

NOTICE OF MEETING

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

ADMINISTRATIVE COMMITTEE

DATE: Thursday, August 23, 2007

TIME: 1:30 p.m.

PLACE: SEWRPC Office Building
Commissioners' Conference Room
W239 N1812 Rockwood Drive
Waukesha, Wisconsin
(262) 547-6721

AGENDA:

1. Roll call
2. Approval of minutes of meeting of July 26, 2007 (copy previously provided)
3. Approval of disbursements for the following financial reporting periods (copies to be emailed)
 - a. 2007 reporting period No. 15, July 9 to July 22
 - b. 2007 reporting period No. 16, July 23 to August 5
4. Review of Statement of Revenues and Expenditures for the period ending August 5, 2007 (copy to be emailed)
5. Review, discussion, and possible action on Commission personnel regulations
 - a. Prefatory Note, Article 1 (Introduction and General Provisions), Article 2 (Performance Criteria), Article 3 (Working Hours), Article 11 (Social Security Benefits), and Article 12 (State Retirement Benefits) (copies enclosed)
6. Correspondence/Announcements
7. Adjournment

David L. Stroik
Chairman