEETING
SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION
ADMINISTRATIVE COMMITTEE

DATE: Thursday, January 24, 2008

TIME: 1:30 p.m.

PLACE: SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin
(262) 547-6721

AGENDA:

1. Roll call
2. Approval of minutes of meeting of December 20, 2007 (copy enclosed)
3. Approval of disbursements for the following financial reporting periods (copies to be emailed)
 - a. 2007 reporting period No. 26, December 10 to December 23
 - b. 2008 reporting period No. 1, December 24 to January 6
4. Review of Statement of Revenues and Expenditures for the period ending January 6, 2008 (copies to be emailed)
5. Report on equipment for print shop
6. Correspondence/Announcements
7. Adjournment

David L. Stroik
Chairman